

Treatment Foster Home Placements

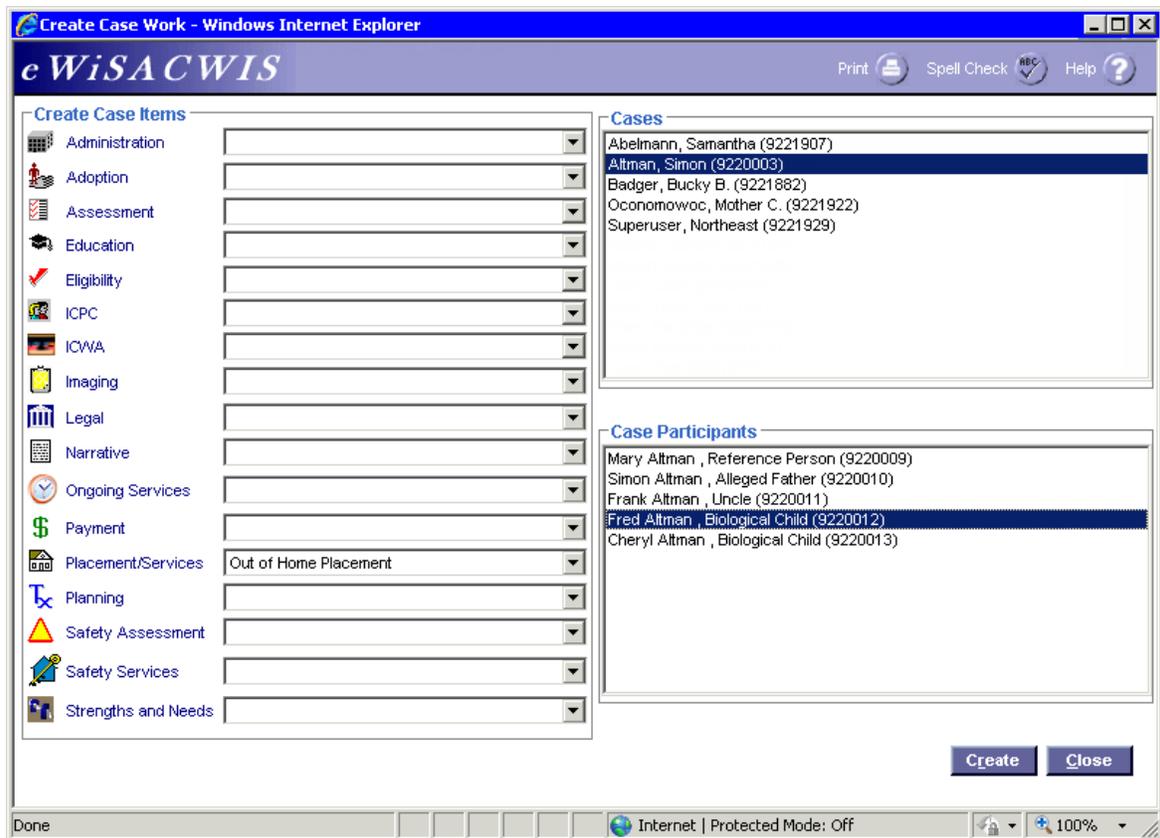
A treatment foster home is a home provider. The treatment foster homes are paid according to the Uniform Foster Care Rate. Any payment over the basic rate must be documented on the Foster Care Rate page. The supplemental amount is determined by a completed Child & Adolescent Needs & Strengths (CANS). The administrative rate paid to the parent agency is set by contract.

Successful documentation of an Out of Home Placement assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks for All Settings" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.

Treatment Foster Home Placements



Create Case Work Page

Step 1 of 5

- From the Create Case Work page select Placement/Services > Out of Home Placement > Case > Case Participant and click Create.

