

WISCONSIN DEPARTMENT OF CHILDREN AND FAMILIES
Division of Family and Economic Security
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TO: W-2 Manual Holders

FROM: Janice Peters, Director
Bureau of Wisconsin Works

Rebecca Schwei, Chief
Wisconsin Works Policy Section

RE: Wisconsin Works Manual
Release 11-01

DATE: March 7, 2011

EFFECTIVE DATE: Immediately

The effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

CHANGES

- 3.2.1 Updated the Federal Poverty Limit (FPL) figures.
- 3.2.8.3 Sentence on disregarded child support moved to Disregarded Income Section 3.2.9.1
- 3.2.9.1 Reformatted using conventional numbering.
- 3.2.9.2 Operation Fresh Start added to list of income with limited disregards.
- 5.3.1 Language added allowing agencies to use results from standardized assessment tools that have been completed within the prior six months.
- Chapter 11.1.1 Reference to new Appendix – TANF Work Participation Requirements - Ops Memo 07-55 added.

Chapter 14

Converted from PDF to online format. The following policy change was made:

- Basic Skills Training and Employment Positions removed from list of services available to noncustodial parents in accordance with 49.159 (1) Stats.

The following content/format changes were made:

- Chapter title changed from *Case Management* to *Groups Eligible for Case Management and Other Services*
- Detailed lists of eligibility criteria removed and Chapters 2 and 3 referenced instead;
- Information about Welfare-to-Work and the Workforce Attachment and Advancement Program removed;
- Children First information moved from Section 14.2.3.3 into newly created Section 14.2.1;
- Reference to ARP placement added to Pregnant Woman Section 14.3;
- Section 14.4.2 Adult Supervised Living Arrangements merged into minor Parents Section 14.4;
- Sections 14.2, 14.3 and 14.4 reformatted.

19.2.7

Updated to comply with Administrative Rule DCF 101.22 (2)(a)2 which allows a Fact Finding hearing to be held if the petitioner does not attend but petitioner's representative is in attendance.

TANF Work Participation
Requirements Appendix

New Appendix section created containing Ops Memo 07-55.