

6.6 TRACKING HOURS WORKED

Contractors must collect and verify attendance records for hours actually worked in the Subsidized Employment Phase and must accurately record in CARES WWP hours actually worked and the subsidy amount paid per week. Contractors must record in CARES payments made to the employer of record to cover the payroll taxes and insurance associated with employing a SW, if applicable (see 8.0).

Contractors must collect and verify timesheets for hours actually worked prior to making any payments to the employer of record. Contractors must scan verification of hours actually worked into ECF (see 2.8).