Treatment Foster Home Placements

The screenshot shows the 'Out of Home Placement - Windows Internet Explorer' window. The browser title bar includes 'eWiSACWIS' and navigation icons. The page header shows 'Child: Altman, Fred (9220012)', 'Case Name: Altman, Simon (9220003)', and 'Request Number:'. Below this are tabs for 'Service' and 'Provider'. The 'Placement Information' section contains the following fields:

- County: Milwaukee
- Removed From Home: 09/15/2002
- Placement Begin: 02/04/2011
- Placement End: 00/00/0000
- VPA Effective: 00/00/0000
- Service Category: Foster Care
- Service Type: Foster Home (12-14 years old)
- Placement Setting: (disabled)
- Child's Level of Need: (disabled)
- Provider's Level of Care: (disabled)
- Child Specific Costs: \$0.00 per (disabled)
- Current Basic Costs: (disabled)
- Supplemental Costs: (disabled)
- Exceptional Costs: (disabled)
- Administrative Costs: (disabled)
- Costs > Spending Limit: (disabled)
- Current Monthly Payment: (disabled)

At the bottom, there are checkboxes for placement types: 'This is an Adoptive Placement', 'This is a CPS Non-Conforming Placement', 'This is an Emergency Situation', 'After Hours Placement', and 'Child is an American Indian child as defined by statute.' There is also an 'Options:' dropdown and 'Go', 'Save', and 'Close' buttons.

Out of Home Placement Page > Service Tab

Step 2 of 5

- On the Service tab of the Out of Home Placement page, complete all needed fields.
- Enter the first day of the placement in the Placement Begin field.
- If this placement is a removal from home (start of a placement episode), be sure to enter the correct removal date in the Removed From Home field and the correct Removal Reason(s) on the Removal Reasons pop-up page.
- In the Service Category field choose Foster Care.
- In the Service Type field choose the appropriate foster home service type based upon the child's current age.
- The Placement Setting field will be enabled after you have searched out a provider (See step 4 on page 5).
- If the child is American Indian, complete the ICWA tab. See the ICWA Quick Reference Guide for information surrounding documenting ICWA placement preferences for a child.

Treatment Foster Home Placements

Out of Home Placement - Windows Internet Explorer

eWiSACWIS

Child: Altman, Fred (9220012) Case Name: Altman, Simon (9220003) Request Number:

Service Provider

This is a CPS Non-Conforming Placement Administrative Costs:
 This is an Emergency Situation Costs > Spending Limit:
 After Hours Placement Current Monthly Payment:
 Child is an American Indian child as defined by statute.

Child Removal From Home Information

Manner: Primary Caretaker:
Caretaker Structure: Secondary Caretaker:

KIDS Referral

KIDS Referral

Referral applies to:

Is this referral in the best interest of the child? Yes No
Is this placement expected to be long term? Yes No
Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services? Yes No

Options:

Done Internet | Protected Mode: Off 100%

Out of Home Placement Page > Service Tab (continued)

Step 3 of 5

- Answer the Child Removal From Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral questions. If the answers to the questions will trigger a referral to KIDS, the Referral applies to field will appear and be enabled. eWiSACWIS allows the referral of a single parent with a system indicator that the other parent should not be referred. This will allow for one parent to be referred and the other to be held from the interface. There is an expectation that “good cause” drives the decision to refer one parent and not another.

Treatment Foster Home Placements

The screenshot shows a web browser window titled "Out of Home Placement - Windows Internet Explorer" displaying the eWiSACWIS application. The "Child" information at the top shows "Altman, Fred (9220012)", "Case Name: Altman, Simon (9220003)", and "Request Number:". The "Provider" tab is selected, showing "Provider Information" for "Frankie Provider" with ID "20170". The form includes fields for "Actual Name of Default/Historical Provider", "C/O", "Street", "City", "Phone", "Ext", "Fax", "Email", "Contact", "Apt", "State", "Zip", "Country", "Alt Phone", and "Alt Ext". The "Payment Information" section includes "Parent Agency" (Parent Agency), "Target Pop" (CHIPS - Abuse and Neglect (NYA - 61)), and an "Override Parent Agency rule" checkbox. The "School District Information" section includes "Provider's School District Code" (Menomonee Falls - 3437). The "Kinship Care" section includes "Relationship of Child to Kinship Provider". At the bottom, there are "Options", "Go", "Save", and "Close" buttons.

