



CASEWORK ACTIVITY:

**Requesting an Extension to a Dispositional
CHIPS Court Order**

Revised 04/20/06

PURPOSE

To provide a structure to request a timely extension of a Dispositional CHIPS Court Order, consistent with Wisconsin State Statutes and Milwaukee County Children's Court requirements.

PROCEDURES

1. The Ongoing case manager (OCM) and his/her supervisor determine whether an extension of the Dispositional order is necessary to ensure the safety of the child without unduly preventing permanence for the child. Situations that allow for continued out-of-home care include, but are not limited to:
 - Parental protective capacities has not been sufficiently established to ensure safety;
 - Consistent unwillingness by a child, age 12 or older, to consider adoption and reunification will jeopardize the child's safety;
 - The child has been referred to the Adoption program, but an approved adoptive resource has not yet been identified;
 - A referral to Termination of Parental Rights is in process with the petition yet to be filed;
 - Guardianship with a relative is being evaluated and implementation has not yet occurred; or
 - Other situations as documented and approved by the OCM's supervisor.
2. The OCM creates a legal action in the child's legal eWiSACWIS record.
3. The OCM prepares a Court Report for Extension of the Dispositional Order in accordance with Wis Stat s. 48.365. In gathering information for the completion of the Extension Court Report, the OCM must confer with the family and all service providers involved with the family.

Documentation: There are separate forms for a child in out-of-home care and for a child living in the parental home found under the Legal Document icon of the family's eWiSACWIS record.

4. The Court Report for Extension of the Dispositional Order must be completed by the OCM 100 calendar days before the expiration of the court order.
5. If the child is placed in out-of-home care, the OCM attaches a copy of the current permanency plan and the most recent Permanency Plan Review hearing result to



OCM 25.00

the completed Court Report for Extension of the Dispositional Order and submits it to his/her supervisor for approval.

6. The OCM submits the documents listed in number 4 above, to the court liaison at least 95 calendar days before the expiration of the court order.
7. The court liaison ensures that a petition for the extension of the dispositional order is prepared and filed and that a court hearing on the petition is scheduled.

Documentation: The OCM documents all court proceedings on the Legal Record in the family's eWiSACWIS record.

FORMS

All forms are available in eWiSACWIS unless otherwise noted.

Court Report for Extension of Disposition Order-Child in OHC

Court Report for Extension of Disposition Order-Child in Parental Home

Permanency Plan

CROSS REFERENCE

Court Responsibilities

Transfer of Permanent Guardianship

Referral of Children for Termination of Parental Rights (TPR)

Case Evaluation