**W-2 Contractors’ Meeting** **Location:** MS Teams

**Date:** November 30, 2022

**Time:** 10:30 a.m. – 12:00 p.m.

Invitees

Mac Strawder (DCF) - Facilitator  Neb Macura (DCF) - Note taker

Tony Dziedzic (FSC)  Jennifer Marks (FSC)  Stacey Eggen (FSC)

Brian Wolfe (FSC)  Sarah Kaminski (Equus WS)  Steve Reinhold (Equus WS)

Kanwen Shao (Equus Workforce Solutions)  Christian Blaisdell (WRI)  Jody Conner (WRI)

Elizabeth Perdomo (MAXIMUS)  Gina Brown (WCI)  Shannon Franek (WCI)

Vang Lee (AWWI)  Carlyle Outten (AWWI)  David Frechette (UMOS)

Nicole Hagen (Ross)  Reno Wright (Ross)  Parker Rios (UMOS)

Sandra Salazar-Lozano (UMOS)  Jodi Prout (UMOS)  Amanda Reiter (UMOS)

Dallas Hawkins (UMOS)  Rachel Zietlow (MAXIMUS)  Matthew Wych (SOAR)

Autumn Morgan (MAXIMUS)  Randy Endsley (MAXIMUS)  Sally Schrader (WCI)

John Doudna (MAXIMUS)

Representatives from Department of Children and Families, Division of Family and Economic Security: Administrator’s Office, Bureau of Analytics and Research, Bureau of Child Support, Bureau of Refugee Programs, and Bureau of Working Families, Division of Management Services: Bureau of Regional Operations, and Partner Training Team were also in attendance.

**Please share the meeting minutes with your staff and access the** [DCF website](https://dcf.wisconsin.gov/w2/partners/toolbox/contractorsmeeting) **for agendas and meeting minutes for previous W-2 Contractors’ Meetings.**

Call in option:

Microsoft Teams Meeting

**(608) 571-2209, 120 701 188#**

Agenda Items

1. WELCOME, INTRODUCTIONS, AND DCF STAFF UPDATES **Owner**: Mac Strawder

**Time Allotted:** 5 minutes

Details: Roll Call and Update

Discussion:

* Mac conducted roll call.
* Tom Targos announced that Brian Scherschel is the new Operations Program Associate in the Bureau of Refugee Programs.

1. SSI/SSDI OUTREACH, ACCESS, AND RECOVERY (SOAR) OVERVIEW **Owner**: Matthew Wych

**Time Allotted:** 35 minutes

Details: Update and/or discussion

Discussion:

* See PowerPoint below.



* Matthew reported that his team has a 73% approval rate, compared to the normal approval rate of 48%.
* The determination process took approximately four months before COVID but now takes up to a year.
* Currently, five agencies in Wisconsin are SOAR providers.
* Matthew provided additional remarks regarding critical components (see slide 6 in PowerPoint):
  + Signing on as an authorized representative is recommended because most applicants do not have a stable mailing address.
  + The goal of the Medical Summary Report (MSR) is to show why the individual applied for SSI/SSDI benefits.
    - The State of Wisconsin prefers that the MSR focus on functional information and personal history.
    - If the applicant is receiving ongoing treatment, it is preferable to have a doctor sign the MSR.
* A commonly asked question is whether individuals can work while applying.
  + The answer is yes, and applicants are encouraged to work at least part-time.
* Most decisions for SSI/SSDI applications in Wisconsin are made in Madison but may be sent to other states based on volume.
* The Professional Contact Questionnaire (see below) is a useful tool.



1. PARTNER TRAINING TEAM UPDATES **Owner**: Dave Turk

**Time Allotted:** 15 minutes

Details: update and/or discussion

Discussion:

* Sign-up is available for first quarter 2023 classes.
* Second quarter classes will be available soon.
* Required post-New Worker Training classes have wait lists.
* Some attendees are no-shows without canceling in advance.
  + Attendees unable to attend the entire class should cancel so their spot can be offered to someone on the wait list.
* Some agency staff are meeting with participants during class time – this is inappropriate.
* The Partner Training Team goal is to offer enough classes by third quarter 2023 to clear out the backlog.
  + Agencies are encouraged to remind their staff to sign up for classes as soon as possible.
* An SSI/SSDI overview class is currently being developed.
  + It will initially be offered as a face-to-face class but will eventually be offered online.

1. CHILD SUPPORT LIAISION STATEWIDE MEETING DEBRIEF **Owner**: Tonja Thompson

**Time Allotted:** 10 minutes

Details: update and/or discussion

Discussion:

* Topics presented at the Child Support Liaison (CSL) meeting on Tuesday, November 15, 2022, included:
  + SAVES grant in Brown, Kenosha, and St. Croix Counties, presented by Amy Vannieuwenhoven, Human Services Area Coordinator, Bureau of Regional Operations;
  + Transitions to Success program, presented by Forward Service Corporation staff;
  + Success stories, which are also posted on CSPR;
  + Information on CSL funding changes for 2023; and
  + Conference updates and debriefs.
* A CSL networking meeting is scheduled for Thursday, December 15, 2022.
* Tonja encouraged W-2 agencies to ensure their CSLs attend the networking session.

1. CONTRACT ADMINISTRATION SECTION UPDATES **Owners**: Brianna Chaffee and

Lauren Frederick

**Time Allotted:** 20 minutes

Details: update and/or discussion

Discussion:

* [BWF Operations Memo 22-21: Wisconsin Works Contractor Payment Structure for 2023 Wisconsin Works and Related Programs Contracts](https://dcf.wisconsin.gov/files/w2/ops-memos/pdf/22-21.pdf) was published on Tuesday, November 29, 2022.
  + Performance outcome payments will not change.
  + The satisfaction survey will be sent the first month of each quarter and paid out in the second month.
* CSL allocations will be changed to allow each position to be able to earn the same amount of incentive money, with maximum potential earnings of $50,000 per CSL.
* See below for written notes provided by Brianna Chaffee.



1. CLOSING **Owner**: Mac Strawder

**Time Allotted:** 5 minutes

Details: Walk-ons and/or discussion if needed.

* No walk-ons.

Discussion:

* Mac stated that the December 2022 meeting is canceled.
* Please submit agenda topics to Mac Strawder via e-mail and include presenter and duration for the topic.

Next Meeting:

Wednesday, January 25, 2023

10:30AM – 12:00PM

Microsoft Teams