**Wisconsin Works (W-2) Participant Transfer Notice**

Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes].

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| Participant Name      | PIN      |

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| **Your W-2 case was transferred to a new W-2 agency on:** | [date] |
| **Your W-2 case was transferred to:**  | [agency name][street address][city, WI, ZIP][phone number] |

Your new case manager will contact you within 10 working days of the date below to schedule an appointment for you. You must attend the scheduled appointment to continue to receive services after the appointment is scheduled. If you have any questions regarding your W-2 case before that time, please call the person named below:

|  |  |  |
| --- | --- | --- |
| Date      | Transfer Coordinator or Agency Representative      | Telephone Number      |