

48 Months – Time Limit Reports Discussion

Objectives

- Understand usage and pain points with current time limit based reporting for participants, payments and monitoring
- Use your feedback to assist in setting reporting scope and prioritization for the time limits automation project

Report Questions

For each report:

1. Do you use this report today? If so, how is it used as a part of your daily/weekly/monthly activities?
2. Do you take direct action based on the results of the report, with participants, managers or peers at your agency? If so, what?
3. Is there any type of routine analysis or procedures taken based off this report? If so, what?
4. Is this report usable? Do you have any concerns or issues with its current functionality?

Outside of the existing reports:

1. What are the key issues you face today? What prevents you from meeting your business objectives in relation to managing extensions?
2. Do you produce any manual reports using the data supplied in reports noted above?
3. Do you get all the information you need to perform your responsibilities? If not, what's missing?
4. Is there any information that would make your job easier if you had easy access to it?

Current "Clock" reports

- W-2 Payments Data
 - WWP #10 Federal Clock Not Matching W-2 Paid Month – Details
 - WWP #11 Federal Clock Not Matching W-2 Paid Months - State Summary
 - WWP #15 Current Federal Clock - Payment Discrepancy Report
- W-2 | W2 - Participant
 - W2 #08 W-2 Active Participants Clock Range
 - W2 #28 W-2 Participants Individual Clocks Report for Agencies – Listing
 - W2 #28 W-2 Participants Individual Clocks Report for Regions – Listing
 - W2 #23 W-2 Paid placements with High Clocks by Agency – Listing
 - W2 #23 W-2 Paid placements with High Clocks by W-2 Regions – Listing
- W-2 Monitoring
 - Timely Entry of 24 OR 60 Month Extension Requests Weekly Due Report (These Cases May Need 24 OR 60 Month Extension Requests)
 - W-2 Participants with 24 or More Months on 24 Month Clock without Extension Request
- Wisconsin Works | Caseload Reports
 - CL Report 07: Agency Summary Report

WWP #10 Federal Clock Not Matching W-2 Paid Month – Details

This is a report where the name doesn't really match what is shown in the report. There is a lot of internal logic built into the universe that powers this report. Internal field descriptions indicate that this report may have been called something like "53 Month Federal Clock Report" and indeed, almost everyone in this report has at least 53 months on their clock or 53 payments. Additionally, the office of the summary page is occasionally wrong – showing an office from before the current contract structure. Even more, there is one participant showing on this report with only 8 months, who does NOT show on the WWP #15 Report.

WWP Report #10 Federal Clock Not Matching W-2 Paid Months - Detail For September 2016

Contract Agency: 1B. MAXIMUS
 County: 40: MILWAUKEE COUNTY
 Agency Office: 1584: MAXIMUS W-2 PROGRAM
 FEP: XMX040

PIN	Case Number	Name	Benefit Month	Clock Type	Fed Clock Tick	Payment	Reason/s for Not Ticking
			2004-08	CSJ	Y	Y	
			2004-07	CSJ	Y	Y	
			2004-06	CSJ	Y	Y	
			1999-04	CSJ	Y		Sanctioned
			1999-03	CSJ	Y		Sanctioned
			1999-02	CSJ	Y	Y	
			1999-05				Sanctioned
			1998-08			Y	
			1998-07				CMC
			1998-06				CMC
			1998-05				CMC
			1998-04				CMC
Totals:					53	52	

WWP Report #10 Federal Clock Not Matching W-2 Paid Months - Summary For September 2016

Contract Agency:

Agency Office	PIN	Case	Name	Fed Clock Ticks	Payment	Payments that Shouldn't Tick Clock
			Sherika	0	1	0
			Sherika A	53	53	0
			s, Tracey	53	51	0
			s, Tracy	0	1	0
Contract Agency Count:		2				

WWP #11 Federal Clock Not Matching W-2 Paid Months - State Summary

This is a State-Wide summary of the WWP #10 report. However, if a participant was in two different agencies, that participant is counted twice (for example, the participant in “124: CAPITOL CONSORTIUM (DDS)” is also counted for Forward Service).

