

A new report called **WPR Report 07: Participants without Minimum Required Hours** has been published to the DCF / WISDOM / Employment Programs / Wisconsin Works / Work Participation Rate Incentives folder in WebI.

Background: Work Participation requirements state that individuals must participate in a minimum number of Federal Activity hours to meet the All Families Work Participation Rate (WPR). Additionally, the number and type of hours depends on the age of the youngest child (which also determines the “Family Profile” listed on the FReD reports). However, occasionally participants are not actually assigned enough hours, or hours in the right activities. This report is designed to bring attention to those participants.

Purpose: This report was created as a tool to help individual FEPs determine which individuals did not have enough Federal Required Hours assigned, and consequently could never meet WPR, even if they participated in all assigned activities. The hours required for participation are determined by the age of the youngest child.

Description of Report: This report shows all of the participants who have are tentatively not meeting WPR, and have fewer than their number of required Core and Non-Core hours assigned. It also shows the number of required hours, how many were assigned (both Core and Non-Core), and how many hours short the activity assignments are. Data is based on the current RP740TANF report, and is for the previous week only. Individuals are sorted by number of hours below the minimum required, with those participants short the least hours at the top.

How to Use the Report: Input either one or more Worker IDs or W-2 Contract Agencies into the prompt. If nothing is entered into either prompt, the report will run for all Workers in all Agencies. Each Worker ID will start on a new page, allowing staff to easily distribute printed reports. The PIN is a hyperlink to the current RP740TANF report. Clicking the PIN will open that report for that PIN only.