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TO: W-2 Manual Holders

FROM: Nancy Buckwalter, Director
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RE: Wisconsin Works Manual
Release 04-02

DATE: 11-30-2004

EFFECTIVE DATE: Immediately

The W-2 Manual release date is on each page in the upper left corner. The manual release number is located immediately below the release date.

Typically, the effective date of the change is the date of publication. However, if the change was announced through an Operations or Administrator's Memo, the change is effective on the date identified in the memo. If there is a different effective date or implementation schedule other than the publication date or the date identified in the Operations or Administrator's Memo, it will be highlighted below.

Please note, a number of Chapter 20 Sections were renumbered and some new sub-sections added while making the below revisions.

POLICY CHANGES

Table of Contents	Updated section numbering and titles when needed plus added some new sub-section numbers with titles.
3.2.7.5	Added State Department refugee Reception and Placement Grant income to listing of federally funded disregarded income.
20.1.0	Added teen parents to groups that may receive RCA and RMA benefits.

- Clarified that aged, blind, or disabled refugees may receive SSI assistance. Added "certain Amerasians" to list of refugee groups.
- 20.2.0 Added information regarding refugee eligibility for other programs when receiving "Match Grant" income. Clarified when a refugee is eligible for SSI or Kinship Care assistance.
- 20.2.1 Added information regarding W-2 program eligibility when refugees are receiving "Match Grant" services. (Operations Memo 04-36)
- 20.2.2 Clarified types of medical assistance available to refugees.
- 20.2.2.1 Updated Refugee Medical Assistance guidance. (Operations Memo 04-36)
- 20.2.2.2 Updated refugee Medicaid and Badgercare guidance.
- 20.2.4 Added Kinship Care and RCA information for minor refugees living with caretaker parents.
- 20.2.5 Added information on federal resettlement grants for new refugees.
- 20.2.5.1 Updated information on treatment of federal Reception and Placement (R&P) grants for multiple programs. (Operations Memo 04-36)
- 20.2.5.2 Updated information on treatment of federal "Match Grant" for multiple programs. (Operations Memo 04-36)
- 20.3.0 Revised section title and added Hmong versions to list of notification forms.
- 20.4.0 Updated RCA non-financial eligibility criteria listing plus added section references to listing.
- 20.4.2 Moved full time student information under RCA non-financial eligibility.
- 20.5.0 Added reminder regarding R&P grant income for RCA financial eligibility.
- 20.5.1 Clarified use of refugee sponsor deeming and sponsor income for financial eligibility.
- 20.5.2 Updated RCA assistance group composition and eligibility guidance.
- 20.5.2.1 Provided guidance for Teen Parent and Minor Children RCA assistance groups.
- 20.5.3 Eliminated R&P income and sponsor income information since they were addressed in more detail in sections 20.2.4.1 and 20.5.1, respectively.
- 20.6.0 Updated current RCA payment guidance and added teen parent and minor children assistance group payment guidance.

- 20.7.0 Updated refugee E&T co-enrollment guidance for different E&T program service providers.
- 20.7.2 Updated link to new E&T provider list in Appendix IX.
- 20.8.0 Provided extensive update of sanction procedures used for RCA program when refugee refuses to comply.
- 20.9.0 Added reference to fair hearings procedural document.
- 20.12.0 Updated procedures for W-2 agencies to obtain RCA program service and administrative cost reimbursements.
- Appendix IX Updated links and listings for refugee VOLAGS and E&T Providers.