WWP Report #11 Federal Clock Not Matching W-2 Paid Months - State Summary For September 2016

Contract Agency	Individual Count
124: CAPITOL CONSORTIUM (DDS)	1
1A. ROSS IES	3
1B. MAXIMUS	2
1C. AMERICA WORKS OF WI	2
1E. FORWARD SERVICE CORP.	1
1G. RESCARE	1
Sum:	10

WWP #15 Current Federal Clock - Payment Discrepancy Report

This is a report where the name doesn't really match what is shown in the report. There is a lot of internal logic built into the universe that powers this report. Internal field descriptions indicate that this report may have been called something like "Last 12 Months Federal Clock Report". Additionally, everybody on this report has had the discrepancy within the last 12 month.

The first tab shows the details of each case...

**WWP Report #15 Current Federal Clock / Payment Discrepancy Report Detail
For Period Ending September 2016**

Contract Agency:

County:

Agency Office:

FEP:

PIN	Case Number	Name	Benefit Month	Clock Type	Fed Clock Tick	Payment	Reason/s for Not Ticking
			2016-09				Sanctioned
			2016-08	CSJ	Y	Y	
			2016-07	CSJ	Y	Y	
			2016-06	CSJ	Y	Y	
			2016-05	CSJ	Y	Y	
			2016-04	CSJ	Y	Y	
			2016-03	OTF	A	Y	CMC
			Totals:			5	6

FEP:

PIN	Case Number	Name	Benefit Month	Clock Type	Fed Clock Tick	Payment	Reason/s for Not Ticking
			2016-08	CSJ	Y		Returned
			2016-07	CSJ	Y	Y	
			2016-06				Sanctioned
			2016-05	CSJ	Y	Y	
			Totals:			3	2

FEP:

PIN	Case Number	Name	Benefit Month	Clock Type	Fed Clock Tick	Payment	Reason/s for Not Ticking
			2016-09			Y	
			2016-08	W2T	Y	Y	
			2016-07	W2T	Y	Y	
			2016-06	W2T	Y	Y	
			2016-05	W2T	Y	Y	
			Totals:			4	5

...while the second tab shows a summary:

**WWP Report #15 Current Federal Clock / Payment Discrepancy Report Summary
For Period Ending September 2016**

Contract Agency:

Agency Office	FEP ID	PIN	Case	Fed Clock Ticks	Payment	Ticks and Payments Not Matched
				6	7	1
				2	1	1
				3	4	1
				4	5	1
Contract Agency Count:	4					

W2 #08 W-2 Active Participants Clock Range

The prompt on this report only let you select a month. However, you can use the “Drill” feature to drill down to individual agencies, or apply filters via the filter bar. There are multiple tabs – one showing lifetime clock ranges for Payment vs. Non Payment, Subsidized, or Incentive placements, one showing CSJ clocks, another for W2T clocks, and a final tab for all placements (shown below). However, it should be noted that the second and third tabs use a different “clock” for the data than the first and fourth, so the totals from one tab to the next may not match.

