

# **Family Services Program (FSP) Annual Report – Tribal FY 2016**

**Time Period Covered by Report:** October 1, 2015 through September 30, 2016

**Tribe:**

**Date:**

**Person Submitting Report:**

**Name:**

**Title:**

**Email:**

**Telephone:**

**Tribal Official Approval** (if applicable)

**Name:**

**Title:**

**Signature:**

**Date:**

Send the DCF annual report **via email** to the appropriate DCF Area Administrator:

Western Region to Audrey Roecker  
Northern Region to Tonja Fischer  
Northeast Region to Kelly Bueschel

**Audrey.Roecker@wisconsin.gov**  
**Tonja.Fischer2.Steinmetz@wisconsin.gov**  
**Kelly2.Bueschel@wisconsin.gov**

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## Reporting Instructions

**DCF Annual Report:** The annual reports describe progress during the Tribal Fiscal Year (FY) period for the Family Services Program (FSP) contract. The first report covers the full 12 month period. Reports are due 30 days after the end of the contract period on October 30.

**Outcomes** – Select the applicable outcomes from the list for each of the children and family service/outcome areas. The selected outcomes should correspond with the outcomes identified by the tribe in the 3-year FSP Plan. Check the outcomes used for the particular outcome framework and fill in the table for that outcome item. Use one row for each outcome and add additional rows to the table as necessary

**Indicator/Verification** – Describe the indicator, method of measurement or other verification used to collect data or determine achievement of the outcome. The indicator should correspond with the indicator described in the FSP Plan.

**Baseline Data** - Fill in the baseline data for the indicator. The baseline data should represent results from the beginning of the three-year plan period or results from the previous year so the current results can be compared with the baseline results to measure progress over time.

**Findings for the Report Period** - Fill in the results for the 12 month FY period or the most recent data available.

**Narrative** - In the narrative section at the bottom of each outcome framework, provide an explanation of what your data shows. This should include an analysis of the outcome data, details about program activities and any other information your program feels is important to share. Please address the following points in the narrative when appropriate:

- Describe important coordination, collaboration, or integration accomplishments relating to the outcome.
- Identify the outcome-related products that were accomplished during the report period. (# of classes, etc.)
- Describe any changes in participants, the community, or service delivery systems resulting from progress in achieving the outcome.
- Describe problems encountered in achieving the outcome.
- Describe plans/corrective actions undertaken to resolve the problems.
- Describe the results for the outcome during the report period and how you will use these findings to improve program services.

**Technical Assistance** - If the tribe has any technical assistance needs from DCF to improve FSP services, use this section describe technical assistance needed. If no technical assistance is needed, leave this section blank.

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**DCF Outcome 1: Domestic Violence Services**

Programs will achieve the following outcomes:

- a.) As a result of contact with a domestic violence program, 75% or more of domestic violence survivors will have strategies for enhancing their safety.
- b.) As a result of contact with a domestic violence program, 75% or more of domestic violence survivors will have knowledge of available community resources.

Note: Report results for families served with FSP funds. Results for families served with other domestic violence funds from DCF should be reported separately.

<b>Indicator/verification for the outcome</b>	<b>Baseline data, if applicable. (Include date of data)</b>	<b>Findings for report period</b>
a.) Number and percent of domestic abuse survivors who have strategies for enhancing their safety as a result of contact with a domestic violence program.		
b.) Number and percent of domestic abuse survivors who have knowledge of available community resources as a result of contact with a domestic violence program.		
<b>Narrative:</b> Briefly describe your progress in achieving the outcome.		
<b>Technical assistance needs:</b>		

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**DCF Outcome 2: Child Welfare Services**

Outcome: There will be an increase in the number of tribal children who achieve permanency through reunification, long-term guardianship or adoption.

Indicator/verification for the outcome	Baseline data, if applicable. (Include date of data)	Findings for report period
The number of children who received permanency through: <ul style="list-style-type: none"><li>• Reunification</li><li>• Guardianship</li><li>• Adoption</li></ul>		
<b>Narrative:</b> Briefly describe your progress in achieving the outcome.		
<b>Technical assistance needs:</b>		

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**DCF Outcome 3: Prevention Services**

Outcome: Children at risk of being placed out of home will remain safely in their homes due to prevention or early intervention services provided to the family.

Indicator/verification for the outcome	Baseline data, if applicable. (Include date of data)	Findings for report period
The number of children who safely remained in their homes after receiving prevention services.		
<b>Narrative:</b> Briefly describe your progress in achieving the outcome.		
<b>Technical assistance needs:</b>		

**DCF Outcome 4: Self Sufficiency Services**

List of outcome frameworks applicable to this item:

1. Low-income people become more self sufficient.
2. The conditions in which low-income people live are improved.
3. Low-income people own a stake in their community.
4. Partnerships among supporters and providers of services to low-income people are achieved.
5. Agencies increase their capacity to achieve results.
6. Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive environments.

Outcome item from above	Indicator/verification for the outcome	Baseline data, if applicable. (Include date of data)	Findings for report period
<b>Narrative:</b> Briefly describe your progress in achieving the outcome.			
<b>Technical assistance needs:</b>			

**DCF Outcome 5: Adolescent Pregnancy and Parenting Services**

For this outcome, address services provided to adolescents for pregnancy prevention and teen parenting, including:

- Teen parenting/life skills
- Pregnancy prevention education
- CHOICES for girls

Identify the specific outcomes listed in the FSP plan.

Outcome item	Indicator/verification for the outcome	Baseline data, if applicable. (Include date of data)	Findings for report period
<b>Narrative:</b> Briefly describe your progress in achieving the outcome.			
<b>Technical assistance needs:</b>			

**Other FSP Services**

In this section, describe activities pertaining to child care services or other activities provided using FSP funds from DCF. For respite care and child care, describe the services provided and number of clients served during the report period.

Respite Care	
Child Care	
Other Services	