

W-2 Contractors' Meeting – Notes

Date: February 15, 2018

Time: 10:00am-11:30am

Location: H206

Conference Line: (888) 557-8511 Access Code: 5834260

Adobe Connect Link: <https://connect.wisconsin.gov/dcfdfesbfw-2contractorsmeeting/>

Members					
	America Works		Bureau of Budget and Policy	X	Amy Duncan
X	Holly Kaster	X	Sasha Bong	X	Ed Emmons
X	Vang Lee		Bureau of Regional Operations	X	Rachel Gabor
X	Carlyle Outten		Kelly Bueschel	X	Nick Hayward
	Forward Service Corp.	X	Jamie Fawcett	X	Choua Her
X	Tony Dziedzic		Tonja Fischer	X	Deb Hughes
X	Stacey Eggen	X	Justine Girard	X	Beverly Jenkins
X	Jennifer Marks	X	Zulema Hauer	X	Carrie Johnson
X	Brian Wolfe		Jordan Lee	X	LaToya Johnson
	MAXIMUS	X	Dara Martinovich	X	Jane Kahl
X	Rachel Zietlow		Evan Nordgren	X	Beki Lockery
	ResCare	X	Tim Schindler	X	Neb Macura
X	Michelle Day	X	Heather Sommers	X	Robb McCann
X	Kanwen Shao	X	Roxanne Sperber		Margaret McMahan
	Ross		Lori Thuli	X	LaQuisia Montgomery-Wright
X	Nicole Hagen	X	John Tuohy	X	Jessica Moss
X	Reno Wright		Jean Zawacki	X	Lorinda Patzner
	UMOS		Bureau of Working Families	X	Jenny Rado
X	Parker Rios		Debaki Ale	X	Linda Richardson
X	Sandra Salazar-Lozano	X	Brian Anderson		Jean Schmidt
	Workforce Connections Inc.	X	Sara Baudhuin	X	Luz Scott
X	Gina Brown	X	Jason Bergh		Pete Shay
	Shannon Franek		Katie Castern		Ginger Seery
	Teresa Pierce	X	Brianna Chaffee	X	Mac Strawder
	Workforce Resource Inc.	X	Jenifer Cole	X	MayChee Yang
X	Jody Connor	X	Debra Cronmiller		Bojana Zoric Martinez
	Carolyn Frogness	X	Danise Doudna		DFES Management
X	Deb Leslie	X	LaTanya Dukes		Marianne Rosen

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Federal Compliance – Ed Emmons and Rachel Gabor

- The current CAP process will continue until Janice Peters, DFES DDA, completes the review of CAPs.
- WPR decreased in December.
- Rachel will be conducting a WPASS user survey on behalf of DCF.
 - Rachel will send the link on 2/26 to agency representatives.
 - Agency representatives need to forward it to appropriate staff.

Contract Issues – Linda Richardson, Jes Moss, LaToya Johnson, Brian Anderson

- DFES will issue an Admin Memo regarding the Child Support Liaison role for BOS agencies.
- BWF has started monitoring Child Support noncooperation alerts.
 - An Ops Memo will be issued regarding policy changes.
 - CMFs need to cooperate with Child Support.
 - Agencies need to look at Child Support noncooperation alerts.
- Updating the case file documentation process is starting in March.
- Fewer SSNs need correction now than in Q1 of 2017.
 - The number of needed corrections is still too high.
 - Agencies receive daily SSN reports and should take action.

Automation Updates – Debra Cronmiller and Jane Kahl

- [Ops Memo 18-J1](#) contains information regarding a new page in CWW and other changes for pending and not verified information.
- The Barrier Screening Tool will be pulled down from CARES before WPASS Phase 1 goes live.
 - Interim instructions will be forthcoming on whether a hard copy version of the BST will be available.
- The 48 Months Administrative Rule may be passed in the current legislative session.
 - The original Rule has been modified.
 - The number of allowed extensions was decreased.
 - The number of allowable reasons for hardship eligibility was decreased.
 - Agencies can provide feedback at the public hearing.
- The Refusal to Participate Rule had a public hearing.
 - Automation and policy are ready and will go live when the Rule goes into effect and training has occurred.
- DCF is pursuing an amendment to DCF 105, the existing Drug Testing Rule instead of writing a new Rule. This will help expedite the implementation of the statutes.

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- All remaining mainframe batch letters (except Benefit Recovery) and manual letters will move to CWW on March 3.
 - Generated letters will be automatically added to ECF.
 - See [Ops Memo 18-J2](#) for more information.

Policy Updates – Debra Cronmiller

- CP Temp is being implemented statewide.
- [Ops Memo 18-03](#) contains the 2018 Federal Poverty Level guidelines.
- An Ops Memo will be issued regarding Learnfare policy changes effective March 3, 2018.
- An Ops Memo will be issued regarding the changes to the JAL requirements. Verification of insurance will be needed prior to releasing the JAL check.
- Agency questions regarding vocational assessments:
 - Can agency staff time be charged back to the vocational assessment line item?
 - No – vocational assessments should be performed by external professionals.
 - See [Ops Memo 17-12](#) for more information.
 - Are associated overhead costs covered for the external professionals?
 - Yes.
 - Is short-term job coaching covered?
 - Yes, if it is part of an evaluation.