

WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES
Division of Family and Economic Security/Bureau of Working Families
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TO: *W-2 Manual* Holders

FROM: Margaret McMahon, Chief
Wisconsin Works Policy Section

RE: ***Wisconsin Works Manual***
Release 14-03

DATE: December 1, 2014

EFFECTIVE: Immediately

The effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

CHANGES

Ch 1: W-2 Application Process [1.4.6 Required W-2 Forms and Publications During the Application Process](#) has been updated to include information about Electronic Benefit Transfer (EBT) Transaction Restrictions Flyer ([2947](#)).

Ch 12: Dispute Resolution [12.2.8 Testimony and Evidence](#) has been updated with changes to the Wisconsin Works fact finding review policy.

[12.2.11 Fact Finder File](#) has been updated with changes to the Wisconsin Works fact finding review record. For the file to be complete and thorough, the record must include an audio recording of the Fact Finding Review.