# APPLICATION FORM

**Use of form:** Use of this form is mandatory. If the requested information is not provided, the Department will be unable to process your application. Personal information you provide may be used for secondary purposes [Privacy Law, §15.04(1)(m), Wisconsin Statutes].

|  |
| --- |
| **Application #** 437004-G23-0002025 |
| **Section 1: Applicant Information** |
| Legal Applicant/Organization Name      | Organization Telephone Number      |
| Applicant Contact Person Name      | UEI (Unique Entity Identifier) (If you do not have a UEI and are awarded, DCF will provide guidance on how to obtain one)      |
| Applicant/Organization Mailing Address (Street, City, State, Zip Code)      |
| Applicant Contact Person Email Address      | Applicant Contact Person Phone Number      |
| **We certify that everything in the application is true to the best of our knowledge, and we will adhere to the requirements of the application and the resulting contract.** |
| Name of Authorized Company Representative      | Title of Company Representative      | Phone of Company Representative      |
| Signature of Company Representative      | Date Signed      | Email of Company Representative      |
| **Section 2: Request for Applications (RFA)**The Wisconsin Department of Children and Families (DCF) Bureau of Refugee Programs (BRP) seeks applications for projects within each of the following programs:* Refugee Support Services – Employment & Employability (RSS-E&E)
* Refugee Support Services – English as a Second Language (RSS-ESL)
* Refugee Support Services – Other Services (RSS-OS)
* Services to Older Refugees (SOR)
* Afghan Services to Older Refugees (ASOR)\*
* Refugee Medical Screening (RMS)
* Refugee Health Promotion (RHP)\*
* Afghan Refugee Health Promotion (ARHP)\*\*
* Afghan Health Promotion – Family Strengthening Initiative (AHP-FSI)\*\*\*
* Refugee Mental Health Initiative (ReMHI)\*\*
* Refugee Mental Health Initiative – Statewide Capacity Building (ReMHI-CB)

DCF will award program funds for each of the above listed program grants through a competitive discretionary application process open to applicants that can fulfill all requirements of the program. \*= ASOR funds will only be awarded if SOR funds are also applied for and awarded to the same organization.\*\*= ARHP and ReMHI funds will only be awarded if RHP funds are also applied for and awarded to the same organization (ARHP and ReMHI do not need to be applied for together.)\*\*\*= ARHP-FSI funds will only be awarded if RHP and ARHP funds are also applied for and awarded to the same organization. |
| **Section 3: Contract Period**October 1, 2022 through September 30, 2023; plus, two optional one-year renewals. Each one-year renewal is subject to the availability of grant funds and the applicant’s satisfactory delivery of the project. |
| **Section 4: Award Decisions** BRP will award funding based on the overall score of the application, the reasonability of the budget request given the amount of participants projected to be served, the cost per participant, the concentration of projects in the applicants’ geographic region, and the overall availability of funding for this grant.Budget requests should be reasonable and closely align with the projected number of participants the applicant plans to serve, as documented in the Annual Service Plan (ASP) and based on projected caseloads. When applying to this grant, ensure budget requests are accurate to the scope of your project and the number of individuals projected to be served. BRP may choose to fund approved projects in whole or in part. BRP maintains the right to fund all projects for less than the amount requested by any or all applicants. Award amounts for all project periods are subject to the availability of federal funds. Award amounts for the second and third project period are subject to the Applicant’s successful implementation of their project during preceding project periods. Award amounts for the second and third project periods will be determined at the time of renewal. |
| **Section 5: Grant Funding Applied For:**Available funding for each grant and per each target county is listed in the appropriate attachment for each grant. Enter the total dollar value requested for each program applied for. This amount must match the amount listed for the same grants in Appendix 2 – Budget. Do not enter a dollar value for grants for which your organization is not applying. |
| Refugee Support Services – Employment & Employability (RSS-E&E) | $      |
| Refugee Support Services – English as a Second Language (RSS-ESL) | $      |
| Refugee Support Services – Other Services (RSS-OS) | $      |
| Services to Older Refugees (SOR) | $      |
| Afghan Services to Older Refugees (ASOR) | $      |
| Refugee Medical Screening (RMS) | $      |
| Refugee Health Promotion (RHP) | $      |
| Afghan Refugee Health Promotion (ARHP) | $      |
| Afghan Refugee Health Promotion – Family Strengthening Initiative (ARHP-FSI) | $      |
| Refugee Mental Health Initiative (ReMHI) | $      |
| Refugee Mental Health Initiative – Statewide Capacity Building (ReMHI-CB)  | $      |
| **Section 6: Application Submission Instructions:**1. Enter all applicant information in this Application Form.
2. Read Attachments A-K and complete each attachment relevant to the program(s) for which you are applying.
3. Complete the Budget and Annual Service Plan (Appendices 1 and 2) as instructed in the attachments.
4. Submit the Application Form, attachments A-K as applicable, and Appendices 1 and 2. All application documents must be submitted in their original Microsoft Word or Excel format.
 |
| Issue Date**5/3/2022** | Due Date **6/3/2022 at 5:00 PM CST** |
| DCF Contact NameLuke Reible | DCF Contact Phone608-422-6389 | DCF Contact E-MailDCFProcurement@wisconsin.gov |
| Grantees will be expected to sign a contract. Most will sign the DCF Standard Contract. For situations where the Standard Contract is not required, the DOA Standard Terms and Conditions will apply. Both can be found on our DCF Grant Opportunities Page. <https://dcf.wisconsin.gov/doingbusinesswith/applications> |