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State of Wisconsin  
Governor Scott Walker



TO: **TMJ Contractors, Subcontractors, and Staff  
W-2 Agencies  
Training Staff**

FROM: Margaret McMahon, Director  
Bureau of Working Families  
Division of Family and Economic Security  
Department of Children and Families

<b>BWF OPERATIONS MEMO</b>					
No:	18-23				
DATE:	12/18/2018				
W-2	<input checked="" type="checkbox"/>	EA	<input type="checkbox"/>	CF	<input type="checkbox"/>
JAL	<input type="checkbox"/>				
RAP	<input type="checkbox"/>	TMJ	<input checked="" type="checkbox"/>	TJ	<input type="checkbox"/>
Other EP	<input type="checkbox"/>				

**SUBJECT: *Transform Milwaukee Jobs 2019 General Population Contract and  
General Population Residency Requirement***

**CROSS REFERENCE:** [TMJ Policy Manual, 2.1.1 TMJ General Population  
Joint Operations Memo 14-J3  
Operations Memo 16-19  
Wis. Stat. s. 49.163](#)

**EFFECTIVE DATE:** January 1, 2019

**PURPOSE**

The purpose of this memo is to announce:

1. The Contractor for the Transform Milwaukee Jobs (TMJ) General Population contract for the contract period of January 1, 2019 through December 31, 2022;
2. The expansion of the service area in which General Population participants must live to be eligible for TMJ; and
3. Continued functionality in CARES and Web Intelligence (WebI) to support contractor operations for the General Population contract.

**BACKGROUND**

In April 2014, the Department of Children and Families (DCF) implemented the TMJ program in Milwaukee County. TMJ offers subsidized work to low-income individuals for up to 1,040 hours (six months, full-time) and provides employers with a wage subsidy to offset the hiring costs.

TMJ has two target populations: the General Population and the Foster Population. [TMJ Policy Manual Sections 2.1.1 and 2.1.2](#) specify the eligibility requirements for both target populations.

With the current General Population contract expiring at the end of 2018, DCF issued a Request for Proposals earlier this year to seek a General Population contractor for the new contract period that begins January 1, 2019. In addition, DCF is expanding the General Population service area for the new contract period in order to serve more individuals in Milwaukee County who can benefit from subsidized employment.

### **SELECTED CONTRACTOR**

Effective January 1, 2019, United Migrant Opportunity Services (UMOS) will be the TMJ contractor that serves the General Population. For the new contract period, DCF estimates serving 494 individuals in the General Population annually. Wisconsin Works agencies who refer individuals to the TMJ program can refer individuals to UMOS to obtain more information about General Population services.

### **POLICY CHANGES: EXPANSION OF GENERAL POPULATION SERVICE AREA**

#### CURRENT POLICY

Under current policy, the General Population eligibility criteria require individuals to live within a certain service area within Milwaukee County. Individuals that live in Milwaukee County but outside of the service area are not eligible for TMJ unless the individual meets the requirements for the Foster Population.

#### UPDATED POLICY

Effective January 1, 2019, the General Population service area is expanded to all of Milwaukee County. Therefore, an individual can live anywhere in Milwaukee County and meet the General Population residency requirement. The Foster Population service area will remain all of Milwaukee County.

See attached [TMJ Policy Manual Section 2.1.1](#) for this updated policy.

### **CARES**

There are no changes to CARES functionality. CARES will continue to allow UMOS (contractor code 01) to be entered in the TMJ/TJ CONTRACTOR field on CARES screen CRTM when an individual enrolls in TMJ.

### **WEB INTELLIGENCE (WEBI) REPORTS**

There are no changes to Webi functionality. Webi will continue to provide TMJ/TJ Reports 01 through 13 for UMOS.

**ATTACHMENTS**

[TMJ Policy Manual Section 2.1.1](#)

**CONTACTS**

For TMJ Policy and CARES Processing Questions: [DCFDfESBWFContracts@wi.gov](mailto:DCFDfESBWFContracts@wi.gov)

DCF/DFES/BWF/NH