

Apply Online for Child Care License

Use the Child Care Provider Portal



Use DCF's online licensing application process to submit your application! Once applicants have completed the pre-licensing process you will be granted access to complete the licensing application online, on the Child Care Provider Portal. The online application system streamlines the process while offering support every step of the way.

Benefits of Using the Online Application

- Allows you to save and return later
- Keeps track of what you still need to submit
- Reduces processing time
- Enables you to complete the licensing process sooner
- Access on a computer or smart phone

Note: Your application cannot be processed until all questions are answered and all forms/documents are uploaded.

Get Started

1. Complete the Expression of Interest (EOI) (dcf.wisconsin.gov/cclicensing/startcc) in the Child Care Provider Portal (CCPP)
2. When your pre-licensing specialist signs off on your pre-licensing checklist, this will grant you access to the online application

The Department of Children and Families is an equal opportunity employer and service provider. If you have a disability and need to access services, receive information in an alternate format, or need information translated to another language, please call the [PROGRAM AREA or DIVISION at NUMBER]. Individuals who are deaf, hard of hearing, deaf-blind or speech disabled can use the free Wisconsin Relay Service (WRS) – 711 to contact the department.

Additional Resources

Explore DCF user guides and webpages that will help you navigate the EOI and online application:

- **Expression of Interest (EOI) Application Guide:**
dcf.wisconsin.gov/files/publications/pdf/5762.pdf
- **Becoming a Provider: Submitting Your Application Guide:**
dcf.wisconsin.gov/files/publications/pdf/5827.pdf
- **Family/Group/Day Camp Child Care Online Application Guide:**
dcf.wisconsin.gov/cclicensing/onlineappguide
- **Child Care Provider Portal (CCPP) User Guides:**
dcf.wisconsin.gov/childcare/provider-portal/userguides

If you have additional questions, your pre-licensing specialist can help answer them!

