Every Student Succeeds Act requires that a child remain in the school of origin (the school in which the child enrolled or the last school in which the child was enrolled at the time of placement into out-of-home care) unless a best interest determination finds that the child should be enrolled in the school of residence.

*This determination is to be filled out by the DMCPS Educational Liaison and/or designees.*

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| Date of meeting:      Participants in attendance:       |
| **Child Information** |
| Child’s Name:      | Grade:      | eWiSACWIS ID #:       | Wise ID #:       |
| **Contact Information** |
| DMCPS Education Liaison Manager:       | Phone:       | Email:       |
| Child Welfare Agency Case Manager:       | Phone:       | Email:       |
| Proposed School Representative Name:       | Phone:       | Email:       |
| School of Origin Representative Name:       | Phone:       | Email:       |
| **School Information** |
| School of Origin and District:       |
| School of current Residence/ Placement Provider and District:       |
| School(s) and District(s) Previously Attended:      | Years (if known)      |
| **Case Information** |
| Who is the child’s guardian?[ ]  Biological Parent Name:       [ ]  DMCPS [ ]  Other:       |
| Does the Guardian agree with the change in schools? [ ]  Yes [ ]  No, explain:       |
| **Supporting Documentation***(to be attached to this form, and sent to DMCPS)* |
| [ ]  Report Cards/Progress Reports | [ ]  Current Transcript | [ ]  Other:       |
| [ ]  Student Achievement | [ ]  Discipline Records | [ ]  Other:       |
| [ ]  Attendance Data | [ ]  Evaluations | [ ]  Other:       |
| [ ]  IEP or 504 Plan | [ ]  Input from absent participants | [ ]  Other:       |

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| **DMCPS Educational Liaison Recommendation** |
| [ ]  It is in the best interest of the student to remain in the school of origin. * *See education passport and transportation plan (if applicable) for further information*

[ ]  It is in the best interest of the student to not remain in the school of origin. * *The resident school is to request the student’s pupil records the same day the decision is made from the school of origin.*
* *The school of origin is to transfer the student’s pupil records to the resident school within one business day of this decision.*
* *The enrollment process is to be completed immediately by the resident school.*
 |
| Was the decision reached by consensus? [ ]  Yes [ ]  No *If no, explain the circumstances:*       |
| DMCPS Educational Liaison Rationale for Decision: *(should be a thorough explanation of how the decision has been made, what factors were discussed, and why the decision was made)*      |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DMCPS Education Liaison Manager** | **\_\_\_\_\_\_\_\_\_\_\_\_\_**Date |

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| **DMCPS Decision** |
| **DMCPS Ongoing Services Section Representative:** [ ]  Approves the best interest determination decision as recommendedRationale for approval:      [ ]  Denies the best interest determination decision as recommendedRationale for denial:       |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DMCPS Ongoing Services Section Representative** | **\_\_\_\_\_\_\_\_\_\_\_\_\_**Date |