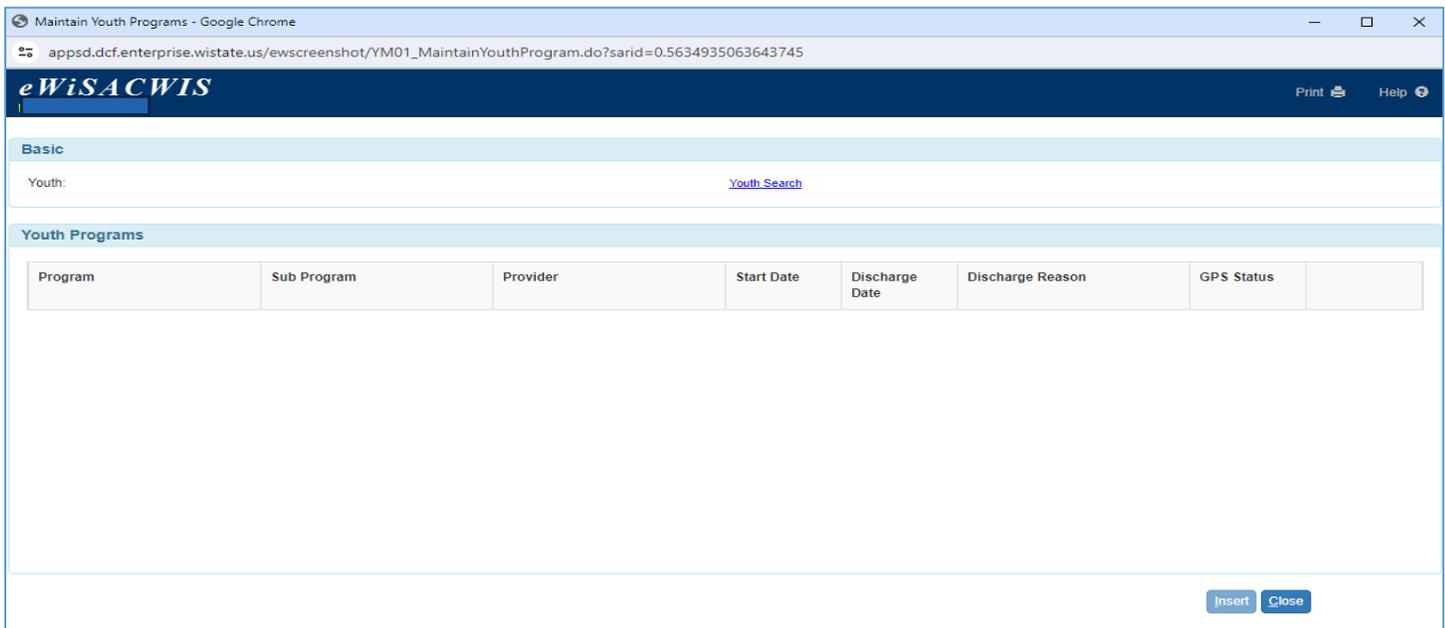
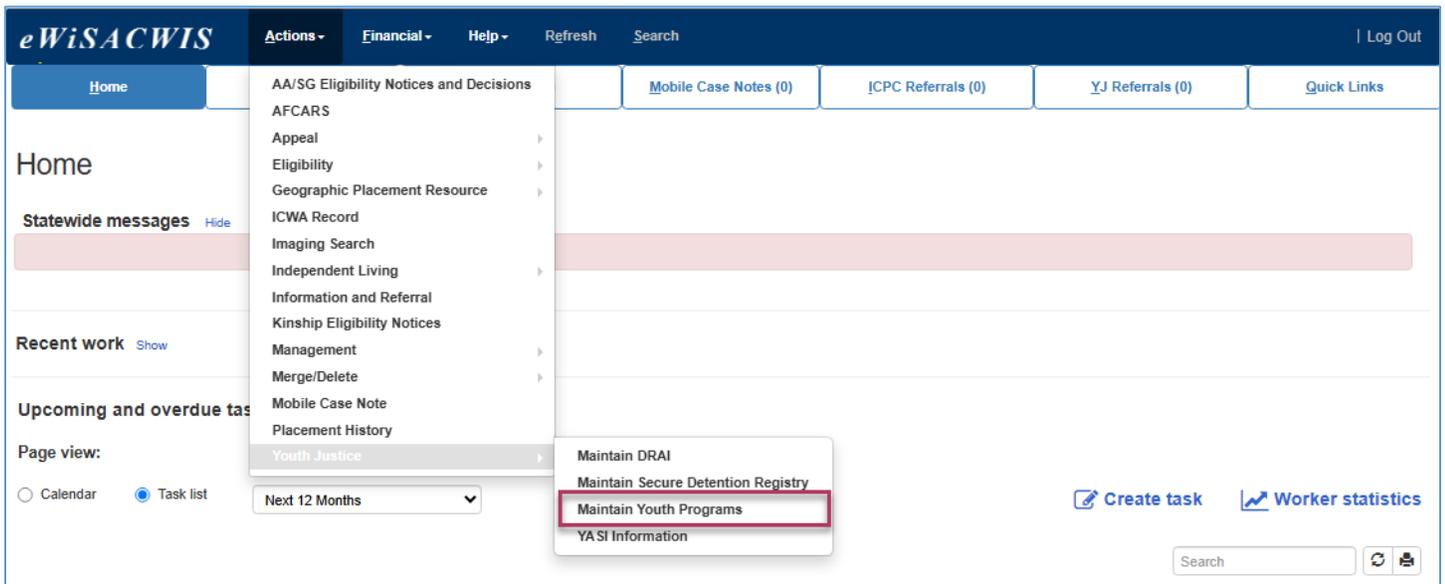


