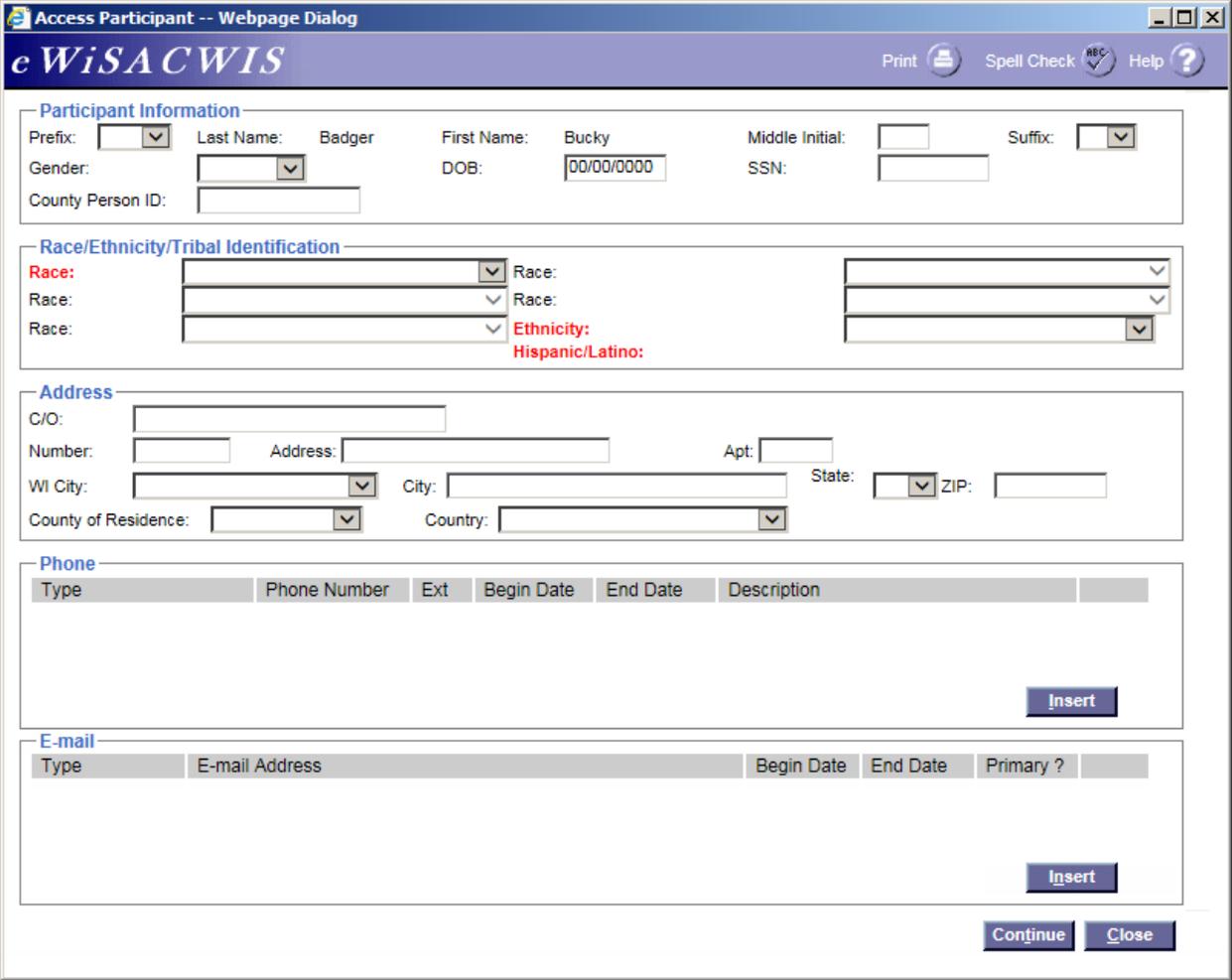
