# Distance Course Content Template

The purpose of this template is to provide a guide as you develop your materials (1st draft) into the content that is going out for review. Keep in mind that your content is not the storyboard, but is the material you need reviewed prior to developing your storyboard. More instructions on developing content are included in the PTS (W-2) Distance Learning Project Management Tool (PMT) – Instructions found on the DCF Trainer’s Resource Page.

## Examples (from two different courses)

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| --- | --- | --- | --- |
| **Slide #** | **Audio Script** | **Text to appear on screen** | **Development**  **Notes (Optional)** |
| 1 | Methadone is taken orally because it doesn’t lend itself to injection. It’s dispensed in about 100 milliliters of liquid, usually in an orange drink such as Tang. Methadone is longer acting, 24 to 36 hours, than most other opioids, so it is administered only once a day. Doses must be individually determined by medical staff. The proper doses used in maintenance treatment significantly reduce the person’s cravings.  Tolerance to methadone develops slowly, so people can be maintained on it indefinitely. There is no specific length of time in a medicated-assistance program that is best for everyone. Many times it is long-term, at least 12 to 24 months or more. Methadone is considered medically safe as a treatment, and is shown by research to be a cost-effective treatment for opioid dependence. | Methadone use:   * Taken orally * Long acting * Doses * Long-term treatment * Medically safe * Cost effective |  |
| 2 | What is assessment? According to Webster, assessment is: “The process of estimating or determining the significance, importance or value of; evaluating.” | “The process of estimating or determining the significance, importance or value of; evaluating.” | A dictionary for visual representation. |

### Using This Template

These examples are just that, examples. You can create your own table in Word that can fit your needs and the needs of the project. At this point it is unnecessary to decide on animation, how objects will look or how objects will appear on the screen. That will be developed later during the storyboarding. The purpose of the optional fourth column is to capture any future development ideas you don’t want to “lose”.