# Youth Justice (YJ) Youth Programs Page

The Youth Program page is used to document which Program(s) the identified Youth is involved in. The page captures the Program, Sub Program and Provider along with the Date Referred and the Start Date of the Program. Once the Youth has finished the Program, the page allows for documentation of a Discharge Date and Discharge Reason. If the program selected for the Youth is 'County GPS Monitoring' or 'Level II', the page also tracks GPS Monitoring for the Youth. The GPS Monitoring data includes the Start Date, End Date and whether the GPS Monitoring was court-ordered.

**Note:** Security is needed to access the Youth Programs Page.

1. Click on the Actions menu and click on the Youth Justice menu to open the Maintain Youth Programs page.



2. The [Youth Search](#) hyperlink can be used to search a youth.

- Click [Youth Search](#) to launch Person Search.
- Type in the Search Criteria. Enter the Last Name and First Name or Person ID; this will automatically do a search for persons.
- Select the person by clicking the radio button to the left of the name.
- Click the Continue button to capture the program details for the identified youth. select the youth and capture his details.
- Click the Close button to cancel the selection.
- To create new person details please refer [Person Management](#) guide.

**Person Search** Print Help

**Search Criteria**

Last Name:  First Name:  Person ID:

SSN:  DOB:  Gender:

Street:  City:  ZIP Code:

Incl. AKA Search Precision:  Low  Med  High Sort By:

Record 1 to 12 of 12

**Persons Returned**

- [Sam, Bob Z. \( 9224792 \)](#) 1 West Wilson, Taycheeda Male 02/02/1960 African American/Black
- [Sam, Mary Q. \( 9224791 \)](#) 1 West Wilson, Taycheeda Female 02/02/1960 Korean
- [sam, one \( 9225344 \)](#) C/O: 132, 2131 124, Apt.#141, 1241 , Afton Male 01/01/1966 Asian Indian
- [Sam, Sammy \( 9225420 \)](#)
- [sam, ten \( 9225756 \)](#) C/O: ae, qwerqw erqwer, Abbotsford Arabic
- [sam, ten \( 9225754 \)](#) C/O: ae, qwerqw erqwer, Abbotsford Arabic
- [sam, ten \( 9225753 \)](#) C/O: ae, qwerqw erqwer, Abbotsford Arabic

- Click on the Insert button to capture the details on Program Information box.

**eWiSACWIS** Print Help

**Basic**

Youth: [ten.sam.\(9225756\)](#) [Youth Search](#)

**Youth Programs**

| Program | Sub Program | Provider | Start Date | Discharge Date | Discharge Reason | GPS Status |
|---------|-------------|----------|------------|----------------|------------------|------------|
|         |             |          |            |                |                  |            |

**Youth Program** Print Help

---

**Youth Information**

Youth: [two sam \(9225345\)](#)

---

**Program Information**

Program:  Sub Program:  Provider:

Date Referred:  Start Date:  Discharge Date:  Discharge Reason:

4. Select the value for Program from the drop-down menu.

**Youth Program** Print Help

---

**Youth Information**

Youth: [two sam \(9225345\)](#)

---

**Program Information**

Program:  Sub Program:  Provider:

Date Referred:  Start Date:  Discharge Date:  Discharge Reason:

5. Based on the Program field selection, some, or all of the remaining fields will be enabled, and values will need to be updated based on the selection made in the Program field.
- a. Program - User-selectable drop-down used to indicate the name of the program.
  - b. Sub Program - User-selectable drop-down used to indicate the name of the Sub Program for the selected Program.
  - c. Provider - User-selectable drop-down used to indicate the provider of the program.
  - d. Date Referred - User-entered date field used to indicate the date the youth was referred to the identified program.
  - e. Start Date - User-entered date field used to indicate date the youth started the program.
  - f. Discharge Date - User-entered date field used to indicate the date the youth was discharged from the program.
  - g. Discharge Reason - User-selectable drop-down used to indicate the reason the youth was discharged from the program.