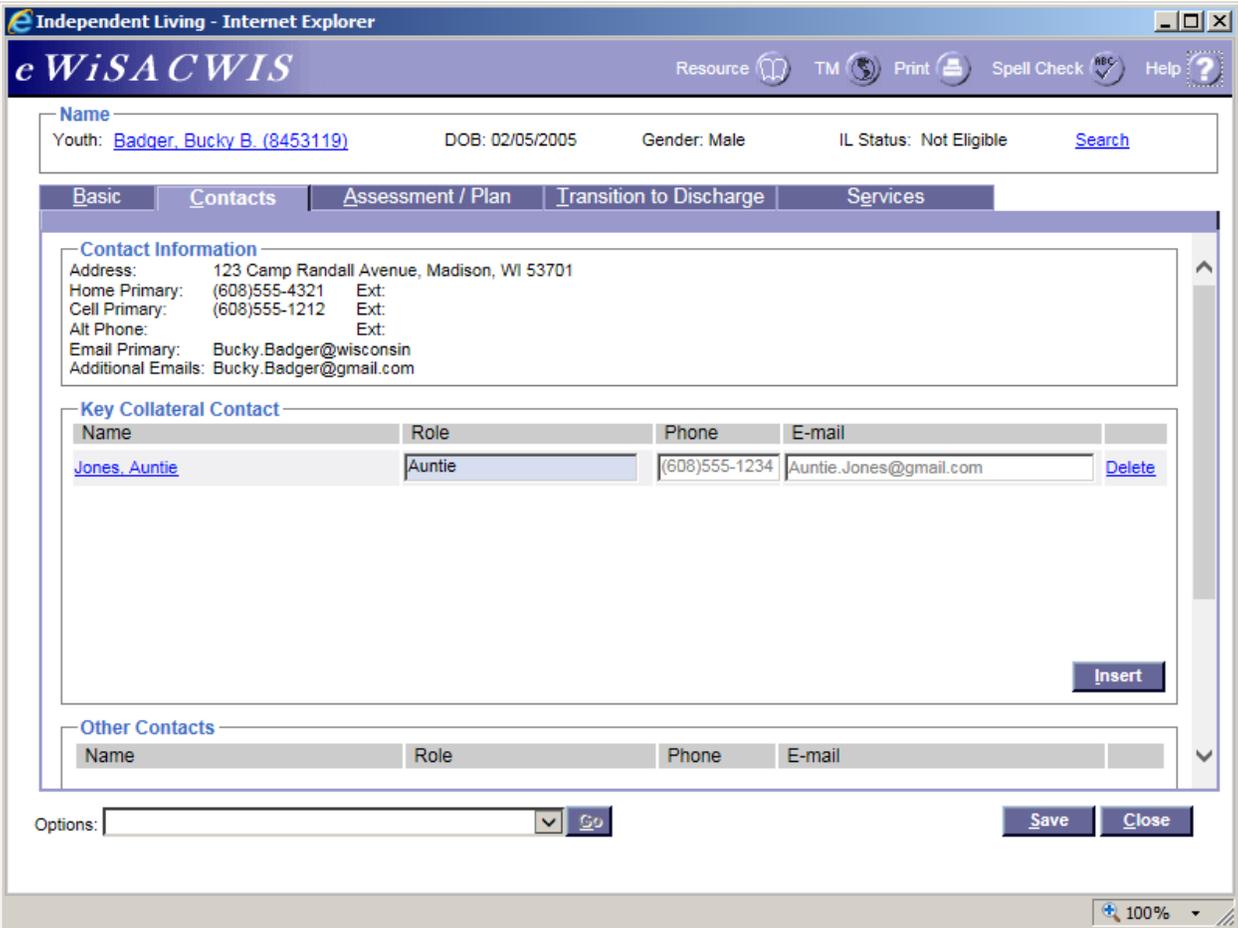


