

Policy Name:	Children of Parents in Group Home Care
Policy Number:	IA 34.01 OCM 52.01
Subject:	missing youth who are parents, pregnant and parenting teen group homes, babies in group homes; out-of-home care
Previous Version:	February 6, 2013 (Children of Teen Moms in Group Home Care)
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Any information referenced within this document is considered to be a part of this policy with the exception of the "related resources" section.

Summary:

In accordance with [Ongoing Services Standards](#) and Wis. State Statue Chapter [48.63](#) and 938.63, this policy details the notification process required by group homes when a teenage or young adult parent goes missing from care and leaves their child at the group home

Policy:

When a teenage or young adult parent is missing from group home's care for a period up to eight hours and leaves their child at the group home, the group home staff must follow the procedures below:

Procedures:

1. When the child of the parent is under a CHIPS order and the parent is missing from care for a period up to eight hours, group home personnel must notify the child's Ongoing case manager (OCM) within the eight hour window. The OCM will then immediately staff the case with a supervisor and make a decision regarding the child's placement. If the child's OCM is different than the parent's case manager, group home personnel will notify both OCMs.
2. When the child of the parent is not under a CHIPS order and the parent is missing from care for a period up to eight hours, group home personnel must notify the parent's OCM as soon as it is discovered. The OCM will then immediately staff the case with a supervisor and take steps to ensure the child's safety. If there are new indications of maltreatment, the OCM must call in an Access report to 220-SAFE.

3. If the Group Home is unable to reach the OCM or supervisor or the OCM is not available to conduct a staffing, group home personnel must immediately call DMCPs 220-SAFE to report that a child has been left in the group home by the parent who is missing from care. Group home personnel must also tell the DMCPs answering service that this is considered an emergency case and that an on-call Initial Assessment specialist (IAS) must be contacted.

See [DMCPs Missing Children Policy \(IA 34.00 IIHS 12.00 OCM 53.00\)](#) for additional information about how DMCPs and Ongoing agencies respond when a child is missing.

Responsibilities:

Group home staff; DMCPs Access staff, Initial Assessment specialists and Ongoing case managers.

Related Resources:

DCF Chapter 57

[Access and Initial Assessment Standards](#)

[Ongoing Services Standards](#)

[DMCPs Policies](#)

- IA 34.00, IIHS 12.00, OCM 53.00 Missing Children
- IA 51.00, IIHS 13.00, OCM 52.00 Placement Referral Unit Policy