

Department of Health Services

Linda Seemeyer
Secretary

Department of Children and Families

Eloise Anderson
Secretary



DHS Area Administration

DCF Regional Operations

State of Wisconsin

Scott Walker
Governor

Updated 11/27/17

**DHS/DCF COUNTY AGENCY REPORTS
DUE TO REGIONAL OR CENTRAL OFFICE IN 2018**

	Date	Agency	Report
1)	Reports no longer due – program ending.	DHS	Adult COP Update: Legacy Waiver Counties Only Contact for questions: Sandy.Blakeney@dhs.wisconsin.gov DHSCOP@dhs.wisconsin.gov
2)	February 2	DCF	2017 Independent Living Annual Report (only applicable for counties that have not regionalized) Contact: Emily.Tofte@wisconsin.gov
3)	March 15	DHS	2017 Alzheimer's Family and Caregiver Support Program Annual Fiscal Report Contact: Lynn.Gall@wisconsin.gov
4)	March 25	DHS	Final Human Services Programs Cost Report CY2017 Contact: DHSDLDESBFSCARS@dhs.wisconsin.gov
5)	March 30	DCF	Final IM-RMS Income Maintenance Report Contacts: Sue.Losen@wisconsin.gov (DCF) Email: DCFfinancegrants@wisconsin.gov
6)	March 30	DCF	Final IM-RMS Direct Expense Report Contacts: Sue.Losen@wisconsin.gov (DCF) Email: DCFfinancegrants@wisconsin.gov
7)	March 30	DCF	2017 Promoting Safe and Stable Families (PSSF) Annual Report Contact: Jamie.Gennrich@wisconsin.gov
8)	March 30	DCF	2018 Child Care Fraud Plans Contact: Molly.Frisch@wisconsin.gov
9)	March 30	DHS	Birth to 3 Program Reconciliation Contact: TBD by December
10)	April 2	DHS	F-01684 Community Mental Health Allocation Report Contact: DonnaM.Wrenn@wisconsin.gov (will change to Heather Leach) https://www.dhs.wisconsin.gov/dcts/memos/201613actionmemo.pdf

11)	April 2	DCF/DHS	Final DCF/DHS Shared Cost Report Contacts: Sue.Losen@wisconsin.gov (DCF) Email: DCFfinancegrants@wisconsin.gov
12)	May 1	DHS	F-20942 (Formerly DDE942) – Expense Report for Human Service Programs Contact: Michael.Christopherson@wisconsin.gov
13)	May 1	DHS	F-22540 (Formerly HSRR) – Human Services Revenue Report Contact: Michael.Christopherson@wisconsin.gov
14)	May 1	DHS	Final SAP-SIS Submission https://www.dhs.wisconsin.gov/aoda/sapsis/index.htm Contact: Allison.Weber@wisconsin.gov
15)	May 1	DHS	Substance Abuse Block Grant Report Contact: Michael.Derr@wisconsin.gov Counties to submit information via select survey
16)	May 1	DHS	Mental Health Block Grant Plan & Report Contact: Ryan.Stachowiak@wisconsin.gov
17)	May 30	DCF	P.S. and I.H.S.S. Program Quarter 1 cost reporting Contact: David.Berndt@wisconsin.gov Email to: DCFPSProgram@wisconsin.gov
18)	July 3	DHS/DCF	Public Participation Planning Process Contact: Regional Area Administrator
19)	Early Spring	DHS	CY2016 Cost Report Corrections for WIMCR (Wisconsin Medicaid Cost Reporting) Contact: WIMCR@pcgus.com
20)	Summer	DHS	CY2017 Cost Reports for WIMCR Contact: WIMCR@pcgus.com
21)	Early Spring	DHS	CCS CY2016 Cost Settlement Corrections Contact: WIMCR@pcgus.com
22)	Summer	DHS	CCS CY2017 Cost Settlement Contact: WIMCR@pcgus.com
23)	Summer	DHS	Community Recovery Services (CRS) CY2017 Cost Settlement Report Contact: WIMCR@pcgus.com
24)	August 30	DCF	P.S. and I.H.S.S. Program Quarter 2 cost reporting Contact: David.Berndt@wisconsin.gov Email to: DCFPSProgram@wisconsin.gov
25)	Mid-late September	DHS	Birth to 3 Program Year End Data Certification Contact: Jesse.Vail@wisconsin.gov

26)	September 28	DCF	CY 2018 Amendments (if any) to Title IV-E Reimbursement Due for Legal Services, eWiSACWIS Costs and Foster Parent Training Contact: David.Berndt@wisconsin.gov (Legal Services) David.Berndt@wisconsin.gov (eWiSACWIS Costs) Lindsay.Wood@wisconsin.gov (FP Training)
27)	October 1	DHS	Children's COP Plan Contact: DHSCCOP@dhs.wisconsin.gov
28)	October 31	DCF	CY 2019 Title IV-E Reimbursement Applications Due for Legal Services, eWiSACWIS Costs and Foster Parent Training Contact: David.Berndt@wisconsin.gov (Legal Services) David.Berndt@wisconsin.gov (eWiSACWIS Costs) Lindsay.Wood@wisconsin.gov (FP Training)
29)	October 31	DCF	Child Care Annual Agency Summary (DCF-F-425E) Contact: BRO Child Care Regional Coordinator
30)	October 31	DCF	IHSS Applications for CY 2019 Contact: Katy.Petershack@wisconsin.gov Email: DCFHSSProgram@wisconsin.gov
31)	November 1	DHS	Birth to 3 Program October 1 Child Count Certification Contact: Jesse.Vail@wisconsin.gov
32)	November 21	DHS	Intoxicated Driver Program Supplemental Funds Request Contact: LeeAnn.Cooper@wisconsin.gov
33)	November 30	DCF	P.S. and I.H.S.S. Program Quarter 3 cost reporting Contact: David.Berndt@wisconsin.gov Email to: DCFPSProgram@wisconsin.gov
34)	November 30	DHS	2019 Alzheimer's Family and Caregiver Support Program Annual Budget Contact: Lynn.Gall@wisconsin.gov
35)	December 27	DHS/DCF	2019 Signed State/County Contracts for Social Services and Community Programs Contact: Regional Area Administrator

* Please note that these dates are intended to be guidelines -- submission dates are subject to change.

** Please send updates to DHSAreaAdmin@wisconsin.gov