

W-2 Manual Chapter 4: Case Processing Requirements

4.1.2 Information Requiring Eligibility Verification

SSN Application Date (verify only if individual does not have SSN)	Form SS-5, Application for Social Security number SSA Document (e.g. receipt for SSN Application <u>or</u> Numident record) Other Written Statement or Agency Form stating that the individual has applied for an SSN <u>Oral statement from representatives of other state agencies, hospital staff, or other third parties verifying that a record exists of the individual's application for an SSN</u> For newborns only: Hospital discharge letter (must specifically reference the application for a SSN)	SSN
	For exempt qualified non-citizens: See 2.7.1 and Ops Memo 16-14	Not applicable