



YOUR RIGHTS

- ◆ You may not be treated differently because of a **RACE, COLOR, NATIONAL ORIGIN, DISABILITY, AGE or SEX (GENDER)**
- ◆ You have the right to receive information in a language that you understand at no cost to you.
- ◆ If you have a disability and need program information in an alternate format, you have the right to receive it at no cost to you.

If you feel you have been treated differently by this agency because of your race, color, national origin, disability, political affiliation, religion, citizenship, age or sex you may file a complaint with:

[Name and Title of Civil Rights Coordinator]
[Agency] [Address]
[Telephone Number , TTY Number]
[Fax, email]

You can file a complaint in person or by mail, fax or email. If you need help filing a complaint [Name and Title of Civil Rights Coordinator] is available to help you.

The offices below have been designated to receive discrimination complaints at the state and federal levels.

Civil Rights Officer
Wisconsin Department of Children and Families
Division of Management Services
P.O. Box 8916
Madison, WI 53708-8916
(608) 422-6889 (Voice)
Wisconsin Relay Service (WRS) - 711

Office for Civil Rights
U.S. Department of Health and Human Services
Region V
105 W. Adams St., 16th Floor
Chicago, IL 60606
(312) 886-2359 (Voice)
(305) 353-5693 (TDD)

Your complaint must include the time, date, place and circumstances of the alleged discrimination. There are time limits for filing a discrimination complaint that may differ with each program.

DCF is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact us at (608) 422- 6889 or Wisconsin Relay Service (WRS) – 711.