

## **Milwaukee Child Welfare Partnership Council Critical Incident Committee Meeting**

May 26, 2021

Virtual Meeting via Zoom

Minutes- DRAFT

**Due to the COVID-19 public health crisis, the meeting was conducted by Zoom rather than in person. Copies of the agenda and presentation were emailed in advance to the Partnership Council members and other interested persons who receive advance notification of Partnership Council meetings.**

### **Committee Members Present**

Chairperson Libby Mueller

Supervisor Willie Johnson, Jr.

Supervisor Patti Logsdon.

### **Notice of Meeting**

The notice of the meeting was published on the DCF and DOA websites on May 24, 2021 and in the Milwaukee Journal Sentinel on May 21, 2021. Second, the notice was faxed to the newspaper of record for the State of Wisconsin, the Wisconsin State Journal, on May 19, 2021. The notice was emailed to the Partnership Council stakeholders including any media who had requested such notice on May 21, 2020. Finally, the agenda was posted on the front door of the DMCPs building at 635 N. 26<sup>th</sup> St. on May 24, 2021. This satisfies the requirements for notice under Wis. Stat. 19.84(1)(b).

Because the meeting was conducted by Zoom, the notice included information about how members of the public could connect to the Zoom meeting and how to locate the agenda and other meeting materials posted on the DCF website.

### **Call to Order, Welcome, and Introductions**

Chairperson Ms. Libby Mueller welcomed people to the meeting. Also appointed to the committee are Supervisor Willie Johnson, Jr., and Supervisor Patti Logsdon.

There were approximately 14-21 community members in attendance. It should be noted that Shannon McCoy appeared for a portion of the meeting as a representative for Representative Latonya Johnson.

Libby Mueller provided information regarding public notice of the meeting to the committee.

### **Approval of Meeting Notes**

Chairperson Mueller introduced the meeting notes from the January 19, 2021 meeting for approval. Supervisor Johnson Jr. moved for their approval. Supervisor Logsdon seconded the motion. The minutes from the January 19, 2021 meeting were finalized.

**Department of Children and Families System Change Review Process, Lexi Matter, Child Welfare Program Initiatives Supervisor, Bureau of Safety and Well-Being (BSWB)**

Lexi Matter provided a presentation to the committee regarding additional information on the DCF System Changes Review Process. Presentation materials have been posted to the [MCWPC website](#).

**Committee Member Remark, Feedback, and Questions**

The committee discussed the next steps for them and how they will do case reviews. Supervisor Johnson indicated that he feels the committee can learn a lot from the Systems Changes Review Process and he recognized that there may be a time lag in case reviews.

Chairperson Mueller discussed future meeting frequency. It was suggested that the committee meet quarterly or three times a year. DMCPs Administrator Sarah Henery shared that four times a year is likely best. Supervisor Logsdon indicated that she would rely on Chairperson Muller to set the meeting frequency. Supervisor Johnson agreed with four meetings a year.

Supervisor Logsdon asked that at the next meeting the committee discuss specific cases or work through two cases from start to finish. DMCPs Administrator Henery indicated that this would be possible for DMCPs to prepare.

BSWB Program and Policy Analyst Sarah Hanson indicated that there have been two cases from February 2020 for Milwaukee and that none were reviewed in Quarter 3 of 2020.

The committee returned to discussing future meetings and the following times were decided on:

September 8, 10:30-12:00  
December 8, 10:30-12:00

**Adjourn**

Libby Mueller asked if there was a motion to adjourn the committee meeting. Supervisor Johnson Jr. motioned to adjourn the meeting. Supervisor Logsdon seconded the motion. The meeting was adjourned.