Wisconsin Department of Children and Families

Division of Management Services
Bureau of Area Administration

YOUR RIGHTS

- **You may not be treated differently because of your RACE, COLOR, NATIONAL ORIGIN, DISABILITY, AGE, or SEX (GENDER).**
- **You have the right to receive information in a language that you understand at no cost to you.**
- **If you have a disability and need program information in an alternate format, you have the right to receive it at no cost to you.**

If you feel you have been treated differently by this agency because of your race, color, national origin, disability, political affiliation, religion, citizenship, age, or sex, you may file a complaint with:

Civil Rights Coordinator (Name and Title):

Agency Name:

Address:

Telephone Number: TTY Number:

Civil Rights Coordinator Email Contact:

You can file a complaint in person or by mail, fax or email. If you need help filing a complaint, the Civil Rights Coordinator named above is available to help you.

If you are dissatisfied with the local agency's resolution, the offices below have been designated to receive discrimination complaints at the state and federal levels.

Wisconsin Civil Rights Officer
Wisconsin Department of Children and Families
Division of Management Services
P.O. Box 8916, Madison, WI 53708
DCFCivilRights@wisconsin.gov
(608) 422-6889 (Voice)
Wisconsin Relay Service (WRS) - 711

Federal Office for Civil Rights
Centralized Case Management Operations
U.S. Department of Health and Human Services
200 Independence Avenue, S.W.
Room 509F HHH Bldg.
OCRComplaint@hhs.gov
(800) 368-1019; TDD Toll-free (800) 537-769

Your complaint must include the time, date, place, and circumstances of the alleged discrimination. There are time limits for filing a discrimination complaint that may differ with each program.

The Department of Children and Families is an equal opportunity employer and service provider. If you have a disability and need to access services, receive information in an alternate format, or need information translated to another language, please call the Civil Rights Unit at 608-422-6889. Individuals who are deaf, hard of hearing, deaf-blind, or speech disabled can use the free Wisconsin Relay Service (WRS) – 711 to contact the department.