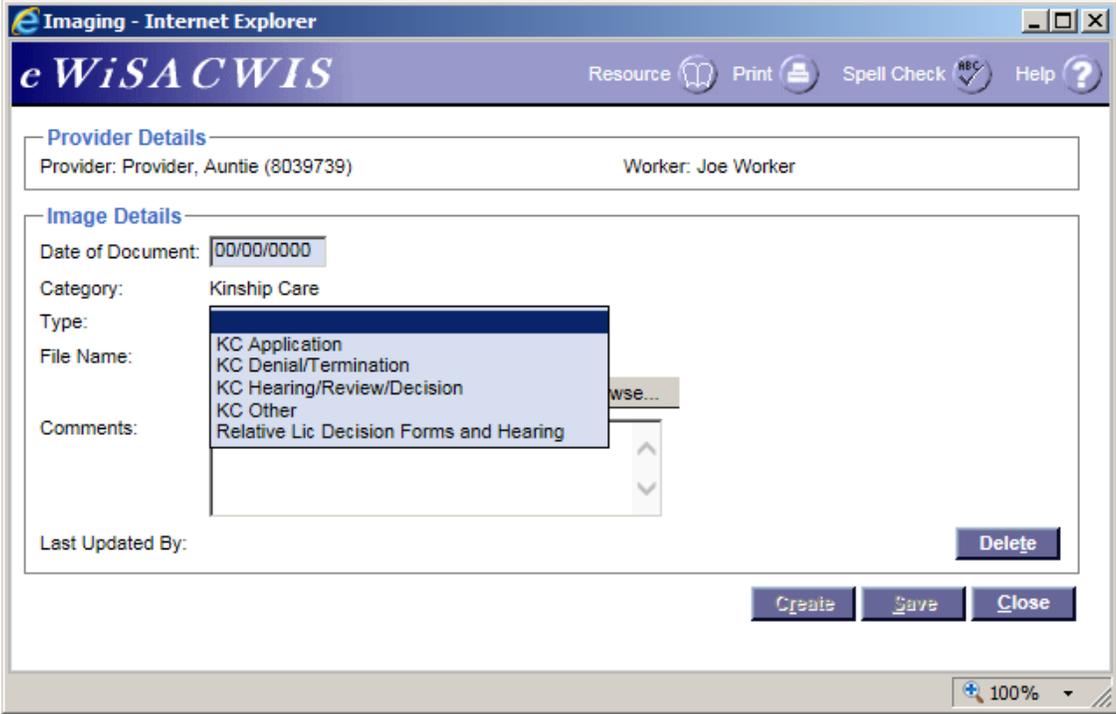
# eWiSACWIS Release 5.8

## October 14, 2016

Below you will find a summary of eWiSACWIS changes. This summary includes changes that affect workflow, data entry, procedures, and reporting. Some of the changes are the result of policy changes, eWiSACWIS Team input, and issues reported to the help desk by users.

Topic	Description
<b>Access/ Home Inquiry Participant</b>	<p>29647: The Access Participant page was updated to separate the phone numbers from an address.</p> 
<b>Adoption Search</b>	<p>36746: The following changes were added for adoption search workers:</p> <ul style="list-style-type: none"> <li>• A new tab, File Cabinet, has been added to the ARSP Link page, allowing workers to add images to an adoptive child's record</li> <li>• Page resizing was added to the ARSP Link, Select ARSP Link, Adoption Person Central Birth Registry, and Grand Search pages</li> <li>• A new Imaging Category of Adoption Record Documents was added for adopted children. The category includes options for affidavit, medical/genetic history, release of information request, adoption record, application materials, correspondence, family tree, and vital records.</li> <li>• Clicking the Print button on the Adoption Person Central Birth Person Registry page now shows all information on the page</li> <li>• Date of birth search criteria and a ARSP hyperlink were added to the Grand Search page</li> <li>• The following fields were added to the Adoption Person Central Birth Registry page: Adoptee Affidavit, Identity Released, Cell, Fax, E-mail, and Secondary E-mail</li> </ul>