W2 Metadata	W2 EOM Active Participants by Lifetime Clock Range																	Last Refreshed: 11/23/2016
Drill Filters:																		
Month: 230. October 2016																		
Wisconsin																		
Lifetime Clock Range	01. W2T	02. CSJ	03. CS1	04. CS2	05. CS3	08. CMC	10. CMN	11. CMP	12. CMU	13. CMF	14. CMD	16. ARP	17. CMJ	18. TMP	19. TNP	20. TSP	End of Month Active Participants	
00 mos	0	5	0	0	0	201	14	52	7	204	1	26	4	0	0	1	515	
01-03 mos	174	699	44	18	11	64	1	3	1	667	0	4	4	0	5	0	1,695	
04-06 mos	124	294	43	11	5	30	2	0	1	602	0	0	3	0	0	0	1,115	
07-09 mos	99	208	28	13	7	32	1	0	0	407	0	0	3	0	0	0	798	
10-12 mos	89	174	20	11	9	28	2	0	2	313	0	0	0	0	0	0	648	
13-15 mos	110	134	31	10	5	21	1	0	1	243	0	1	1	0	0	0	558	
16-18 mos	87	139	17	10	4	20	1	0	1	216	0	1	1	1	0	0	498	
19-21 mos	97	124	11	11	2	19	0	0	2	227	0	0	0	1	0	0	494	
22-24 mos	99	104	10	6	7	15	0	2	3	180	2	0	1	1	0	0	430	
25-27 mos	97	88	8	3	4	20	1	0	1	163	5	0	0	1	1	0	392	
28-30 mos	106	89	15	9	3	9	0	0	0	166	5	0	0	1	0	0	403	
31-33 mos	72	61	14	5	4	9	0	1	3	105	3	0	2	1	0	0	280	
34-36 mos	70	66	7	6	4	13	0	0	0	118	5	0	2	0	0	0	291	
37-39 mos	68	55	3	1	0	5	0	0	1	88	7	0	0	0	0	0	228	
40-42 mos	63	34	5	4	2	10	0	0	0	81	5	0	1	0	0	0	205	
43-45 mos	78	52	6	0	0	2	0	0	1	71	4	0	0	0	0	0	214	
46-48 mos	49	39	2	1	1	4	0	0	1	56	5	0	1	1	0	0	160	
49-51 mos	49	31	1	1	2	9	0	1	0	60	4	0	0	0	0	0	158	
52-54 mos	56	24	4	1	1	7	0	0	0	51	2	0	0	0	0	0	146	
55 mos	16	6	1	1	0	0	0	0	0	17	1	0	0	0	0	0	42	
56 mos	14	10	2	0	0	1	0	0	0	12	1	0	0	0	0	0	40	
57 mos	15	6	0	0	0	1	0	1	0	12	0	0	0	0	0	0	35	
58 mos	11	3	0	1	0	2	0	0	0	8	0	0	0	0	0	0	25	
59 mos	13	5	1	1	1	3	0	0	0	9	1	0	0	0	0	0	34	
60 mos	18	4	0	0	0	0	0	0	0	13	3	0	0	0	0	0	38	
61+ mos	558	109	18	19	7	25	0	0	2	193	19	0	3	0	0	0	953	
Sum:	2,232	2,563	291	143	79	550	23	60	27	4,282	73	32	26	7	6	1	10,395	

W2 #28 W-2 Participants Individual Clocks Report for Agencies – Listing

This report was enhanced this summer to include FEP ID, the new TEMP clocks, fix the sorting, add some new prompts, and additional tabs. The prompts now make you choose a month and an Agency, while Office is an optional prompt. Additionally, you have an optional prompt for Paid, Unpaid, Subsidized, and Incentive Placements (Placement Type).

There are now 6 tabs in this report. The first tab is more or less as it was before – it lists all individuals and their clock data by Office. The second tab lists those individuals with Lifetime clocks between 36 and 47 months. The third tab is for 48-60 months, while the fourth tab is for Lifetime clocks over 60 months.

The fifth tab is a clocks summary by office. This tab summarizes the Individuals by Placement and Lifetime Clock (grouped by 12 months blocks) for each office in the report. Paid placements are shaded in light red. The final tab summarizes the Individuals by Placement and Lifetime Clock for the entire Agency, even if a specific office was selected in the original report prompts. Additionally, there is a bar chart showing the count of individuals for each Placement Type (Payment, Non-Payment, Subsidized, and Incentive) by Lifetime clock – again grouped by 12 months blocks.

