

TO: W-2 Manual Holders

FROM: Margaret McMahon, Chief
Wisconsin Works Policy Section

RE: Wisconsin Works Manual
Release 12-05

DATE: October 5, 2012

EFFECTIVE DATE: Immediately

The effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

CHANGES

- Chapter 7 Section 7.2.5 – *Denying or Terminating an Unsubsidized Employment Case Management Placement*, has been updated to include the CMD placement. Section 7.4.5.4 - *Ending CMC*, has been updated to reflect more accurately on what dates a FEP must end a CMC placement. Section 7.5.4 – *Case Management Denied (CMD)*, has been updated to reflect the reinstatement of the 24-month time limit.
- Chapter 13 As part of the Manual reorganization, Job Access Loan policy has been moved from chapter 13 to chapter 17. Chapter 13 is now reserved for future policy.
- Chapter 17 As part of the Manual reorganization, Emergency Assistance policy has been published as its own manual. The EA Manual can be found at: http://dcf.wisconsin.gov/w2/EAManual/Production/EA_Manual.htm
Job Access Loan policy is now in chapter 17.
- 18.2.2.1 Section 18.2.2.1 – *Refugee Medical Assistance*, has been updated to reflect current instructions for form HCF 10110.
- Appendix The Case Management Resource Guide was deleted. Much of the Guide was outdated. Current policy has previously been incorporated into the Manual.