Out of Home Placement Page > Provider Tab

Step 4 of 5

- Click the Search hyperlink to launch the Search page and search for the appropriate provider. You will be searching for the name of the foster home, not the agency that licenses the home.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.
- Ensure that the correct parent agency is reflected in the Payment Information group box.
- In the Target Pop field choose the appropriate value.
- If there is a name other than the foster home provider's name in the Parent Agency field and the payment is to go directly to the foster home provider, then check the Override Parent Agency rule checkbox. If the Override Parent Agency rule checkbox is not selected, eWiSACWIS will generate the automatic payment(s) to the Child Placing Agency.
- The Total Clothing Allowance Disbursed field represents the amount of clothing allowance that has been paid out for this child for the current episode.
- In the Provider's School District Code field choose the appropriate value.
- Return to the Service tab.

Treatment Foster Home Placements

Out of Home Placement - Windows Internet Explorer

eWiSACWIS

Child: Altman, Fred (9220012) Case Name: Altman, Simon (9220003) Request Number:

Service Provider

Placement Information

County: Milwaukee

Removed From Home: 09/15/2002

Placement Begin: 02/04/2011

Placement End: 00/00/0000

VPA Effective: 00/00/0000

Service Category: Foster Care

Service Type: Foster Home (12-14 years old)

Placement Setting: Treatment Foster Home - Non-Relative

Child's Level of Need:
Provider's Level of Care: 3

Child Specific Costs: \$0.00 per

Current Basic Costs:
Supplemental Costs:
Exceptional Costs:
Administrative Costs:
Costs > Spending Limit:
Current Monthly Payment:

This is an Adoptive Placement
 This is a CPS Non-Conforming Placement
 This is an Emergency Situation
 After Hours Placement
 Child is an American Indian child as defined by statute.

Options: [Dropdown] [Go]

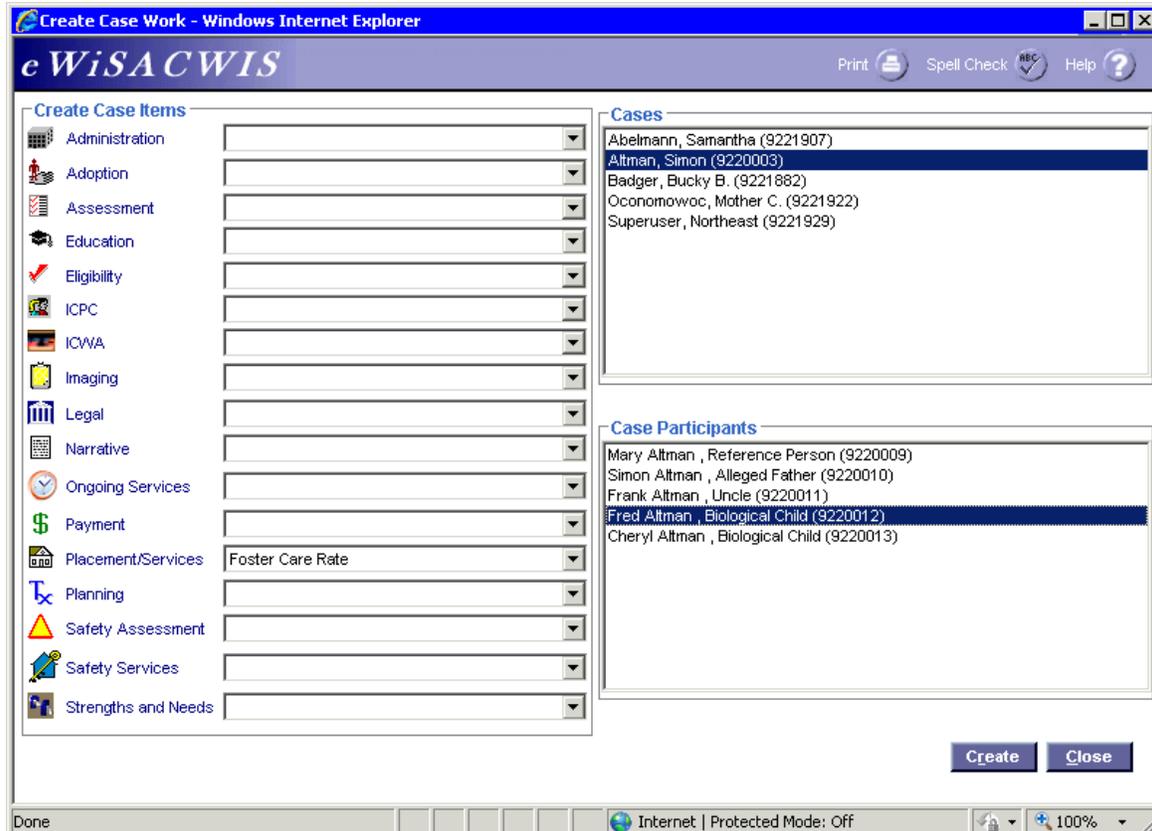
[Save] [Close]