The first tab shows all of the various “clocks” we have in the system:

STATE OF WISCONSIN
DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF WORKING FAMILIES
W-2 Participants Individual Clocks Report
Tab 1: All Individuals for all Placement Types

Last Refreshed: 11/23/20

Drill Filters:
230, October 2016

Case Number	PIN	FEP ID	Most Recent Placement Code	Most Recent Placement Begin Date	W2T Mos. Used	CSJ Mos. Used	TJB Mos. Used	CMC Mos. Used	OTF Mos. Used	JOBS Mos. Used	OPC Mos. Used	TMP Mos. Used	TNP Mos. Used	TEMP Mos. Used	Lifetime Mos. Used	W2T Alert	CSJ Alert	TMP Alert	TNP Alert	TEMP Alert	60 Month Alert
			01. W2T	3/4/2013	166	15	0	0	1	0	0	0	0	0	208	166:W2T	0	0	0	0	208:Life
			01. W2T	9/13/2013	125	54	0	1	0	0	0	0	0	0	206	125:W2T	54:CSJ	0	0	0	206:Life
			13. CMF	7/18/2016	125	23	0	0	0	12	0	0	0	0	186	125:W2T	23:CSJ	0	0	0	186:Life
			01. W2T	5/1/2013	127	24	0	0	4	0	0	0	0	0	180	127:W2T	24:CSJ	0	0	0	180:Life
			01. W2T	11/1/2012	140	6	0	0	2	0	0	0	0	0	174	140:W2T	0	0	0	0	174:Life
			01. W2T	7/15/2016	96	32	0	0	13	0	0	0	0	0	167	96:W2T	32:CSJ	0	0	0	167:Life
			01. W2T	5/17/2015	103	30	0	2	0	0	0	0	0	0	153	103:W2T	30:CSJ	0	0	0	153:Life
			01. W2T	5/27/2016	94	25	0	1	1	0	0	0	0	0	147	94:W2T	25:CSJ	0	0	0	147:Life

The second, third, and fourth tabs filter to specific Life Time Clock ranges.

W-2 Individuals 36-47 Month Clocks Report	W-2 Individuals 48-60 Month Clocks Report	W-2 Individuals Over 60 Months Clocks Report
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The last 2 tabs summarize the data by office, and by Agency.

**STATE OF WISCONSIN
DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF WORKING FAMILIES
W-2 Participants Individual Clocks Report**

Last Refreshed: 11.

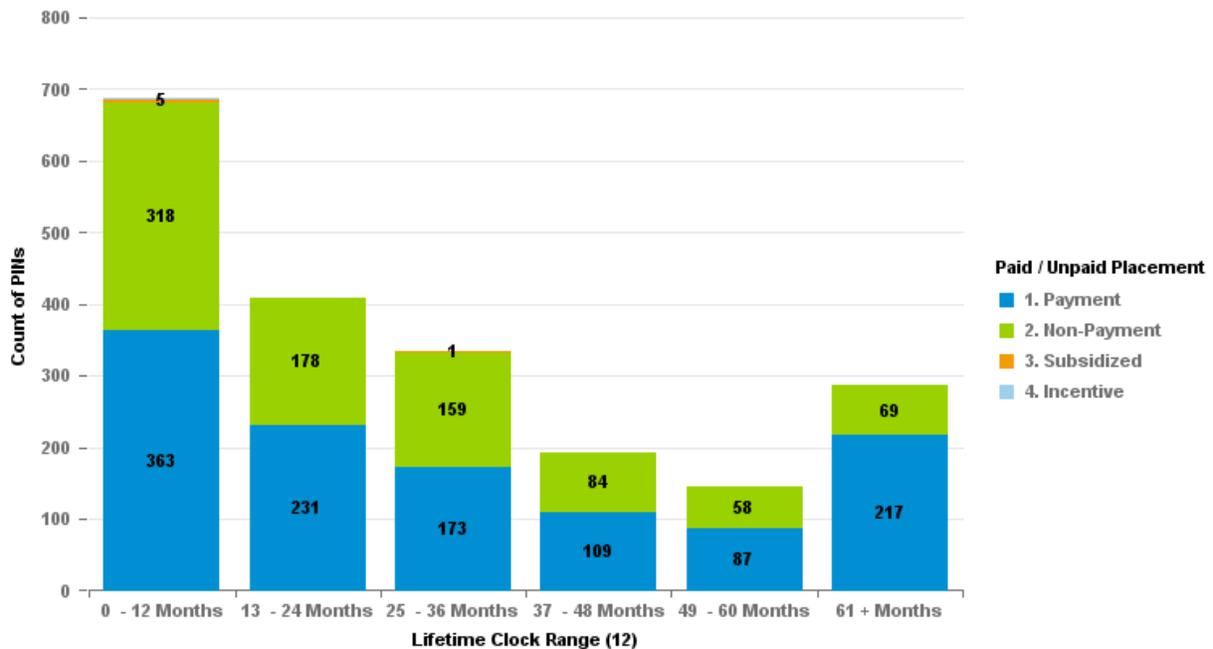
Tab 6: Summary for All Individuals for all Placement Types

