**W-2 Contractors’ Meeting** **Location:** MS Teams

 **Date:** Wednesday, May 31, 2023

 **Time:** 10:30am – 12:00pm

Invitees

[x]  Anna Sainsbury (DCF) [x]  Neb Macura (DCF) - note taker

[x]  Tony Dziedzic (FSC) [x]  Jennifer Marks (FSC) [x]  Stacey Eggen (FSC)

[x]  Brian Covey (FSC) [x]  Brian Wolfe (FSC) [x]  Lisa Omen (FSC)

[x]  Danielle Kuhn (FSC) [x]  Sarah Kaminski (Equus) [x]  Steve Reinhold (Equus)

[x]  Kanwen Shao (Equus) [ ]  Christian Blaisdell (WRI) [x]  Jody Conner (WRI)

[x]  Sally Schrader (WRI) [x]  Gina Brown (WCI) [x]  Shannon Franek (WCI)

[x]  Vang Lee (AWWI) [x]  Carlyle Outten (AWWI) [x]  David Frechette (UMOS)

[x]  Nicole Hagen (Ross) [x]  Reno Wright (Ross) [x]  Parker Rios (UMOS)

[x]  Sandra Salazar-Lozano (UMOS) [x]  Jodi Prout (UMOS) [x]  Amanda Reiter (UMOS)

[x]  Dallas Hawkins (UMOS) [x]  David Wilson (UMOS) [x]  Elizabeth Perdomo (Maximus Inc)

[ ]  Autumn Morgan (Maximus Inc) [x]  Randy Endsley (Maximus Inc)

Representatives from Department of Children and Families, Division of Family and Economic Security: Administrator’s Office, Bureau of Analytics and Research, Bureau of Child Support, Bureau of Refugee Programs, and Bureau of Working Families, Division of Management Services: Bureau of Regional Operations; and Partner Training Team were also in attendance.

**Please share the meeting minutes with your staff and access the** [DCF website](https://dcf.wisconsin.gov/w2/partners/toolbox/contractorsmeeting) **for agendas and meeting minutes for previous W-2 Contractors’ Meetings.**

Call in option:

Microsoft Teams Meeting

**(608) 571-2209, 120 701 188#**

Agenda Items

1. WELCOME & INTRODUCTIONS **Owner**: Anna Sainsbury

 **Time Allotted:** 5 minutes

Details: Roll Call

Discussion:

* Anna conducted roll call.
1. DCF STAFF UPDATES **Owner**: Patara Horn

 **Time Allotted:** 5 minutes

Details: Update and/or discussion

Discussion:

* Michael (Mick) Chase joined the BWF Contract Administration Section on Monday, May 22, 2023, as the new Performance Manager.
	+ Mick will take over Lauren Frederick’s old position.
	+ Mick previously worked at the Department of Health Services.
* Emma Flanagan is the summer intern in the TANF Policy Section, where she will be working on the Policy Manual.
1. SUMMER SITE VISITS **Owner**: Kelly Williams and

 Mac Strawder

 **Time Allotted:** 5 minutes

Details: update and/or discussion

Discussion:

* Balance of State agency site visits are scheduled for June.
	+ Regional Coordinators have reached out to the agencies.
	+ Agendas will be finalized and sent out one week in advance.
* Milwaukee agency site visits are scheduled for July.
	+ Regional Administrators will reach out to the agencies to gather agenda items.
	+ Agencies are encouraged to reach out with questions in the meantime.
1. CAREER ASSESSMENTS **Owner**: Adam Bozich and

 Maureen Purcell

 **Time Allotted:** 15 minutes

Details: update and/or discussion

Discussion:

* See presentation below.



1. AGENCY UPDATES **Owner**: W-2 Agencies

 **Time Allotted:** 50 minutes

Details: Updates

Discussion:

