

Present Danger Assessment and Protective Plan - PDAAP

Note: This user guide replaces previous procedures for scanning a Protective Plan image in to eWiSACWIS.

Related User Guides:

[Documenting ICWA](#)

[Initial Face-to-Face Contacts](#)

1. From the desktop, go to the Cases tab and click the Create Case Work hyperlink
[Create case work](#) or select Create Case Work from the Actions drop-down next to the specific case to open the Create Case Work page.
2. On the Create Case Work page, select 'Present Danger Assessment and Protective Plan' from the Safety drop-down, and select the family from the Cases group box. Click Create.

c WiSACWIS

Create Case Items

- Administration
- Adoption
- Agreements/Notices
- Assessment
- Case/Perm Plan
- Education
- Eligibility
- ICPC
- ICWA
- Imaging
- Legal
- Narrative
- Payment
- Permanency Consult
- Placement/Services
- Planning
- Safety
 - Confirming Safe Environments (CSE)
 - Present Danger Assessment and Protective Plan**
 - Safety Assessment, Analysis and Plan
- Safety Services
- Strengths and Needs

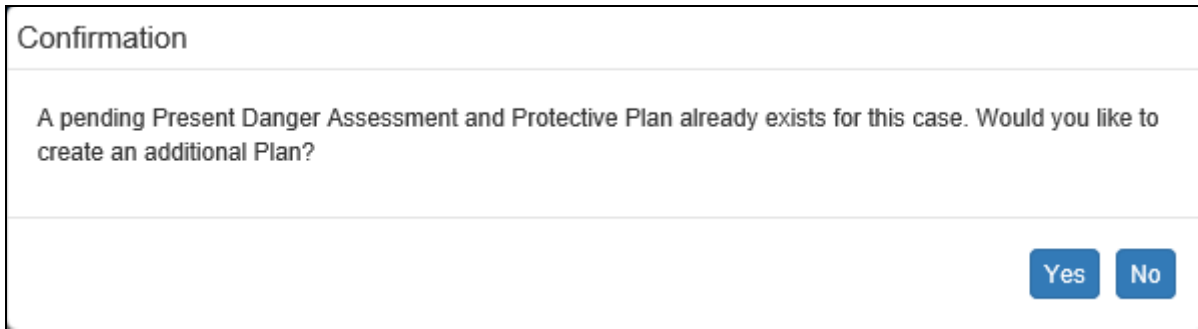
Cases

- Aardvark, Amy B. (9222933)**
- Aardvark, Amy B. (9223581)
- Aaron, Mother (9223516)
- Abba, John (9222396)
- Abby, Alice N. (9222744)
- Abby, Alice N. (9222746)
- Abby, Alice N. (9222756)
- Abby, Alice N. (9222913)
- Abby, Amber's A. (9222498)
- Abby, Amy (9222679)
- Abby, Anne A. (9221241)
- Abby, Anne A. (9221335)
- Abby, Anne A. (9221757)
- Abby, Anne A. (9221886)
- Abby, Anne A. (9222722)
- Abby, Anne A. (9222723)
- Abby, Annie (9223153)
- Abby, Ad L (922773)

Case Participants

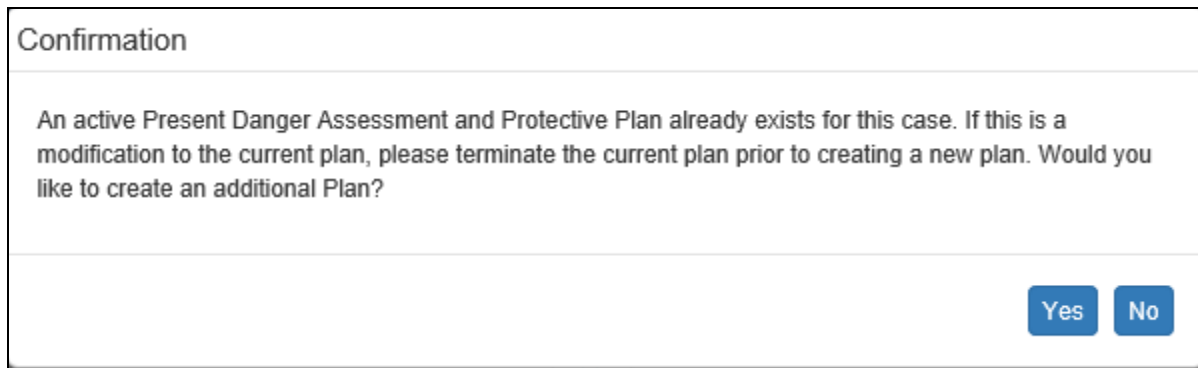
- Aardvarck, Alan, Biological Child (9227019)
- Aardvark, Abigail A., Biological Child (9226560)
- Aardvark, Adam A., Biological Child (9227179)
- Aardvark, Amy B., Reference Person (9226559)
- jackson, jackson, Biological Child (9227579)
- jackson, jackson, Biological Parent (9228144)
- Johnson, Baby, Biological Child (9227218)
- Mae, Sally, Grandparent (9227519)
- Money, Baby, Adoptive Child (9230116)
- NewPerson, Test, Cousin (9228353)
- Removal, Baby, Biological Child (9227559)
- Smith, Jane, Biological Child (9227479)

