



TO: **W-2 Manual Holders**

FROM: Patara Horn, Director
Bureau of Working Families
Division of Family and Economic Security
Department of Children and Families

SUBJECT: Wisconsin Works Manual Release 26-02

Section	Change
Section 10.2.6.1	<p>Section 10.2.6.1 was updated to remove information about W-2 Auxiliary Payment Approval Workers in CARES Mainframe.</p> <p>A reference to the form, <i>Job Access Loan, W-2 Auxiliary Payment and/or Performance Outcome Payment Claim Approval Designation form (2582)</i>, was removed as this form has been obsoleted effective April 24, 2026.</p> <p>See the BWF System Updates WWP PI Mod Ph2 and Manual for more information.</p>
Appendix-Benefit Issuance Guide	<p>The Appendix was updated to replace and rename the Benefit Issuance Guide to the Payment Issuance Guide.</p> <p>See the BWF System Updates WWP PI Mod Ph2 and Manual for more information.</p>
Multiple Sections	<p>Various sections of the W-2 manual were updated to remove references to CARES Mainframe and CARES Mainframe screens that are no longer available or applicable.</p>
Section 3.2.8.1	<p>Section 3.2.8.1 was updated to change the name of the State Department Refugee Resettlement Reception and Placement (R and P) Program to the Program of Initial Resettlement (PIR), as announced by the Office of Refugee Resettlement.</p>

Section 14.4.1	Section 14.4.1 was updated to clarify how non-participation sanctions due to refusal to participate, and hourly payment reductions due to missed activities, impact two parent households.
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For W-2 Policy Questions: DCFW2PolicyQuestions@wisconsin.gov

For W-2, CARES and WWP Functionality Questions: BWF Work Programs Help Desk
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