Topic	Description
<b>Education Passport</b>	29647: The page was updated to pre-fill the child's and out of home care provider's cell phone and e-mail addresses from Person Management.
<b>E-mail</b>	33773: Primary caseworkers of children placed with private providers (group homes, shelters, and residential care centers) whose license is revoked will receive an e-mail when the provider's license is revoked.
	33773: Primary caseworkers of children placed with providers where a serious incident report occurred will receive an e-mail when the serious incident report is filed.
<b>Financials</b>	33773: Child placing agencies will no longer receive maintenance payments for foster home providers. Foster parents now directly receive all maintenance payments. A History hyperlink appears on the Provider tab of the Out of Home Placement page to show the history of the maintenance payment.
<b>Independent Living</b>	37577: Independent Living eligibility was updated to reflect the most current policies for eligibility.
	<p>29647: The Contacts tab was updated to pre-fill the e-mail and phone numbers from the youth's or contact's Person Management page.</p>  <p>The screenshot shows the 'eWiSACWIS' web application interface. At the top, there's a navigation bar with tabs: 'Basic', 'Contacts', 'Assessment / Plan', 'Transition to Discharge', and 'Services'. The 'Contacts' tab is selected. Below the navigation bar, there's a section for 'Contact Information' with fields for Address, Home Primary, Cell Primary, Alt Phone, Email Primary, and Additional Emails. Below that is a 'Key Collateral Contact' table with columns for Name, Role, Phone, and E-mail. The table contains one entry: 'Jones, Auntie' with Role 'Auntie', Phone '(608)555-1234', and E-mail 'Auntie.Jones@gmail.com'. There are 'Delete' and 'Insert' buttons. At the bottom, there's an 'Other Contacts' section with a table structure similar to the one above. The browser window title is 'Independent Living - Internet Explorer'.</p>

Topic	Description
Kinship	<p>37652: The Kinship Care imaging category was moved from case to providers. The category includes options for kinship care application, denial/termination, hearing/review/decision, and Relative Licensing Decision forms and hearing.</p>  <p>The screenshot shows the 'eWiSACWIS' web application in an Internet Explorer browser window. The page title is 'Imaging - Internet Explorer'. The application header includes the 'eWiSACWIS' logo and navigation links for Resource, Print, Spell Check, and Help. The main content area is divided into two sections: 'Provider Details' and 'Image Details'. Under 'Provider Details', the 'Provider' is listed as 'Provider, Auntie (8039739)' and the 'Worker' is 'Joe Worker'. The 'Image Details' section contains several fields: 'Date of Document' with a date picker set to '00/00/0000', 'Category' set to 'Kinship Care', 'Type' with a dropdown menu open showing options like 'KC Application', 'KC Denial/Termination', 'KC Hearing/Review/Decision', 'KC Other', and 'Relative Lic Decision Forms and Hearing', 'File Name' with a text input field, and 'Comments' with a text area. At the bottom of the form, there are buttons for 'Create', 'Save', 'Close', and 'Delete'. The browser's status bar at the bottom right shows a zoom level of 100%.</p>

**Topic**

**Description**

29647: The Address tab was updated to separate the phone numbers from an address. Additionally, a new button, Phone Copy, was added to allow you to copy the phone number to multiple case participants.

