

Juvenile Correctional Facility Placements

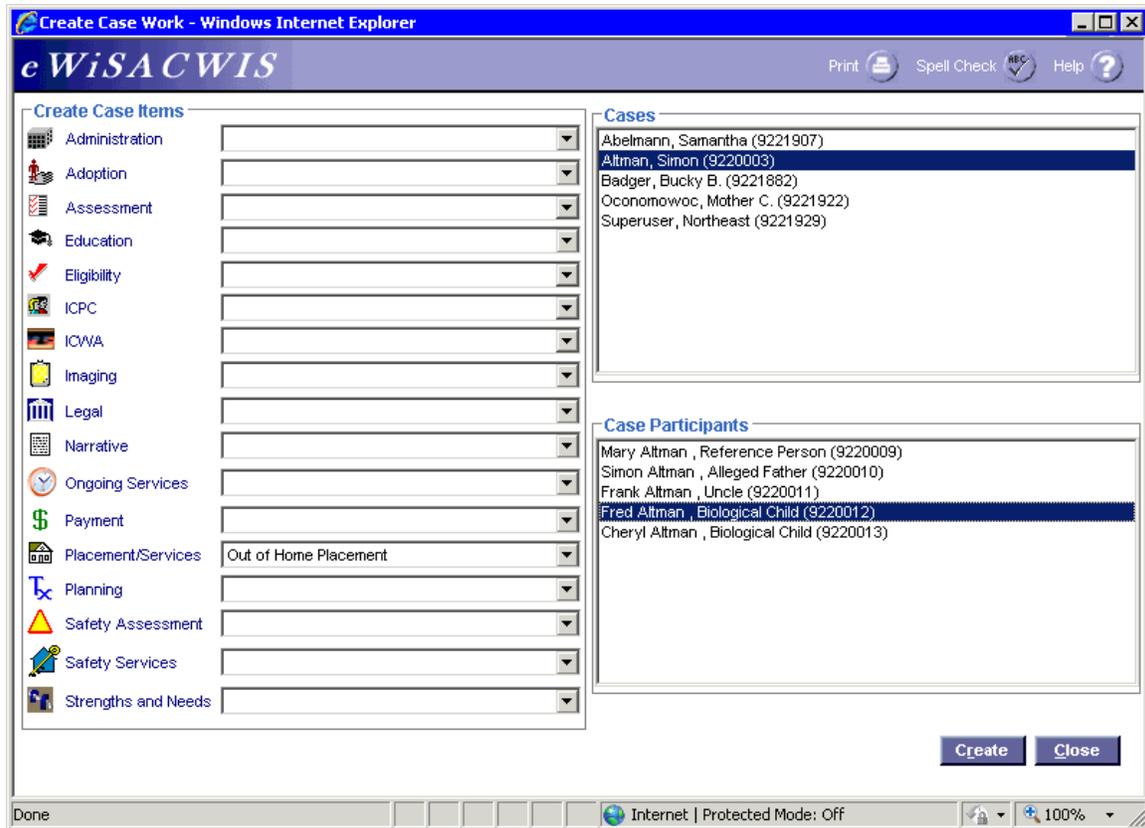
Counties or agencies can track juveniles that are placed in correctional facilities in eWiSACWIS. Juvenile correctional facilities are operated by the Department of Corrections and do not include privately operated Residential Care Centers (RCCs) or group homes. The juvenile correctional facility placements do not count towards the Adoptions and Safe Family Act (ASFA) compliance and are not IV-E reimbursable. Juvenile correctional facility placements documented in eWiSACWIS will not generate a payment.

Successful documentation of an Out of Home Placement assumes that the child's person management record is up to date. Please see the How Do I titled "Common Documentation Tasks for All Settings" for information surrounding documenting a person's demographics.

Also note that as part of the placement documentation the eligibility record for that child must be completed. See the above referenced How Do I for information surrounding documenting eligibility for a child.

And lastly, when ending placements or services, please refer to the above referenced How Do I for information surrounding ending a placement in eWiSACWIS.

Juvenile Correctional Facility Placements



Create Case Work Page

Step 1 of 4

- From the Create Case Work page select Placement/Services > Out of Home Placement > Case > Case Participant and click Create.

Juvenile Correctional Facility Placements

Out of Home Placement - Microsoft Internet Explorer provided by DHFS - State of Wisconsin

eWiSACWIS TM Print Spell Check Help

Child
Child: Altman, Fred (9220012) Case Name: Altman, Simon (9220003) Request Number:

Service Provider

Placement Information

County: Milwaukee

Removed From Home: 09/01/2009

Placement Begin: 09/01/2009

Placement End: 00/00/0000

VPA Effective: 00/00/0000

Removal Reasons

This is an Adoptive Placement

This is a CPS Non-Conforming Placement

This is an Emergency Situation

After Hours Placement

Child is an American Indian child as defined by statute.

