



## Provider News: A Resource for Wisconsin Shares & YoungStar Providers

### Important Program Integrity Updates

#### Administrative Rule Chapter DCF 201 Updated



Effective **March 11, 2018**, Administrative Rule Chapter DCF 201 was updated to include information related to protecting [Wisconsin Shares Child Care Subsidy](#) funds from fraud and misuse. The updated rule addresses the [MyWICChildCare](#) process of issuing subsidy payments directly to parents.

#### Effective March 11, 2018, Providers Will Be Required To:

1. Notify the local child care administrative agency if a child of a parent receiving Wisconsin Shares has not attended within the previous 30 days.

#### Effective June 1, 2018, Providers Will Be Required To:

1. Have a **Written Payment Agreement** with each parent who receives subsidy for a child to attend their facility. Providers may use their own form or the template available on the DCF website. To access the template, go to <https://dcf.wisconsin.gov/forms> and select [DCF-F-5224-E](#).

#### Effective March 11, 2018, Providers Will Be Prohibited From:

1. Charging a higher price for families receiving Wisconsin Shares compared to private pay families, unless the difference is due to the child's age or special needs.
2. Requiring a parent to disclose their subsidy account balance.
3. Requiring a parent to give their MyWICChildCare EBT card, account number, or personal identification number (PIN) to the provider.
4. Possessing a photocopy, photo, or other image of a parent's MyWICChildCare EBT card.
5. Selling or purchasing access to the parent's subsidy account.
6. Misrepresenting provider information to receive a higher [YoungStar rating](#).



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