



## Systems and Reporting Subcommittee Meeting Agenda

<b>Meeting Purpose:</b>	Discuss system changes and reporting updates
<b>Date:</b>	Wednesday March 18, 2026
<b>Start Time:</b>	1:00 PM
<b>End Time:</b>	1:50 PM
<b>Location:</b>	TEAMS
<b>Call Information:</b>	<a href="#">Meeting Link</a> Meeting ID 259 955 769 385 4; Passcode: nz6Qh7fL Dial in by phone: +1 608-571-2209 Passcode: 537271251#

### Attendees

X	Blada, Holly-DCF	x	Bozich, Adam	x	Buscon, Devon-DCF
	Camacho, Nestor-DCF		Chase, Michael-DCF	x	Dinakaran, Bhavani-DCF
x	Doudna, Denise-DCF	x	Doudna, John-DCF		Edwards, Kimberly-DCF
x	Evert, Audrey-DCF	x	Fawcett, Jamie-DCF	x	Fornes, Joseph-DCF
x	Foster, Brianna		Geisler, Samantha-DCF		Girard, Justine-DCF
	Hammes, Heidi-DCF		Harms, Katherine-DCF		Horn, Patara-DCF
	Hauer, Zulema-DCF		Jones, Sasha-BSO	x	Kahl, Jane-DCF
	Kristiansen, Tonya-DCF	x	Lee, Jordan-DCF	x	Milligan, Luke-DCF
	Moss, Jessica-DCF	x	Nartowicz, Joseph-DCF	x	O'Connell, Rober-DCF
	Olmsted, Morgan	x	Orcholski, Tiffany-DCF	x	Raemisch, Audrey-DCF
x	Scott, Luz-DCF		Seery, Ginger-DCF		Sommers, Heather-DCF
x	Sperber, Roxanne-DCF	x	Theo, Gina-DCF		Thompson, Tonja-DCF
	Thor, Neng-DCF		Thornton, Tony-DCF	x	Tessmann, Abby
	Tucker, Monica-DCF	x	Whitehead, Rober-DCF	x	Wisneski, Xong-DCF
x	Xiong, Mai Yee-DCF	x	America Workers	x	Equus
x	FSC		Maximus	x	ROSS
x	UMOS	x	WCI	x	WRI
x	Trina Hagemann	x	Maureen Purcell	x	Debbie Rabin

#### 1) Roll Call

#### 2) Report updates (Bureau of Analytics and Research (BAR))-Rob O'Connell

- Things BAR is currently working on:
  - Testing on supportive services and participant contact
  - Archiving and storing reports
  - As reports are released, messages will come to let agencies know they are posted

#### 3) System Updates-Automation team

- February CARES release issues
- Projects coming

Release Date	Project/Enhancements	Project description
April 2026	BRITS enhancements	<ul style="list-style-type: none"> <li>• Various BRITS enhancements will be moved to production 04/02/2026.</li> <li>• <del>System Update will be published 3/27/2026</del></li> <li>• System Update was published 3/17/2026</li> </ul>
	Payment Issuance Ph II	<ul style="list-style-type: none"> <li>• WWP will be enhanced with payment issuance screens</li> <li>• System Update will be published 04/16/2026</li> </ul>

		<ul style="list-style-type: none"> <li>• New PI Guide will be released</li> <li>• Training materials will also be available</li> </ul>
	ACCESS RMB/RMC Report	<ul style="list-style-type: none"> <li>• New report will be located in WebI</li> <li>• Go-live: 4/24/2026</li> </ul>

**4) ACCESS RMB/RMC report request**

- During October 2025 S&R Subcommittee meeting, there was a request to develop a report to track renewals and changes submitted from ACCESS
- Workgroup has met and working through design
- Go-live: April 24<sup>th</sup>, 2026

**5) Other Discussion Items**

**a) Tableau access**

- Still working with DHS

**6) Walk on items**

- America Works is still receiving applications and JAL's that are directed to the wrong agency
  - Process that they are doing: looking at the case and contacting the participant to have them reapply in the correct region
  - However, this process is usually done by Intake manager but intake manager couldn't make it to meeting to talk through process.
  - Action Item for America Works: send in application #'s to help identify root cause to the BWF Help Desk
- Similar issue happening to EA, that state is aware of:
  - There are EA applications that are not routed to the correct agency
  - Application sent to the wrong agency, when coming from ACCESS

The following link will bring you to minutes and attachments discussed in our meetings:

<https://dcf.wisconsin.gov/w2/partners/toolbox/systemsubcommittee>