

TO: W-2 Manual Holders

FROM: Rebecca Schwei, Chief
Wisconsin Works Policy Section

RE: Wisconsin Works Manual
Release 11-04

DATE: September 1, 2011

EFFECTIVE DATE: Immediately

The effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

CHANGES

- Chapter 1 [Operations Memo 11-05](#) has been incorporated into the Manual. It includes the new *Domestic Violence Brochure* ([DCF-P-2614](#)) which was added to Sections 1.2.2 and 1.4.6.
- 4.3.3 The description of case comments from [Operations Memo 00-25](#) has been incorporated into the Manual.
- Chapter 6 [Operations Memo 11-38](#) has been incorporated into the Manual. It includes several policy changes and an extensive reorganization.
- Chapter 13 [Operations Memo 11-27](#) has been incorporated into the Manual. It includes several policy changes and a reorganization of some sections.
- Chapter 19 [Operations Memo 11-31](#) has been incorporated into the Manual. It includes several policy changes and a reorganization of some sections.
- Appendix - Activity Codes Denoted the following Activity Codes as valid for the Transitional Jobs Demonstration Project (TJDP): EL, GE, HE, JS, OR, TS and UN
- Appendix – W-2 DVR TAG Created a new Appendix entitled W-2 DVR TAG. The Technical Assistance Guide (TAG) supports and puts into practice the 2008 *Memorandum of Understanding* (MOU) between the Division of Vocational Rehabilitation (DVR) and the Wisconsin Works Program (W-2).