



TO: **W-2 Manual Holders**

FROM: Patara Horn, Director
Bureau of Working Families
Division of Family and Economic Security
Department of Children and Families

SUBJECT: *Wisconsin Works Manual Release 25-03*

Section	Change
1.2.5	Section 1.2.5 was created to describe the Adult and Youth Education Navigator positions.
1.4.6	The <i>What to Bring With You</i> publication (2372-P) has been updated and renamed to the <i>Giving Proof</i> publication (2372-P).
4.1.2	The Information Requiring Eligibility Verification table has been updated to include suggested sources of verification for: <ul style="list-style-type: none">• Digital financial accounts, and• Educational Aid.
Chapter 7	Chapter 7 was updated to improve formatting, organization, and readability of program information. There are no policy or procedural changes accompanying this update. See Admin Memo 23-05 for more information on the W-2 Manual technical review project process.
8.2.2.2.1	Section 8.2.2.2.1 was updated to clarify that statements indicating the amount of study time a student requires can come in various forms.
9.5.1	Section 9.5.1 was created to highlight the importance and reasoning for providing services to Noncustodial Parents, as well as the resources available to them.

For W-2 Policy Questions: DCFW2PolicyQuestions@wisconsin.gov

For W-2, CARES and WWP Functionality Questions: BWF Work Programs Help Desk
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