**Maintain Case**

Maintain Case - ID: 8110800 - Internet Explorer

**eWiSACWIS** Print Spell Check Help

Case: 8110800

Name: Badger, Bucky B. Case Type: Voluntary Kinship Care Status: Open 11/25/2005

County: Dane Site/Region: Dane - Admin

CARES Case #: County Case #:  Restricted Designation: [Select Program](#)

Participants Address Collaterals Closing/Merge History

**Case Address**

Type: Primary Residence Effective Date: 06/27/2013

C/O:

Street: 123 Camp Randall Avenue Apt:

WI City: Madison, 53701 County: Dane

City: Madison State: WI ZIP: 53701 Country: United States

Directions:

[Map this address](#)

**Address Copy**

**Case Phone**

Phone: (608)555-1212 Ext: Alt Phone: Alt Ext: Fax:

**Phone Copy**

Options:

100%

Topic

Description

37669: If previously adopted and/or previous guardianship information have not been documented or updated in the last two years, you will be presented with a new "Adoption/Guardianship Information" page when creating an Out of Home Placement.

Out of Home Placement

Topic

Description

10362: "Christian," "Non-denominational," and "Spiritual" were added as Religion options to the Basic tab.

37669: The Basic tab was updated to document known history of adoptions and /or guardianships for a child.

Person Management

Person Management 'Bucky Badger' ID:8453119 - Internet Explorer

eWiSACWIS

Resource Print Spell Check Help

Basic Parent Info Additional Address Education Characteristics Medical/Mental Health

**Adoption History**

Child was previously Adopted: Yes

Please document EACH finalized adoption that occurred, of which the child was the subject. Include any historical information.

Updated on: By: Adopted By:

Type of Adoption: Details Relative Adoption: Pre-Adoptive Relationship to Child: Child Receives WI Adoption Assistance checkbox

State Adoption Occurred in: Adoption Agency:

Placing State: Age Adopted: Unable to Determine

Date of Adoption Finalization: 00/00/0000 Unable to Determine Age at Finalization:

Adopted with siblings: Did all siblings reenter care?

**Guardianship History**

Child was previously in a Guardianship: Yes

Please document EACH established guardianship that occurred, of which the child was subject. Include any historical information.

Updated on: By: Guardianship Type: Details

Child is currently in a Guardianship: Relative Guardianship:

Guardian receiving payment: County or Jurisdiction Guardianship Occurred in:

State Guardianship Occurred in: Age when guardianship established:

Date Guardianship Established: 00/00/0000 Unable to Determine

Guardianship with siblings: Did all siblings reenter care?

Options: Go Save Close

100%

**Topic**

**Description**

**Person Management (continued)**

29647: The Address tab was updated to separate the e-mail and phone numbers from an address.  
 Note: When a child is in an Out of Home Placement, the phone and e-mail address of the provider are shown on the Person Management page but are no longer tied to the child's address.

**Person Management 'Bucky Badger' ID:8453119 - Internet Explorer**

**eWiSACWIS** Resource Print Spell Check Help

**Basic Parent Info Additional Address Education Characteristics Medical/Mental Health**

**Attention:** Bucky Badger has an open placement/service with the following Provider: [Auntie Provider \(8039739\)](#).  
 Home Phone: (608)555-1111 Email:

**Phone Numbers**

Type	Phone Number	Ext	Begin Date	End Date	Description	
Cell - Primary Home - Primary Work - Primary Cell - Work Fax - Work Cell - Other Fax - Home Fax - Other Home - Other Work - Other			09/19/2016	00/00/0000		Delete

**E-mail Contacts**

Type	E-Mail Address	Begin Date	End Date	Primary	
Personal	Bucky.Badger@wisconsin	09/19/2016	00/00/0000	<input checked="" type="checkbox"/>	Delete
Work	Bucky.Badger@gmail.com	09/19/2016	00/00/0000	<input type="checkbox"/>	Delete

**Address Information**

View All Addresses

**Primary Residence 06/27/2013 - Present** [Edit](#) [Delete](#)  
 123 Camp Randall Avenue  
 Madison, WI 53701 United States  
 Email Bucky.Badger@wisconsin  
 Dane County

Options:

