

P.S. Program Practice Requirements

Overview:

- Use of formal Family Team Meetings at entry to and exit from the P.S. Program;
- Use of a formal Post-Reunification Support (P.S.) Program Support Agreement signed by both the agency's representatives and the family members;
- Refined caseworker contact requirements specific to the case type, status, and enrollment month, and;
- Completion of CANS Assessment (Child and Parental Caregiver modules) at specific intervals during the 12 month service period, and;
- Updates to family/child In-Home Case Plan within one month after enrollment and at the six month point in the P.S. Program.

The core P.S. Program practice requirements to be carried out prior to, during, and at the conclusion of the 12 month service period are as follows:

Prior to Reunification (At least 30 days prior to the expected child reunification):

- Continue implementation of safety intervention and ongoing service practice requirements associated with reassessment and plan modification (Safety and Case Plans) as warranted based on family needs, and document in eWiSACWIS;
- Complete or update, and document in eWiSACWIS, the Child and Adolescent Needs and Strengths (CANS) Assessment for both the Child and Caregiver modules;
- Update and maintain accurate Legal Status documentation in eWiSACWIS.

Once all parties have supported this change, the child may be considered for enrollment.

During the 12 month post-reunification service period:

- Continued regular caseworker contacts to assess child safety and child, caregiver and family functioning, needed changes to the family Case Plan, and continued advocacy to support the family's connections to natural and community based supports.
- Continued Safety Reassessment and Planning and Case Plan Reassessment and Planning per Safety Intervention and Ongoing Services Standards requirements for which any updates or changes are documented in eWiSACWIS as required by these standards;
- Completion of the updated CANS Assessment (Child and Caregiver modules) documented in eWiSACWIS:
 - 1) 30 days prior to expected reunification
 - 2) 6 Months following reunification
 - 3) 30 days prior to expected program closure

Case Type (as documented and updated in eWiSACWIS)	Minimum P.S. Contact Requirements
In-Home CPS Cases (Court-Ordered or Voluntary)- child safety concerns present for one or more children in the family case	2 Face to Face Contacts per Month
In-Home, Court-Ordered Child Welfare (CW) Cases- no child safety concerns are present for any child in the family case, but in-home court ordered supervision is required	1 Face to Face Contact per Month
In-Home, Voluntary CW Cases- no child safety concerns are present for any child in the family case and there is no in-home court ordered supervision required	1 Face to Face Contact per Month through the first nine months of the service period; at least 1 phone contact per month, thereafter

Prior to Case Closure

Within 30 days of the case closure, the following casework responsibilities are carried out and completed via a formal Family Team Meeting:

- Recognize family accomplishments, strengths, and success.
- Review family resources, including the transition to formal, informal and natural supports, and contingency planning to address potential future concerns regarding child functioning and caregiver needs.
- Gather information to complete and document in eWiSACWIS, and a final CANS, including both the Child and Caregiver modules.

Case Closure

A case will be ended in the P.S. Program prior to the end of the 12 month service period under the following circumstances:

- Child re-enters out-of-home care for more than 30 days (Case does not close, but P.S. Program enrollment ends due to child placement).
- Family case is being served in a voluntary status, no child safety concerns are present, and the family explicitly requests to discontinue P.S. Program participation (Case is closed in eWiSACWIS, including documentation of all caseworker attempts-- successful and unsuccessful-- to voluntarily engage family in continued participation).
- Family cannot be located (Case is closed in eWiSACWIS after 60 days during which efforts to contact the family are unsuccessful).
- Child/parent relocate out of state (Case is closed in eWiSACWIS).
- Child/parent death (Case is closed in eWiSACWIS).