
From: DCF BWF Work Programs Help Desk <BWFWorkProgramsHD@wisconsin.gov>
Sent: Friday, June 18, 2021 6:46 AM
To: DCF DL DFES BWF W-2 Agency CARES Coordinators <DCFDLW-2AgencyCARESCoordinators@wisconsin.gov>; DCF DL DFES BWF W-2 Agency Directors <DCFDLDFESBFW2AgencyDirectors@wisconsin.gov>
Cc: DCF DL DFES BWF W-2 REGIONAL STAFF <DCFDLDFESBFW-2REGIONALSTAFF@wisconsin.gov>
Subject: Advance Notice: Return to Scanning Requirements
Importance: High

Good Morning.

Effective August 2, 2021, all agencies will be required to revert to [W-2 policy 4.4.2](#) requiring all case-related documentation be scanned into ECF within 30 calendar days of receipt. Due to the temporary modification of this policy during the COVID-19 Public Health Emergency, agencies have until August 2, 2021, to scan any outstanding documentation into ECF. An Operations Memo outlining this policy reinstatement is forthcoming in July.

Please direct any questions to your agency's Regional Coordinator or Administrator.

Thank you and have a wonderful weekend.

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