100%

Topic	Description
<p><b>Provider</b></p>	<p>29647: The Home tab of the Home Provider page was updated to pre-fill the e-mail and phone numbers for Parent 1, Parent 2, and Licensees from their respective Person Management pages.</p>
	<p>33773: The following changes were made to private provider records (child placing agency, group home, residential care center, and shelter) to support policy changes and user requests:</p> <ul style="list-style-type: none"> <li>• Site Visit page: <ul style="list-style-type: none"> <li>➤ Noncompliance(s) Verified by Visit page was added to verify rule violations during a site visit</li> <li>➤ Next Visit Reason(s) page was added to identify more than one reason for the next site visit</li> <li>➤ Verify multiple provider noncompliances at once via the Site Visit page</li> <li>➤ A new Technical Assistance Provided checkbox was added. Upon checking, the associated rule number, rule name, and the narrative pre-fill to the Noncompliance Statement and Correction Plan template.</li> <li>➤ A new No Date checkbox was added next to the Verification Date to identify no verification</li> </ul> </li> <li>• Noncompliance Statement and Correction Plan page: <ul style="list-style-type: none"> <li>➤ A new Technical Assistance Provided checkbox was added. Upon checking, the associated rule number, rule name, and the narrative pre-fill to the Noncompliance Statement and Correction Plan template.</li> <li>➤ A new No Date checkbox was added next to the Verification Date to identify no verification</li> </ul> </li> <li>• Complaint/SIR page: <ul style="list-style-type: none"> <li>➤ A new Incident Type(s) hyperlink was added. When selected, this allows you to select multiple Serious Incident types</li> <li>➤ A new Notify Primary Worker hyperlink was added. When selected, this allows you to send an e-mail to the primary caseworker of a child placed with that provider that a serious incident report occurred at the placement.</li> </ul> </li> <li>• E-mail messages: <ul style="list-style-type: none"> <li>➤ When a CPS Report for a private provider is screened in or screened out, a new e-mail message is sent to the primary licenser</li> <li>➤ Primary caseworkers of children placed with private providers (group homes, shelters, and residential care centers) whose license is revoked will receive an e-mail when the provider's license is revoked</li> </ul> </li> <li>• Facility License page: <ul style="list-style-type: none"> <li>➤ A new column, Verified, was added to the Site Visits tab to identify if pending verifications exist for a site visit</li> <li>➤ A new column, Verified, was added to the Non-Site Visits tab to identify if pending verifications exist for a non-site visit</li> </ul> </li> <li>• License Information page: <ul style="list-style-type: none"> <li>➤ The age, capacity, and gender fields are now editable on the page, allowing updates to easily be made when a modification to a license occurs.</li> <li>➤ When modifying a license, new options the following now appear: <ul style="list-style-type: none"> <li>❖ Change in Age Served</li> <li>❖ Change in Capacity</li> <li>❖ Change in Gender Served</li> <li>❖ Change in Geographic Area Served</li> <li>❖ Change in Target Group</li> <li>❖ Change of Corporate Address</li> <li>❖ Change of Corporation Name</li> <li>❖ Change of Facility Name</li> </ul> </li> </ul> </li> <li>• The following tasks have been added to the Calendar and Task List pages: <ul style="list-style-type: none"> <li>➤ Next site visit</li> <li>➤ Report due for complaint/SIR</li> <li>➤ Facility License about to expire</li> <li>➤ Background checks due</li> </ul> </li> </ul>

Topic	Description
<b>Windows 10 and Word 2013</b>	35659: eWiSACWIS is now compatible with Windows 10 and Word 2013. As a result, it is necessary to install a new version of the OCX install files. For agencies that allow automatic download and installation of OCX files, this process will be completed automatically when the worker logs into eWiSACWIS after 10 pm on Friday, October 14 <sup>th</sup> , 2016. Workers who are unable to install the OCX files automatically should refer to the .ocx Manual Installation Instructions found on the eWiSACWIS Knowledge Web. The new manual OCX files are available and can now be installed.