



This is a request to change the type of rating you receive in YoungStar. This request may be made up until 140 days prior to your YoungStar Anniversary Date (the anniversary of the date you were first rated in YoungStar).

Personal information you provide may be used for secondary purposes [Privacy Law, s. 15.04(1)(m), Wisconsin Statutes].

If you are changing the type of rating you would like to receive, please indicate if you would like technical assistance. If you want technical assistance, please indicate if you want it before or after your rating. If you have a current star rating, your current star rating will remain in effect until the new type of rating completed.

If you have questions on this form, call your local YoungStar office or the main YoungStar number: **1-888-713-KIDS**

Today's Date		Provider Number	
Name – Program			
Location Number		Facility Number (if applicable)	
Name – Director / Owner			
Name – Contact Person (if different from Director / Owner)			
Address – Child Care Program / Center (Street, City, Zip Code)			County – Child Care Program / Center
Telephone Number	Cell Phone Number	Email Address	

Program requests a new rating, dated as above, because I want to change the type of rating I receive.

Please choose the type of rating you would like below and choose if you would like your technical assistance before or after being rated. **Note:** Technical assistance is not available before Automated Rating.

Type of rating I would like to receive (choose one):  Automated  Technical  Formal Rating

I would like to receive my technical assistance (choose one):  Before rating  After rating

**SIGNATURE** – Person Making Request: \_\_\_\_\_ Date Signed: \_\_\_\_\_  
(effective date)

**For Local YoungStar Office Use Only**

Date Received	Initials	Date Processed	Initials