Drill Filters:

230. October 2016

Individuals by Placement and Lifetime Clock	0 - 12 Months	13 - 24 Months	25 - 36 Months	37 - 48 Months	49 - 60 Months	61 + Months	Sum:
01. W2T	39	51	55	44	53	163	405
02. CSJ	226	127	73	45	24	29	524
03. CS1	22	18	15	12		8	75
04. CS2	6	12	6	2		11	37
05. CS3	6	3	5			1	15
08. CMC	61	20	19	6	10	5	121
10. CMN	4						4
11. CMP	9	1	1		1		12
12. CMU		1	1			1	3
13. CMF	305	176	148	79	52	62	822
14. CMD			9	5	5	6	25
16. ARP	3						3
19. TNP	5		1				6
20. TSP	1						1
Sum:	687	409	333	193	145	286	2,053

Individuals by Clock and Placement Type



W2 #28 W-2 Participants Individual Clocks Report for Regions – Listing

This report was never modified due to time constraints. The newer clocks have not been added and the sort on the 60 month alert column is still wrong. The first tab lists all participants, and the second lists those with 48 – 60 months on their Life Time Clock. Additionally, the “Region” in the report prompt is the old DWS Region.

[W2_Metadata](#)

W-2 Participants Individual Clocks Report

Last Refreshed: 11/23/2016

Office Number	Full Name	Case Number	PIN	Most Recent Placement Code	Most Recent Placement Begin Date	W2T Mo. Used	CSJ Mos. Used	TJB Mos. Used	CMC Mos. Used	OTF Mos. Used	JOBS Mos. Used	OPC Mos. Used	Lifetime Mos. Used	W2T Alert	CSJ Alert	60 Month Alert
1581				03. CS1	9/14/2016	0	39	0	0	0	0	0	45	0	39.CSJ	45.Life
1584				13. CMF	5/3/2016	0	37	0	0	0	0	0	45	0	37.CSJ	45.Life
1582				13. CMF	2/29/2016	0	34	0	0	0	0	0	45	0	34.CSJ	45.Life
1582				02. CSJ	12/15/2014	0	34	0	0	1	0	0	45	0	34.CSJ	45.Life
1581				13. CMF	9/30/2016	0	32	0	0	0	0	0	45	0	32.CSJ	45.Life
1582				08. CMC	9/21/2016	0	32	0	0	0	0	0	45	0	32.CSJ	45.Life
1584				02. CSJ	8/31/2016	0	31	0	0	0	0	0	45	0	31.CSJ	45.Life
1582				02. CSJ	10/25/2016	0	30	0	0	15	0	0	45	0	30.CSJ	45.Life
1584				02. CSJ	8/9/2016	0	29	0	0	1	0	0	45	0	29.CSJ	45.Life
1582				02. CSJ	10/5/2016	0	27	0	0	1	0	0	45	0	27.CSJ	45.Life
1581				13. CMF	1/21/2016	0	23	0	0	2	0	0	45	0	23.CSJ	45.Life
1582				13. CMF	8/8/2016	0	3	0	0	42	0	0	45	0	0	45.Life
1584				13. CMF	7/8/2016	0	17	0	2	0	0	0	45	0	0	45.Life
1582				01. W2T	10/1/2011	142	27	0	0	2	14	0	209	142.W2	27.CSJ	209.Life
1581				01. W2T	3/4/2013	166	15	0	0	1	0	0	208	166.W2	0	208.Life
1581				01. W2T	9/13/2013	125	54	0	1	0	0	0	206	125.W2	54.CSJ	206.Life
1582				01. W2T	4/21/2015	127	33	0	0	0	13	0	199	127.W2	33.CSJ	199.Life