Out of Home Placement Page > Service Tab

Step 5 of 5

- In the Placement Setting field, choose the appropriate value of Treatment Foster Family Home – Non-Relative or Foster Family Home – Relative.
Note: The provider's certification level on the foster home license must be a level 3, 4, or 5 in order to select the appropriate Treatment Foster Home Placement Setting.
- To approve the placement and to send it to your supervisor for approval, choose Options > Approval and click Go.
- On the Approval History page, click the Approve radio button and click Continue.
- Click Save and then click Close on the Out of Home Placement page.

Treatment Foster Home Placements



Create Case Work Page

Step 1 of 2

- From the Create Case Work page select Placement/Services > Foster Care Rate > Case > Case Participant and click Create.

Treatment Foster Home Placements

Participant Information

Child: Altman, Fred (9220012) Rate Effective Date: 02/04/2011
 Case: Altman, Simon (9220003) Rate End Date: 00/00/0000
 Provider: Provider, Frankie (20170)

Supplemental Rate

CANS Effective Date: 02/04/2011
 CANS End Date: 08/04/2011
 Child's Level of Need: 3
 Provider Level of Care: 3
 Supplemental Points: 19 \$104.50
 LON/LOC Value:

Uniform Foster Care Rate

Current Basic Costs: \$455.00
 Supplemental Costs: \$104.50
 Exceptional Costs: \$50.00
 Administrative Costs: \$75.00
 Cost > Spending Limit: \$0.00
 Total Monthly Costs: \$684.50

Administrative

Administrative: \$75.00

Exceptional Rate

Transportation to School of Origin: \$0.00
 Exceptional Costs: \$50.00
 Payment Justification:
 justify monthly exceptional costs here...

Monthly Payment Explanation

Options: [Dropdown] Go Save Close

Foster Care Rate Page

Step 2 of 2

Note: In order to pay a foster home a rate above the basic rate, the worker must complete the Foster Care Rate page and send it to your agency's Rate Setter for approval.

- Enter the Rate Effective Date. The rate cannot be prior to the Effective Date of the CANS. Once a date is entered, the page will refresh to bring in the Supplemental Rate information from the CANS, as well as the Current Basic Costs.
- In the Administrative Fee field add the administrative fee for that foster home, if applicable. This fee is set by contract and can be obtained from your fiscal manager.
- Enter any applicable costs in the Exceptional Rate group box. If either checkbox is selected in the Exceptional Rate group box, justify the exceptional costs by completing the Payment Justification.
- Once all amounts have been entered, click the Save button to update the amounts in the Uniform Foster Care Rate group box.
- To approve the rate setting and send it to the agency's Rate Setter for approval choose Options > Approval and click Go. On the Approval History page, select the Approve radio button and click Continue.
- Click Save and then click Close on the Foster Care Rate page.