



TO: **W-2 Agencies**

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SUBJECT: W-2 Manual Chapter 18 Moves to BRP Policy Manual and Overview of Refugee Medical Assistance (RMA) Changes

BRP/BWF OPERATIONS MEMO			
No:	BRP 24-12		
	BWF 24-16		
DATE:	09/30/2024		
RCA	<input type="checkbox"/>	RHP	<input type="checkbox"/>
RMA	<input checked="" type="checkbox"/>	RMS	<input type="checkbox"/>
RSI	<input type="checkbox"/>	RSS	<input type="checkbox"/>
RYM	<input type="checkbox"/>	SOR	<input type="checkbox"/>
ASA	<input type="checkbox"/>	ReMHI	<input type="checkbox"/>
W-2	<input checked="" type="checkbox"/>	EA	<input type="checkbox"/>
		JAL	<input type="checkbox"/>

CROSS REFERENCE: [W-2 Manual Chapter 18](#)

EFFECTIVE DATE: October 29, 2024

PURPOSE:

The purpose of this memo is to announce the relocation of the Refugee Medical Assistance program guidance contained in Chapter 18 of the W-2 Manual to the Bureau of Refugee Programs Policy Manual. This memo also serves to provide a brief overview of changes made to these sections prior to the Policy Manual’s publication on the BRP website.

BACKGROUND:

RMA guidance has long been located in the W-2 Manual. A version of the BRP Policy Manual that did not include RMA was published in December of 2023. This memo announces the incorporation of RMA into the BRP Policy Manual, and its removal from Chapter 18 of the W-2 manual. With that location change came the opportunity to make numerous revisions to its contents. Those changes are summarized in this memo.

Note that the changes summarized below are preliminary revisions to the overall content of the manual due to the opportunity presented by its relocation from the W-2 Manual to the BRP Policy Manual. Further and more significant changes will be made in the future, which will be announced in a new operations memo or a revision to this memo.

As of October 29, 2024, the BRP Policy Manual will be the only location for RMA policies and guidance. The contents of previously published memos were incorporated into the W-2 manual and therefore are now located in the BRP Policy Manual. All future updates will be made to the BRP Policy Manual. As of October 29, 2024, Chapter 18 in the W-2 Manual will no longer contain RCA program guidance.

POLICIES:

The following revisions were made to RMA policy, and will be found in the BRP Policy Manual and considered effective as of October 29, 2024:

W-2 Manual Section Number	BRP Policy Manual Section Number	Brief Summary of Revision(s)
18.3.2.1	6.2.1	Clarifications were made and unnecessary references to region-specific processes were deleted.
18.3.2.2	6.2.2	The requirement to be found ineligible for BadgerCare+ before applying for RMA at a W-2 agency is clarified.
18.3.3	6.3	More detailed information was included regarding assistance groups.
18.3.4	6.4	A few minor revisions to language were made, and two special notes that are not applicable were deleted.
18.3.4.3	6.4.3	Unnecessary details regarding residency were detailed and clarifying information was added to the examples provided in this section.
18.3.4.4	6.4.4	The requirement to be found ineligible for BadgerCare+ before applying for RMA at a W-2 agency is clarified.
18.3.4.6	6.4.6	Updated language regarding resettlement was added to this section.
18.3.4.2	6.5.2	This section includes a revised financial eligibility standard.
18.3.5.3	6.5.3	The example in this section has been revised to reflect the updated guidance related to the role of IM agencies in the process, and a new example is included.

18.3.5.4	6.5.4	This section was revised to include specific references to disregarded income, including a new reference to Welcome Corps. There were also deletions made to reflect the updated financial eligibility standard.
18.3.5.5	6.5.5	Portions of this section were deleted for simplicity.
18.3.5.6	6.5.6	Portions of this section were deleted for simplicity.
18.3.6.1.3	6.6.1.3	One paragraph was deleted completely regarding requirements to make verification requests in writing.
18.3.6.2	6.6.2	Additional details were included in this section, regarding case termination rather than co-enrollment in RMA and BC+.

SYSTEMS OR FORMS IMPACTS

None

REPORTING IMPACTS

None

TRAINING

There may be technical assistance opportunities offered by sub-topic, which will be announced as they are offered.

AGENCY ACTION

W-2 agencies must discuss the policy changes with staff. W-2 agencies must also update any relevant internal agency procedures accordingly.

CONTACTS

Questions regarding this memo should be directed to DCFRefugee@wisconsin.gov.

ATTACHMENTS:

N/A

DCF/DFES/BRP/RPS/RD