



## Fingerprinting Compliance Policy

Effective 1/1/2016

Wisconsin Act 20, which was signed into law in 2013, required all regulated child care and day camp providers eligible to accept Wisconsin Shares reimbursements to complete a one-time fingerprint-based caregiver background check by December 31, 2015. All licensees, adults that reside at the child care address, and all employees (18 years and older) required to have a caregiver background check were required to complete the one time fingerprint-based check by that date. This requirement was communicated through various memos and reminders, and was included in DCF Child Care Provider Newsletters between 2013 and 2015. The Department has a contract with Fieldprint to collect digital fingerprints to meet this requirement.

During monitoring checks in 2016 and beyond, any program that is not in compliance with required fingerprint-based caregiver background checks will receive written notification that they have not complied with this law. **Programs will be given 30 days from the date of this written notice to comply with the fingerprint-based background check requirements. If, at the end of that time, they are still not compliant, all current Wisconsin Shares Child Care authorizations will be ended and the program will be moved to a non-participation status in YoungStar.** Programs that are not participating in YoungStar are not eligible for technical consultation, rating services, or micro-grant awards.

**Programs, whose participation in YoungStar is withdrawn, will have an opportunity to be reinstated in YoungStar at their former star rating level if they comply with all fingerprint-based background check requirements within 30 days of the date they were withdrawn from YoungStar participation.** Programs that comply with the fingerprint-based background check requirements after 30 days of being withdrawn from YoungStar participation will need to reapply to YoungStar as a new program that has never received an initial rating.

Any questions regarding compliance with the one-time fingerprint-based caregiver background check should be directed towards:

- Licensed providers should contact the Caregiver Background Unit at 608-266-8001 or [DCFPLICBECRCBU@wisconsin.gov](mailto:DCFPLICBECRCBU@wisconsin.gov).
- Certified providers should contact their certification agency. Details at: <https://dcf.wisconsin.gov/files/ccregulation/cccertification/certifiers.pdf>

Information on scheduling an appointment with Fieldprint can be found at <http://fieldprintwisconsin.com/>. Wisconsin Shares Child Care Subsidy questions should be directed to local county or tribal agencies.

####