W2 #23 W-2 Paid placements with High Clocks by Agency – Listing

Again, this report has a slightly misleading name. This report is the same layout as the first tab on the previous report (not yet modified to include new “clocks”), but it only shows participants in W2T, CSx, TJB, and CMC placements who have 1 or more months on their Lifetime Clock.

[W2 Metadata](#)

W-2 Participants in Paid Placements with High Clocks Active at the End of the Report Month

Last Refreshed: 11/23/2016

Drill Filters:

230. October 2016

Office Num	Full Name	Case Number	PIN	Most Recent Plcm	Most Recent Plcm Begin Date	W2T Mos. Used	CSJ Mo. Used	TJB Mos. Used	CMC Mos. Used	OTF Mos. Used	JOBS Mos. Used	OPC Mos. Used	Lifetime Mos. Used	W2T Alert	CSJ Alert	60 Month Alert
0211				01. W2T	11/26/2013	58	0	0	0	0	0	0	71	58:W2T	0	71:Life
0211				03. CS1	9/6/2016	18	38	0	2	0	0	0	71	18:W2T	38:CSJ	71:Life
0211				01. W2T	10/1/2016	31	16	0	3	0	0	2	54	31:W2T	0	54:Life
0211				02. CSJ	10/31/2016	0	5	0	0	47	0	0	52	0	0	52:Life
0211				02. CSJ	10/3/2016	21	14	0	0	0	0	0	50	21:W2T	0	50:Life
0211				01. W2T	8/3/2015	48	0	0	0	0	0	0	48	48:W2T	0	48:Life
0211				01. W2T	12/18/2013	35	0	0	0	0	0	0	35	35:W2T	0	0
0211				03. CS1	8/17/2016	34	5	0	0	0	0	0	40	34:W2T	0	0

W2 #23 W-2 Paid placements with High Clocks by W-2 Regions – Listing

Again, the name is a little misleading as the regions are the old DWS Regions. This report is similar to the one above, as it only shows participants in W2T, CSx, TJB, and CMC placements. However, these participants are approaching their W2T, CSJ, TJB, or 60 month time limits (W2T – 18+ months, CSJ – 18+ months, TJB – 12+ months, Lifetime – 45+ months).

W2 Metadata	Paid Placements with High Clocks Active as of the End of the Report Month by DWS Region												Last Refreshed: 11/23/2016			
Office Number	Full Name	Case Number	PIN	Most Recent Placement Code	Most Recent Placement Begin Date	W2T Mo. Used	CSJ Mo. Used	TJB Mo. Used	CMC Mo. Used	OTF Mo. Used	JOB S Mo. Used	OPC Mo. Used	Lifetime Mos. Used	W2T Alert	CSJ Alert	60 Month Alert
1041				01. W2T	7/27/2016	5	20	0	0	4	0	0	45	0	20:CSJ	45:Life
0221				01. W2T	10/7/2016	75	8	0	0	3	0	0	108	75:W2T	0	108:Lif
1411				01. W2T	6/1/2016	43	0	0	0	0	0	0	43	43:W2T	0	0
1411				01. W2T	8/1/2016	39	0	0	0	0	0	0	39	39:W2T	0	0
1041				01. W2T	5/26/2016	38	0	0	0	2	0	0	43	38:W2T	0	0
1431				02. CSJ	6/10/2016	37	5	0	0	1	0	0	43	37:W2T	0	0

