Application and Affidavit for Professional/Occupational License

Background

The Bureau of Child Support is providing this form to you to comply with state statutes pertaining to individuals who do not have a Social Security number and who are applying for a professional or occupational license under one of the statutes listed on the application form attached.

If an individual who applies for a license under your agency’s respective license statute does not have a Social Security number, the individual, as a condition of obtaining that license, shall submit a statement made or subscribed under oath or affirmation to the board that the individual does not have a Social Security number. The form of the statement shall be prescribed by the Department of Children and Families. A license issued in reliance upon a false statement submitted is invalid.

Instructions

Complete the affidavit in full, and have it signed in the presence of a notary public.

Please keep the original for your agency and mail or FAX a copy of the completed form to:

Department of Children and Families
Bureau of Child Support
Attn: License Coordinator
P.O. Box 7935
Madison, WI 53707-7935

Email: bcsinfo@wisconsin.gov
Fax: (608) 422-7165

All completed forms must be maintained in a locked, confidential file.

Thank you for your cooperation.

Wisconsin Department of Children and Families
Bureau of Child Support
Application and Affidavit for Professional/Occupational License
Please print your responses.
Each signature on the affidavit must be signed in the presence of a notary public.

Name – Applicant (Last, First, MI)

Address (Street, City, State, Zip Code)

Mailing Address (if different than above)

Gender
☐ Male
☐ Female

Height (feet) (inches)

Weight
Hair Color
Eye Color

Date of Birth
County of Birth
State of Birth

Affidavit

I hereby attest that I do NOT have a social security number because:
☐ I have an approved IRS Form 4029 (exemption from paying social security taxes)
☐ Other (explanation required) ___________________________________________________________________

If at any time in the future I obtain a Social Security number, I will provide it with my next license renewal.

Information provided on this form (including any attachments) may be shared with others only for the purpose(s) of administration of the child support program and other related programs [Wis. Statutes, s. 49.83].

Mail completed form to: DEPARTMENT OF CHILDREN AND FAMILIES, Bureau of Child Support, Attn: License Coordinator, P.O. Box 7935, Madison, WI 53707-7935