



CASEWORK ACTIVITY

Medical Screening for Children Entering Placement

Revised 8/2007

PURPOSE

To ensure children taken into custody receive a health screen in a timely manner.

PROCEDURES

When a child is taken into custody and placed in out-of-home care, the child must receive a health screen within 5 business days of the placement.

1. Within 24 hours of placement, the assigned Initial Assessment social worker or Ongoing case manager (IASW/OCM) calls the Child Protection Center (CPC) to schedule an appointment for the health screening.

Documentation: IASW documents contacts with CPC on an *Assessment Contact* case note in eWiSACWIS. OCMs document all contacts with CPC are on a case note in WiSACWIS.

2. The assigned worker is responsible to ensure the child is taken to CPC for the medical screening appointment, either by providing transportation, or by making arrangements with the foster parent/caregiver who will take the child.
3. If it becomes necessary to reschedule the medical screening appointment, the assigned worker must contact CPC immediately and reschedule the appointment.
4. CPC will provide verbal results of the health screen immediately to the worker at the time of the CPC exam, if the worker is present. CPC will send the written results of the screening to the worker who made the appointment for the child.

Documentation: The CPS health screen must be documented on the Medical & Mental Health window in eWiSACWIS. Any reports from CPC or Children's Hospital are to be filed in the Child folder in the family record. It is always the responsibility of the case worker receiving the reports to file these reports.

5. **Abandoned/lost children:** When an abandoned or lost child is taken into custody, the child must be taken **directly** to the Child Protection Center for a medical screening. For after hours situations, or when the CPC is closed, the child should be seen at the Children's Hospital emergency room.
6. **Disclosure of Information to Foster Parents/Caregivers:** Results of the medical screening and/or medical examinations and tests, including identification of ongoing medical needs, are to be documented on the Foster Parents Face Sheet and Checklist and given to the foster parents/caregivers according to the timelines in the procedure



IA 25.00
OCM 4.01

Disclosure of Information to Foster Parents. The assigned case manager will include the ongoing medical needs in the case plan.

Documentation: On the Medical Health windows in eWiSACWIS. File any medical reports in the paper case file under in the child's folder.

CROSS REFERENCE

Medical Treatment for Children

Disclosure of Information to Foster Parent

Consultation with the BMCW Medical Director