PTT Publishing – SharePoint Site

The Partner Training Team's SharePoint site is a secure server storage space that is used to store and retrieve large files for the S:/ drive on the DCF network.

Log in to: https://share.dcf.wisconsin.gov/cake/bwfpt/
NOTE: Requires DCF Network ID, or WI Logon ID (also called a WIEXT ID)

If you do not have a WI Logon ID, you can self-register for one at:
https://accounts.dwd.wisconsin.gov/

If you need access to the SharePoint site, have your supervisor send an email to the DCF Service Desk (dcfhelpdesk@wisconsin.gov) with the subject line, "SharePoint Access Request - BWF Partner Training"
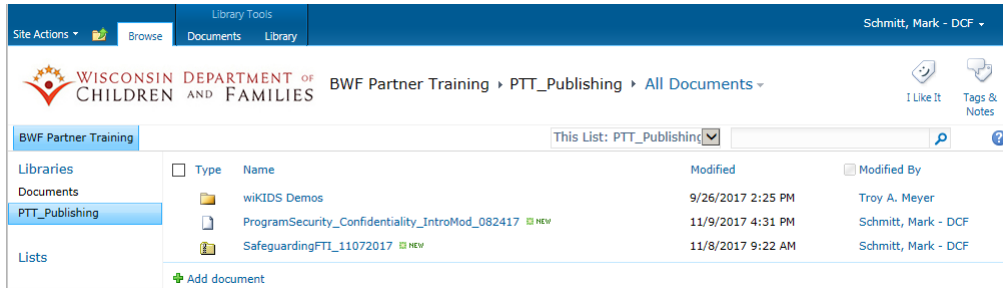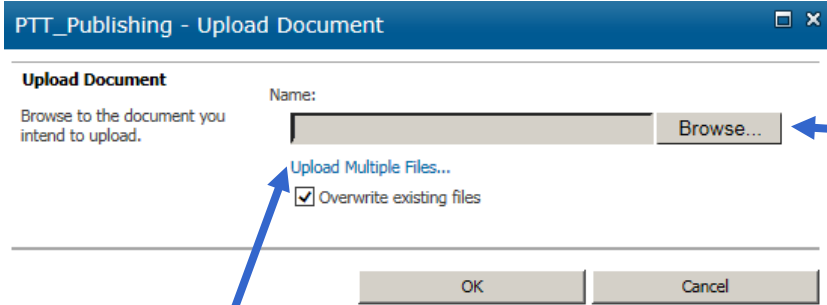

PTT Publishing is the folder where all files you upload need to be stored.

Documents is the folder where the Repository of Compiled Knowledge (ROCK) resource documents are stored, as well as the Trainer Resources folder that holds files that are too large for the Trainer's Resource webpage.
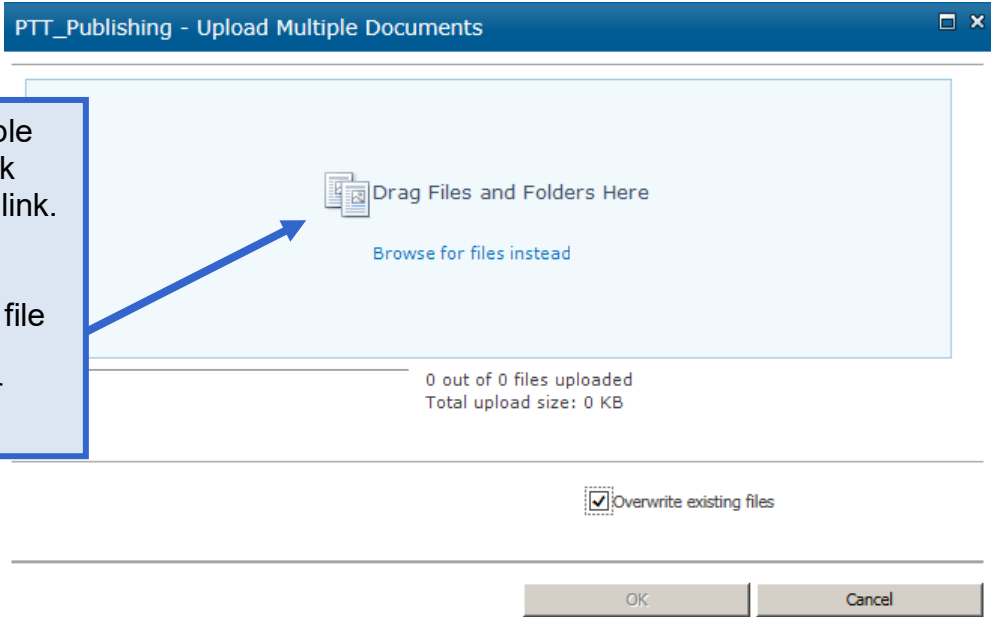
Upload Files/Folders

Upload files by clicking the **Add Document** button

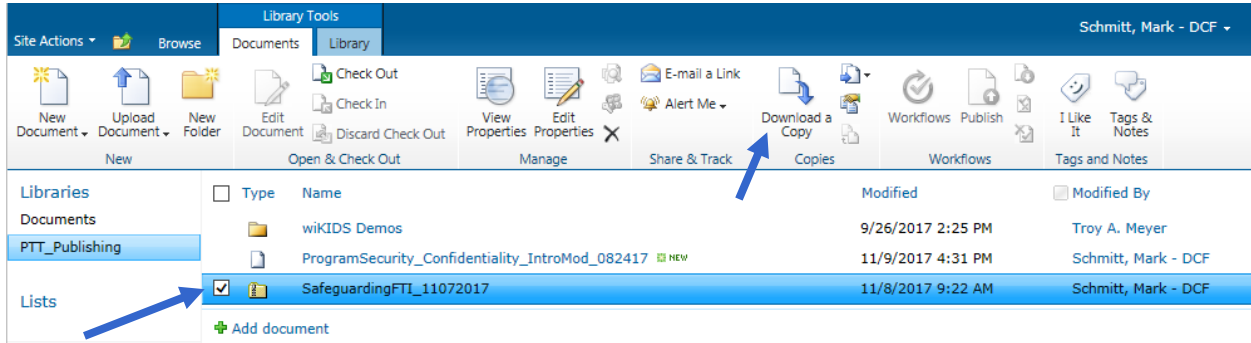In the dialog box, choose the **Browse** button to select a single file to upload.

If you want to upload multiple files or an entire folder, click the **Upload Multiple Files** link.

The dialog box that opens allows you to drag multiple file and folders, as well as the option to browse for files or folders to upload.

Download Files

To download a single file, click the checkbox to the left of the selected file and then click the **Download a Copy** button.

You can then choose where you'd like to save the file.