

WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES
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TO: *W-2 Manual Holders*

FROM: Margaret McMahon, Chief
Wisconsin Works Policy Section

RE: ***Wisconsin Works Manual***
Release 14-02

DATE: July 9, 2014

EFFECTIVE: Immediately

The effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

CHANGES

- Ch. 3: Financial Eligibility [3.2.1 115% Gross Income Test](#) has been updated with the 2014 Federal Poverty Level (FPL) amounts.
- Ch. 4: Case Processing Requirements The Fraud policy has been removed and incorporated into the new Chapter 13: Fraud.
- Ch. 7: Placements [7.4.5.2 CMC Verification, Placement, and Payment](#) has been clarified, adding the Social Security Number (SSN) application requirement for newborns.

Policy from Operations Memo [13-45](#) has been incorporated into [7.5.1 Noncustodial Parents](#).
- Ch. 11: Sanctions and Closures The IPV policy has been removed and incorporated into the new Chapter 13: Fraud.
- Ch. 13: Fraud This is a new chapter incorporating existing policy from Chapters 4 and 11 and new policy from Operations Memo [14-11](#).
- Ch. 17: Job Access Loans Policy from Operations Memo [14-04](#) has been incorporated into [17.2.1 Eligibility Criteria](#).

Ch. 18: Refugee
Cash & Medical
Assistance

A link to [3.2.1 115% Gross Income Test](#) has been added to [18.2.5.2.1 115% Gross Income Test](#).

Appendices
Updates:

Activity Codes

Two new Transform Milwaukee Jobs (TMJ) [activity codes](#) have been added: TM - Transform Milwaukee Jobs (Subsidized) and TU – Transform Milwaukee Jobs (Unsubsidized). Two invalid TJDP codes have been removed: TS - Transitional Jobs (Subsidized) and UN - Unsubsidized Employment.

*Benefit Issuance
Guide*

The W-2 [Benefit Issuance Guide](#) has been updated and reorganized to improve readability. Policy has not changed.