* America Works of Wisconsin Inc (AWWI)
	+ AWWI has been in touch with Social Finance.
		- Social Finance sent a list of 20 questions that they want to ask clients in a focus group.
		- Carlyle stated that it will be good for Social Finance to hear directly from W-2 participants.
		- Carlyle expressed concerns about the possibility of separating eligibility from the intake process, as this has had a negative impact on America Works offices in other states.
	+ AWWI is putting youth clients into summer programs, including basketball and hydroponics, in an effort to get as many youths off the street as possible. AWWI is also offering classes in domestic violence and mental health.
* Equus Workforce Solutions (Equus) – written notes provided by Kanwen Shao
	+ In response to the APRIL 2023 in person Youth Education Navigator meeting and updated allowable expenditures. EQUUS is actively working with all W-2 eligible middle / high school students
		- Clothing
		- School Related Fees
			* Examples: Tutor, Library, Lunch, Athletic fees, etc.
		- School Supplies
		- Internet
		- Transportation (gas card, bus pass)
		- Driver’s Education
		- Youth Apprentice Program Fees
* Forward Service Corporation (FSC)
	+ FSC will meet with Social Finance in mid-June.
		- Social Finance will set up a client focus group.
		- FSC received a list of questions that Social Finance will be asking.
		- Tony Dziedzic stated that it is good for clients to talk directly to Social Finance.
	+ FSC is working on ensuring that curriculum and delivery of workshops and classes are seamless for clients.
	+ FSC is working on outreach, including:
		- Old business (current/ongoing efforts) with “old” (i.e., longtime) customers;
		- New business with old customers; and
		- New business with new customers.
	+ Caseloads have been flat for the past two to three months.
* Maximus Inc
	+ Maximus attended a refugee employment roundtable at the International Institute of Wisconsin on Tuesday, May 2, 2023. Twenty employers were in attendance.
	+ Maximus held a virtual job fair on Thursday, May 18, 2023, with an employer spotlight on Trade Hotel. Seventeen individuals attended and seven interviews were scheduled.
	+ Maximus collaborated with Marquette University in a recruitment event on Friday, May 26, 2023, for Financial and Employment Planners (FEPs) and other positions at the agency. Most attendees were not familiar with the W-2 program.
	+ Maximus will hold a job fair at Summit Place in West Allis on Thursday, June 22, 2023. Maximus will send out a flyer in advance of the event.
* Ross Innovative Employment Solutions (Ross)
	+ Ross held a virtual job fair on Wednesday, May 3, 2023, and an in-person job fair on Wednesday, May 17, 2023.
	+ Ross participated as a vendor in reentry resource fairs for formerly incarcerated individuals on Wednesday, May 3, and Wednesday, May 10, 2023.
	+ Ross partnered with the City of Milwaukee in a career fair on Thursday, May 25, 2023.
	+ Ross will hold an in-person job fair on Thursday, June 1, 2023, and a virtual job fair on Wednesday, June 14, 2023.
	+ Ross will meet with Social Finance in June.
	+ Ross will hold an entrepreneurship program on Thursday, June 22, 2023.
	+ Ross will hold its customer appreciation week Monday, June 26, through Friday, June 30, 2023.
* United Migrant Opportunity Services (UMOS)
	+ UMOS lost 3 FEPs, the Youth Education Navigator, and a Career Specialist. UMOS is doing outreach to recruit new staff. Three new staff will start soon.
	+ UMOS is participating in outreach at community events for caseload.
	+ UMOS held its annual Cinco de Mayo fair.
	+ UMOS attended a refugee and immigrant family resource fair.
	+ UMOS is doing outreach to youth and providing supportive services, such as fees for school registration and driver education.
	+ On Friday, June 23, 2023, UMOS will hold a Job fair in its parking lot. Over 20 employers are lined up to attend.
* Workforce Connections Inc (WCI)
	+ WCI will meet with Social Finance in June.
	+ WCI is attending various outreach and educational events.
	+ WCI is starting to plan their annual event.
	+ The WCI Educational Navigator will be leaving their position.
	+ WCI is doing targeted Child Support Liaison (CSL) outreach.
	+ WCI has seen an increase in requests for emergency payments.
* Workforce Resource Inc (WRI)
	+ WRI had a small increase in caseload in April.
	+ WRI has experienced a large demand for Emergency Assistance (EA) and is training a third staff member to provide backup for processing EA applications.
	+ WRI met their Performance Outcome Payment claim goal for the first five months of 2023 by the middle of May.
	+ WRI has seen an increase in workshop attendance, especially online.
	+ WRI will meet with Social Finance in Eau Claire on Monday, June 12, 2023.
	+ WRI is holding interviews for a second CSL position to cover the northern part of the region due to the number of referrals.
	+ WRI held a job fair in Ashland in May and is holding monthly job fairs in Eau Claire.
1. WALK-ONS **Owner**: All

 **Time Allotted:** 5 minutes

Details: Walk-ons and/or discussion if needed.

Discussion:

* Patara thanked the agencies that have connected with Social Finance and stated that she will reach out individually to agencies with whom Social Finance has not yet been able to connect.
* Patara stated that BWF is monitoring the debt ceiling bill and it appears that Wisconsin will not be negatively impacted if the bill passes as is.
1. CLOSING **Owner**: Anna Sainsbury

 **Time Allotted:** 5 minutes

Details: Discussion if needed.

Discussion:

* The June 2023 W-2 Contractors’ Meeting will not be held due to agency site visits.
* Please submit agenda items for the July 2023 meeting via e-mail to anna.sainsbury@wisconsin.gov.
* Please include Topic, Presenter, and Duration for planning purposes.
	+ Please provide Anna with presentation documents prior to the meeting.

Next Meeting:

Wednesday, July 26, 2023

10:30am – 12:00pm

Microsoft Teams