

WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES
Division of Family and Economic Security/Bureau of Working Families
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TO: *W-2 Manual* Holders

FROM: Margaret McMahon, Chief
Wisconsin Works Policy Section

RE: *Wisconsin Works Manual*
Release 14-01

DATE: January 24, 2014

EFFECTIVE: Immediately

The effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

CHANGES

Throughout	References to Trial Jobs have been deleted. See Operations Memo 13-44 .
Ch. 2: Nonfinancial Eligibility	2.2.1 List of Criteria has been clarified, referencing relevant Manual sections regarding eligibility information for minor parents, noncustodial parents, pregnant women, and pregnant women with at-risk pregnancies.
Ch. 4: Case Processing Requirements	4.1.2 Information Requiring Eligibility Verification has been clarified, adding citizenship and identity verification via data exchange from the Social Security Administration for certain applicants as described in Operations Memo 10-75 . 4.1.5 Income and Eligibility Verification System and Data Exchange has been updated, improving readability and incorporating process information from Operations Memos 12-61 and 12-03 .
Ch. 19: Other W-2 Resources	A new section, 19.6 Emergency Assistance, has been added.