Systems and Reporting Subcommittee Meeting Agenda

Meeting Purpose:	Discuss system changes and reporting updates
Date:	Wednesday November 12, 2025
Start Time:	1:00 PM
End Time:	1:50 PM
Location:	TEAMS
Call Information:	Meeting Link Meeting ID 259 955 769 385 4; Passcode: nz6Qh7fL Dial in by phone: +1 608-571-2209 Passcode: 537271251#

Attendees

X	Blada, Holly-DCF	X	Buscon, Devon-DCF	X	Camacho, Nestor-DCF
X	Chase, Michael-DCF		Dinakaran, Bhavani-DCF	x	Doudna, Denise-DCF
	Doudna, John-DCF		Downing, Charlotte-DCF		Dukes, Latanya-DCF
	Edwards, Kimberly-DCF		Fawcett, Jamie-DCF	X	Fornes, Joseph-DCF
x	Geisler, Samantha-DCF		Girard, Justine-DCF	X	Harms, Katherine-DCF
X	Hauer, Zulema-DCF		Horn, Patara-DCF		Jones, Sasha-BSO
X	Kahl, Jane-DCF		Kristiansen, Tonya-DCF	X	Lee, Jordan-DCF
X	Milligan, Luke-DCF	X	Moss, Jessica-DCF	X	Nartowicz, Joseph-DCF
X	O'Connell, Rober-DCF		Scott, Luz-DCF		Seery, Ginger-DCF
X	Sommers, heather-DCF	X	Sperber, Roxanne-DCF	X	Theo, Gina-DCF
	Thompson, Tonja-DCF	X	Thor, Neng-DCF	X	Thornton, Tony-DCF
	Tessmann, Abby		Tucker, Monica-DCF		Whitehead, Rober-DCF
x	Wisneski, Xiong-DCF	X	Xiong, Mai Yee-DCF	X	America Workers
X	Equus	X	FSC		Maximus
X	ROSS	X	UMOS	X	WCI
X	WRI	X	Raemisch, Audrey-DCF	X	Hammes, Heidi
X	Evert, Audrey	X	Olmsted, Morgan	x	Bozich, Adam

1) **Roll Call**
2) **Report updates (Bureau of Analytics and Research (BAR)) Rob O'Connell**
   - BAR looking to get feedback on reports
     Reports that are working and not working
     -Q: Bring back reports that have TANF and can break it down?-->export details tab
     Rob will look into it and see, bring back research
     -Q: Dynamic search tool report (specific to transportation): information doesn't seem too accurate, where is the data pulling from? –Rob will look into and get back
3) **System Updates-Automation team**

Release Date	Project	Project description
November 2025	BRTIS Enhancement	BRITS will be enhanced to allow the JAL approver to delete an application in the scenario there is a duplicate or incorrect JAL application

   a. October release questions
      i. System and policy FAQ'S from September meeting can be found on the System and Reporting Subcommittee website
      ii. Address questions submitted from agencies
         o Report question:

Q1: Can there be a report generated into WebI for agencies to say on top of W-2 renewals?

A1: Automation team will look into this. However, there are reports in Tableau that lets you know about renewals submissions from ACCESS, but it does not allow you to drill down to see the stats by agency/regions.

AI: MAI follow up to confirm agencies have access to the ACCESS RMB/RMC data on Tableau

- Connect to also see if agencies don't already have access, how to get them access and what process needs to happen to ensure they can access data and application
- FSC does not have access
  - Questions will be added to the Oct 2025 System Update Post-Production Follow-Up Chart

b. October release Post-Production Follow-Up

i. Daily document outlining issues that are outstanding and issues that have been resolved

- Location of document: BWF Work Programs Help Desk Home Page
- Title of document: Oct 2025 System Updates Post-Production Follow-Up Chart-Updated MM/DD/YYYY

4) Walk on items

The following link will bring you to minutes and attachments discussed in our meetings:
https://dcf.wisconsin.gov/w2/partners/toolbox/systemsubcommittee