

2.2.1 List of Criteria

In order to be nonfinancially eligible for [W-2](#) services and [JALs](#) for any month, an applicant or participant must meet the following criteria. For eligibility information regarding minor parents, noncustodial parents, pregnant women and pregnant women with at-risk pregnancies, see [7.5.2](#), [7.5.1](#), [7.5.3](#), and [7.4.6](#) respectively. -For information on verifying the following criteria, see [Chapter 4](#).

1. Be a Custodial Parent. -(See [2.3.1](#))
2. Be 18 years of age or older.
3. Be a U.S. citizen or qualified non-citizen. -(See [2.4.1](#))
4. Be a resident of Wisconsin and unless the applicant is a migrant worker, demonstrate an intent to continue living in the state.
5. Cooperate, unless good cause or other exceptions exist, with efforts to establish paternity of the [Dependent Child](#) -or children and secure and enforce child support orders. -This cooperation requirement extends to any [W-2 Group](#) member who is a custodial parent of a child whose paternity has not been established or who has a noncustodial parent. -The requirements for custodial parents and non-custodial parents to cooperate with child support are outlined in [15.3.1](#).
6. Assign the rights to any support or maintenance (child or family support) to the state. -(See [15.1.1](#))
7. Provide all requested documentation within seven working days after receiving the request for information from the W-2 agency. -(See [4.1.3](#))
8. Have made a good faith effort, as determined by the W-2 agency on a case-by-case basis, to obtain employment and have not refused any bona fide offer of employment, including a job quit, within 180 calendar days immediately preceding application. This policy only applies to applicants and the W-2 agency has the discretion to define when a bona fide offer of employment has been made and what demonstrates a good faith effort. -In addition, this applies specifically to individuals applying for one of the two [W-2 Paid Employment Position](#)-s and does not apply to [ARP](#) and [CMC](#).
9. Have cooperated with the W-2 agency's assistance with finding employment if the current application is within 180 calendar days of a previous application for W-2 services by the individual. -This policy applies only to applicants and it only applies to noncooperation with the efforts of the W-2 agency to assist the individual in obtaining employment and does not pertain to every aspect of the application such as providing income verification. -In addition, this applies specifically to individuals applying for one of the two [W-2 Paid Employment Position](#)-s and does not apply to CMC and ARP.

10. Not receive SSI or state supplemental payments.- If an individual has been determined eligible for SSI, he/she remains eligible for W-2 until he/she actually receives a SSI payment.
11. Not receive SSDI. -If an individual has been determined eligible for SSDI, he/she remains eligible for W-2 until he/she actually receives a SSDI payment.

An adult disabled before age 22 may be eligible for child's disability benefits if a parent is deceased or starts receiving retirement or disability benefits. The adult disabled before age 22 receives the benefit based on a parent's Social Security earnings record. The adult must be unmarried, age 18 or older, and have a disability that started before age 22. FEPs must code this disability income as 'SSDC' in -CARES Worker Web. For more information, see <http://www.ssa.gov/dibplan/dqualify10.htm#age22>.

12. Not participate in a strike on the last day of the month. -If eligibility is determined prior to the last day of the month and the applicant is on strike, they are ineligible. -If a participant in a W-2 employment position goes on strike, that participant becomes ineligible for W-2.
13. Cooperate in applying for other public assistance programs or resources that the FEP believes may be available to the individual. -(See [2.6.1](#))
14. Apply for or provide a SSN for all W-2 Group members, **unless exempt**. (See [2.7.1](#))
15. Report changes in circumstances that may affect eligibility within 10 calendar days after the change, except for temporary absence of a child which must be reported within five working days. -(See [2.8.1](#))
16. Cooperate in providing information needed to verify school enrollment status or good cause for the Learnfare program for children age 6-17 in a W-2 Group whose parent is placed in a TMP, CSJ, or W-2 T placement. (See [Chapter 16](#)) Cooperate in providing school enrollment status and expected graduation date for a Dependent 18 Year Old -when the parent's W-2 eligibility is being determined based on that child as a Dependent 18 Year Old.
17. Cooperate in the requirement to search for unsubsidized employment throughout his or her participation in a W-2 employment position. -This requirement does not apply to CMCs, ARPs, or AmeriCorps VISTA Volunteers. -(See [2.9.1](#))
18. Cooperate with providing eligibility information for other W-2 Group member(s).
19. Cooperate with providing information for quality assurance reviews.
20. Not be a fugitive felon (See [USC 608\(a\)\(9\)\(A\)\(i\)](#)).
21. Not be violating a condition of probation or parole imposed under federal or state law.

22. State in writing whether he or she has been convicted in any state or federal court of a felony that has an element of possession, use or distribution of a controlled substance. -(See [11.7.1](#))
23. Have no other W-2 Group member participating in a W-2 employment position. -This requirement does not apply to an individual applying for a JAL only.-
24. Beginning on the date the individual has attained the age of 18, the total number of months in which the individual has actively participated does not exceed the 60-month lifetime limit (See [2.10.1](#))
25. Verify pregnancy for pregnant women with no other dependent children. (See [7.5.3](#) and [7.4.6](#))

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