**Note:** Milwaukee is required to enter provider details on program information box and when others are not required to, this field will be disabled for them.

6. GPS Monitoring section displays when the program value is 'County GPS Monitoring' or 'Level II'.

The screenshot shows the 'Youth Program' form. The 'Youth Information' section contains the name 'tvo sam (9225345)'. The 'Program Information' section shows 'County GPS Monitoring' selected for the Program, 'St. Charles Youth & Family Services' for the Provider, and '00/00/0000' for Date Referred, Start Date, and Discharge Date. The 'GPS Monitoring' section has 'GPS Monitoring?' set to 'No' and 'Court-Ordered GPS?' set to 'No'. The table below has columns for 'Court-Ordered GPS?', 'GPS Start Date', and 'GPS End Date'. An 'Insert' button is at the bottom right of the table.

- a. GPS Monitoring? Yes/No radio buttons Indicates whether the identified youth is on GPS monitoring. If selected Yes, the Insert button is enabled to enter the GPS Start/End Dates. Enters a new row for each GPS episode.
  - i. Court-Ordered GPS? Yes/No radio buttons used to indicate whether the GPS monitoring was court-ordered.
  - ii. GPS Start Date indicate the start date of the GPS monitoring.
  - iii. GPS End Date indicate the start date of the GPS monitoring.
  - iv. Delete hyperlink.

The screenshot shows the 'Youth Program' form with the 'GPS Monitoring' section. 'GPS Monitoring?' is now set to 'Yes'. The table has two rows:

| Court-Ordered GPS?  | GPS Start Date | GPS End Date |                        |
|---|----------------|--------------|------------------------|
| <input type="radio"/> Yes <input checked="" type="radio"/> No | 02/08/2024     | 09/06/2024   | <a href="#">Delete</a> |
| <input checked="" type="radio"/> Yes <input type="radio"/> No | 02/01/2024     | 06/14/2024   | <a href="#">Delete</a> |

An 'Insert' button is at the bottom right of the table.

- 7. Enter all the required fields and click on save.
- 8. After initial save, the [Youth Programs](#) will be able to be launched from the Cases tab on the Desktop, and from Case Information. The page hyperlink will be displayed when expanding Youth Justice.

**WisACWIS** Actions Financial State Security Help Refresh Search Caitlin C. Cake (Milwaukee County) | Log Out

Home **Cases (567)** Providers (228) Workers (78) Approvals (1520) Access Reports (144) Mobile Case Notes (1) ICPC Referrals (15) YJ Referrals (13) Home Inquiries (34) Quick Links

### Cases

View by:  Case  Participant Filter by:  Date restricted  Not approved/cancelled Cases: 567 [Create case work](#)

Multiselect

**Abby, Alice N. (9222746)**

Case details: CPS Family - Ongoing, BMCW-Admin, Intensive In-Home. Open OHP exists for associated participant(s). Case address: 120 W. Wisconsin Ave., Milwaukee, WI 53203 (414) 123-1231. Primary worker: Crawford, Supervisor. Actions: Please select an action

**View case information**

- Access Reports
- Assessments
- Assets and Income
- Assignments
- Background Checks
- Case/Permanency Plan
- Education
- Eligibility
- Extraordinary Payment Requests
- ICWA
- Legal
- Missing Child
- Narratives
- Payments
- Permanency Consultation
- Placements
- Planning
- Related People
- Safety
- Serious Incident Notification
- Services
- Youth Justice

**Youth Justice** [Youth Programs](#)

The Page can also be launched from the Search tab on the Desktop, and from Case and Person Search.

**eWisACWIS**

**Case** Person Provider Organization

**Abby, Alice N. (9222746)** Actions **Safe At Home**

CPS Family - Ongoing Intensive In-Home Status: Open 08/31/2011 Crawford, Supervisor Support Staff Supervisor BMCW-Admin 120 W. Wisconsin Ave., Milwaukee, WI 53203

- Access Reports
- Assessment
- Assets and Income
- Assignment
- Case/Permanency Plan
- Education
- Eligibility
- Extraordinary Payment Requests
- ICWA
- Legal
- Missing Child
- Permanency Consultation
- Placements
- Planning
- Related People
- Safety
- Services
- Youth Justice

**Youth Programs**

**Note:** There is no need of supervisory approval. This is entered in by the clerical staff, and it is documentation of program referral, participation, and discharge.

**Related User Guides**

- [Person Management](#)