

WWP Updates: Participation Calendar Enhancements

Purpose

To demonstrate the enhanced functionality of the W-2 Participation Calendar page.

Learning Objectives

Upon completion of this course, you will be able to:

- Identify the new buttons on the W-2 Participation Calendar page, and
 - Describe how to use the new buttons efficiently to enter information on the Participation and Good Cause pages.
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Contact Information

Questions regarding this training material should be directed via your local agency process to the Partner Training Team,
Email: PTTTrainingSupp@wisconsin.gov

A contact person is available to answer e-mailed questions related to this training material, assist you in completing any activity that you are having difficulty with, and/or provide explanation of anything else about this training material.

Questions regarding W-2 production cases and systems should be directed via your local agency process to the BWF Work Programs Help Desk at:
Email: bwfworkprogramshd@wisconsin.gov

Telephone: (608) 422-7900.

W-2 Policy questions should be directed to your Regional Office staff.

DCF is an equal opportunity employer and service provider. If you have a disability and need information in an alternate format, or need it translated to another language, please contact (608) 535-3665 or the Wisconsin Relay Service (WRS) – 711.

For civil rights questions call (608) 422-6889 or the Wisconsin Relay Service (WRS) – 711.

Introduction

Three enhancements are coming to the **W-2 Participation Calendar** page:

- the _____ button and _____ page,
- the _____ button and _____ page, and
- _____ hours on the **W-2 Participation Calendar**.

Participation Page

✕ Participation

Participation Week: September 25 2022 - October 1 2022

All Activities		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		09/25/2022	09/26/2022	09/27/2022	09/28/2022	09/29/2022	09/30/2022	10/01/2022
ES	Full <input type="checkbox"/>	No	1.0 hrs	1.0 hrs	1.0 hrs	1.0 hrs	1.0 hrs	No
	No <input type="checkbox"/>	Activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Activity
WE	Full <input type="checkbox"/>	No	4.0 hrs	4.0 hrs	4.0 hrs	4.0 hrs	4.0 hrs	No
	No <input type="checkbox"/>	Activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Activity

Cancel Save

✕ Participation

Participation Week: September 18 2022 - September 24 2022

		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
All Activities		09/18/2022	09/19/2022	09/20/2022	09/21/2022	09/22/2022	09/23/2022	09/24/2022
ES	Full <input type="checkbox"/>	No	1.0 hrs	1.0 hrs	1.0 hrs	0.0 hrs	0.0 hrs	No
	No <input type="checkbox"/>	Activity						Activity
JS	Full <input type="checkbox"/>	No	4.0 hrs	4.0 hrs	4.0 hrs	4.0 hrs	4.0 hrs	No
	No <input type="checkbox"/>	Activity						Activity
MO	Full <input type="checkbox"/>	No	No	2.0 hrs	No	No	No	No
	No <input type="checkbox"/>	Activity	Activity	<input type="checkbox"/>	Activity	Activity	Activity	Activity
MO	Full <input type="checkbox"/>	No	No	No	1.0 hrs	No	No	No
	No <input type="checkbox"/>	Activity	Activity	Activity	<input type="checkbox"/>	Activity	Activity	Activity

Cancel Save

Notes:

Good Cause Page

✕ Good Cause

Participation Week: September 18 2022 - September 24 2022

Activities: ES WE

All	W-2 Placement	Date	Activity	Scheduled Hours	Non-Participation Hours	Participant's Reason	Good Cause Granted?	Worker's Reason	Good Cause Hours
<input type="checkbox"/>	CSJ	09/19/2022	ES	1.0	1.0				
<input type="checkbox"/>	CSJ	09/20/2022	ES	1.0	1.0				
<input type="checkbox"/>	CSJ	09/21/2022	ES	1.0	1.0				
<input type="checkbox"/>	CSJ	09/22/2022	ES	1.0	1.0				
<input type="checkbox"/>	CSJ	09/23/2022	ES	1.0	1.0				
<input type="checkbox"/>	CSJ	09/21/2022	WE	4.0	4.0				

0.0

Participant's Reason:

Good Cause Granted?

✕ Good Cause

Participation Week: September 18 2022 - September 24 2022

Activities: WE ES

All	W-2 Placement	Date	Activity	Scheduled Hours	Non-Participation Hours	Participant's Reason	Good Cause Granted?	Worker's Reason	Good Cause Hours
<input checked="" type="checkbox"/>	CSJ	09/20/2022	ES	1.0	1.0	AA	Yes	AA	1.0
<input checked="" type="checkbox"/>	CSJ	09/19/2022	WE	4.0	4.0	AA	Yes	AA	4.0

5.0

Participant's Reason:

Good Cause Granted?

Worker's Reason:

Notes:

DFES/Partner Training Team PG 5 10/10/22
 S:\...W2\WWPIParticipation_Calendar_Enhance_PG_101022

Good Cause Hours on the Participation Calendar

W-2 Participation Calendar BOBBY JEAN TEAL 4585985425							
Participation Period: September 16 th 2022 - October 15 th 2022							
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	11	12	13	14	15	16 ES - 1.0 1.0 0.0 JS - 4.0 4.0 0.0	17
Participation	18	19 ES - 1.0 1.0 0.0 JS - 4.0 4.0 0.0	20 ES - 1.0 1.0 0.0 MO - 2.0 JS - 4.0 4.0 0.0	21 ES - 1.0 1.0 0.0 MO - 1.0 JS - 4.0 4.0 0.0	22 ES - 1.0 0.0 1.0 JS - 4.0 4.0 0.0	23 ES - 1.0 0.0 1.0 JS - 4.0 4.0 0.0	24
Good Cause	25	26 ES - 1.0 0.0 1.0 1.0 JS - 4.0 0.0 4.0 4.0	27 ES - 1.0 0.0 1.0 MO - 2.0 0.0 2.0 JS - 4.0 0.0 4.0	28 ES - 1.0 0.0 1.0 MO - 1.0 0.0 1.0 JS - 4.0 0.0 4.0	29 ES - 1.0 0.0 1.0 JS - 4.0 0.0 4.0	30 ES - 1.0 0.0 1.0 JS - 4.0 0.0 4.0	1
Good Cause	2	3 ES - 1.0 JS - 4.0	4 ES - 1.0 MO - 2.0 JS - 4.0	5 ES - 1.0 MO - 1.0 JS - 4.0	6 ES - 1.0 JS - 4.0	7 ES - 1.0 JS - 4.0	8
Participation	9	10 ES - 1.0 JS - 4.0	11 ES - 1.0 MO - 2.0 JS - 4.0	12 ES - 1.0 MO - 1.0 JS - 4.0	13 ES - 1.0 JS - 4.0	14 ES - 1.0 JS - 4.0	15
Participation							

Notes:

Conclusion

The **W-2 Participation Calendar** page enhancements will be available on _____.