Service Category: Correctional Facility (Non-AFCARS)

Service Type: Correctional Facility (Non-AFCARS)

Placement Setting: Juvenile Correctional Facility

Child Specific Rate: \$0.00 per

Current Basic Rate:

Supplemental Amount: \$0.00

Exceptional Amount: \$0.00

Administrative Fee: \$0.00

Costs > Spending Limit: \$0.00

Current Monthly Payment: \$0.00

Child Removal From Home Information

Manner: Court Ordered

Primary Caretaker: Mary Altman

Options: [Go] [Save] [Close]

Done Trusted sites

Out of Home Placement Page > Service Tab

Step 2 of 4

- On the Service tab of the Out of Home Placement page, complete all needed fields.
- Enter the first day of the placement in the Placement Begin field.
- If this placement is a removal from home (start of a placement episode), be sure to enter the correct removal date in the Removed From Home field and the correct Removal Reason(s) on the Removal Reasons pop-up page.
- In the Service Category field choose Correctional Facility (Non-AFCARS)
- In the Service Type field choose Correctional Facility (Non-AFCARS)
- In the Placement Setting field choose Juvenile Correctional Facility.
- If the child is American Indian, complete the ICWA tab. See the ICWA How Do I for information surrounding documenting ICWA placement preferences for a child.

Juvenile Correctional Facility Placements

The screenshot shows the 'Out of Home Placement' form in the eWiSACWIS system. The form is titled 'Out of Home Placement' and includes the eWiSACWIS logo and navigation icons (TM, Print, Spell Check, Help). The 'Child' section displays 'Child: Altman, Fred (9220012)', 'Case Name: Altman, Simon (9220003)', and 'Request Number:'. Below this, there are tabs for 'Service' and 'Provider'. The 'Service' tab is active, showing several checkboxes: 'This is a CPS Non-Compliant Placement', 'This is an Emergency Situation', 'After Hours Placement', and 'Child is an American Indian child as defined by statute.' There are also input fields for 'Administrative Costs', 'Costs > Spending Limit: \$0.00', and 'Current Monthly Payment:'. The 'Child Removal From Home Information' section includes dropdown menus for 'Manner:' (set to 'Court Ordered'), 'Caretaker Structure:' (set to 'Married Couple'), 'Primary Caretaker:' (set to 'Mary Altman'), and 'Secondary Caretaker:' (set to 'Simon Altman'). The 'KIDS Referral' section has a dropdown for 'Referral applies to:' (set to 'Both parents') and three radio button questions: 'Is this referral in the best interest of the child?', 'Is this placement expected to be long term?', and 'Is the worker aware of a court order for child support OR is this otherwise an appropriate case to refer for child support services?'. At the bottom, there is an 'Options:' dropdown, a 'Go' button, and 'Save' and 'Close' buttons. The browser status bar at the bottom shows 'Done', 'Trusted sites', and '100%' zoom.

Out of Home Placement Page > Service Tab (continued)

Step 3 of 4

- Answer the Child Removal From Home Information if this placement is a removal from home.
- Select appropriate values for the KIDS Referral questions. If the answers to the questions will trigger a referral to KIDS, the Referral applies to field will appear and be enabled. eWiSACWIS allows the referral of a single parent with a system indicator that the other parent should not be referred. This will allow for one parent to be referred and the other to be held from the interface. There is an expectation that “good cause” drives the decision to refer one parent and not another.

Juvenile Correctional Facility Placements

The screenshot shows a web browser window titled "Out of Home Placement - Microsoft Internet Explorer provided by DHFS - State of Wisconsin". The application is "eWiSACWIS". At the top, there are tabs for "Child" and "Provider". The "Child" tab is active, showing "Child: Altman, Fred (9220012)", "Case Name: Altman, Simon (9220003)", and "Request Number:". Below this are tabs for "Service" and "Provider". The "Provider" tab is active, showing "Provider Information".

Provider Information

Name: AAA Agency [Search](#) ID: 20170 **Contact:**

Actual Name of Default/Historical Provider (if applicable):

C/O:

Street: 123 Camp Randall Avenue **Apt:**

City: Madison **State:** WI **Zip:** 53701 **Country:**

Phone: (608)123-1234 **Ext:** **Fax:** **Alt Phone:** **Alt Ext:**

Email:

Payment Information

Parent Agency: AAA Agency

Target Pop: CHIPS - Abuse and Neglect (NYA - 61) [Details](#)

Override Parent Agency rule

Total Clothing Allowance Disbursed: \$0.00

School District Information

Provider's School District Code: Madison Metropolitan - 3269

Kinship Care

Relationship of Child to Kinship Provider:

Split Payment

Options: [Go](#) [Save](#) [Close](#)

Out of Home Placement Page > Provider Tab

Step 4 of 4

- Click the Search hyperlink to launch the Search page and search for the appropriate provider.
- From the Search page, select the radio button next to the provider you want to use and click Continue, this will return you to the Service tab and populate the provider you selected into Provider Information.
- In the Target Pop field choose the appropriate value.
- The Total Clothing Allowance Disbursed field represents the amount of clothing allowance that has been paid out for this child for the current episode.
- In the Provider's School District Code field choose the appropriate value.
- Return to the Service tab.
- To approve the placement and to send it to your supervisor for approval, choose Options > Approval and click Go.
- On the Approval History page, click the Approve radio button and click Continue.
- Click Save and then click Close on the Out of Home Placement page.