Timely Entry of 24 OR 60 Month Extension Requests Weekly Due Report (These Cases May Need 24 OR 60 Month Extension Requests)

Again, the name on this report is misleading. This report shows placements that need an extension, but it only shows those placements with 17, 18, or 19 months on their clock, or 53, 54, or 55 months on their clock (the clock can be either CSJ, W2T, or 60 Month – however, this can be misleading (see 955...675). This is by design, but may not match the intent. According to policy, “...the FEP must enter the time limit extension decision on CARES screen AIWE no later than the end of the 20th month for the 24-month time limit and the end of the 56th month for the 60-month time limit...” Placements that have passed their 20th or 56th month without an extension, did not meet the “timely entry” of an extension request.

Last refresh: 11/28/16 7:52:17 AM GMT-08:00

**Timely Entry of 24 OR 60 Month Extension Requests Weekly Due Report
(These Cases May Need 24 OR 60 Month Extension Requests)**

As of: 2016-11-26

Clock Month: October, 2016

1A . ROSS IES

County / Tribe	Office	FEP ID	Case Number	PIN	Name	Clock Month	Clock Ticked
40. MILWAUKEE COUNTY	1581. ROSS IES W-2 PROGRAM	XRS010				54	W2T
40. MILWAUKEE COUNTY	1581. ROSS IES W-2 PROGRAM	XRS018				18	CSJ
40. MILWAUKEE COUNTY	1581. ROSS IES W-2 PROGRAM	XRS029				53	CSJ
40. MILWAUKEE COUNTY	1581. ROSS IES W-2 PROGRAM	XRS042				54	W2T

W-2 Participants with 24 or More Months on 24 Month Clock without Extension Request

This report shows all participants with 24 or more months on their clock without an extension. The logic behind the report is actually to show all placements without an extension whose clocks are NOT 17, 18, or 19 months, or 53, 54, or 55 months. The clock can be either CSJ, W2T, or 60 Month, which may be misleading (see UMOS 7549..51)

Last refresh: 11/26/16 8:11:18 AM GMT-06:00

W-2 Participants with 24 or More Months on 24 Month Clock without Extension Request

As of: 2016-11-26

Clock Month: October, 2016

1A . ROSS IES

County / Tribe	Office	FEP ID	Case Number	PIN	Name	Clock Month	Clock Ticked
40. MILWAUKEE COUNTY	1581. ROSS IES W-2 PROGRAM	XRS120				27	W2T
40. MILWAUKEE COUNTY	1581. ROSS IES W-2 PROGRAM	XRS144				27	W2T
Count:					2		

CL Report 07: Agency Summary Report

Tab 2 of the Agency Summary Report also shows a breakdown of clocks, grouped by months and by placement.

STATE OF WISCONSIN
DEPARTMENT OF CHILDREN AND FAMILIES
BUREAU OF WORKING FAMILIES

CL Report 07: Agency Summary Report for ROSS IES as of 11/28/16
Tab 2: Caseload Breakdown for October 2016

Contract Agency: 1A. ROSS IES

	0 - 12 Months	13 - 24 Months	25 - 36 Months	37 - 48 Months	49 - 60 Months	61 + Months	Total:
01. W2T	39	51	55	44	53	163	405
02. CSJ	226	127	73	45	24	29	524
03. CS1	22	18	15	12		8	75
04. CS2	6	12	6	2		11	37
05. CS3	6	3	5			1	15
08. CMC	61	20	19	6	10	5	121
10. CMN	4						4
11. CMP	9	1	1		1		12
12. CMU		1	1			1	3
13. CMF	305	176	148	79	52	62	822
14. CMD			9	5	5	6	25
16. ARP	3						3
19. TNP	5		1				6
20. TSP	1						1
Total:	687	409	333	193	145	286	2,053