3. If a pending PDAAP exists, the following message will display:



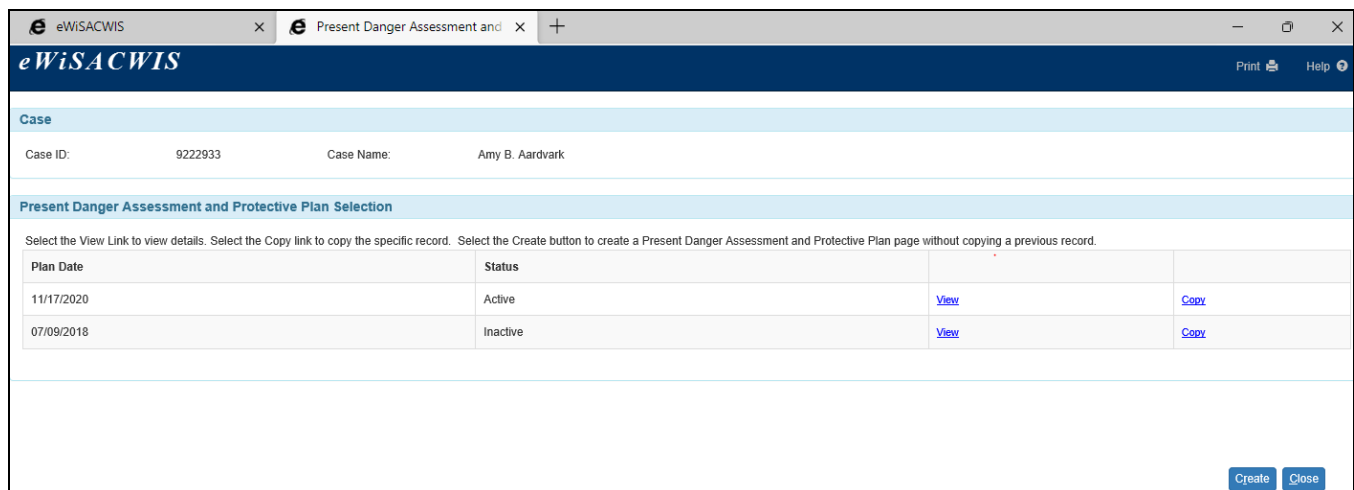
Click Yes to create a second PDAAP on the case. Click No to close the message and return to the desktop.

4. If an active PDAAP exists, the following message will display:



Click Yes to create a second PDAAP on the case. Click No to close the message and return to the desktop.

5. If there is an inactive PDAAP that is not marked as made in error you will see the option to copy over the previous PDAAP. If there is not an inactive PDAAP on the case this screen will not display.



To copy over a previous PDAAP, select the copy link next to the plan you want to copy. To create a new PDAAP click the create button at the bottom.

6. The PDAAP page will open with a status of Pending. Enter the date the PDAAP was completed at the top.

General					
Case Name:	Amy B. Aardvark_1922933	Worker:	Caillin C. Cake	Status:	Pending
Present Danger Assessment Date:	06/07/2022	Approval Date:		Protective Plan End Date:	

Part Info Present Danger Threats Protective Plan Details

PDAAP – Part. Info tab

- The Part. Info tab is the first tab and will be blank. Click the Add/Edit button in the Child Information and Parent/Caregiver Information sections to add or modify the participants for this plan.

General

Case Name: [Amy B. Aardvark \(9222933\)](#) Worker: Caitlin C. Cake Status: Pending

Present Danger Assessment Date: 06/07/2022 Approval Date: Protective Plan End Date:

Part. Info Present Danger Threats Protective Plan Details

Child Information

Child Name	DOB

[Add/Edit](#)

Parent/Caregiver Information

Parent/Caregiver Name	DOB

[Add/Edit](#)

Options: [Go](#) [Save](#) [Close](#)

- The Case Participants page allows you to select the appropriate child and parent participants. New participants must be added to the case before they will display here. After selections have been made click Continue to return to the PDAAP.

Case Participants [Print](#) [Help](#)

Case Participants - Children

Select	Person Name	Relationship	DOB
<input checked="" type="checkbox"/>	Aardvark, Abigail A., III	Biological Child	11/01/2008
<input checked="" type="checkbox"/>	Aardvark, Adam A.	Biological Child	09/09/2010
<input type="checkbox"/>	Aardvark, Amy B.	Reference Person	10/10/2003
<input type="checkbox"/>	Bluebird, Bennie	Step Child	01/01/2016
<input type="checkbox"/>	Buckeye, The	Aunt	03/04/1961
<input type="checkbox"/>	Jackson, Jack	Biological Child	04/01/2012
<input type="checkbox"/>	Johnson, Baby	Biological Child	01/01/2016

[Continue](#) [Close](#)

Case Participants Print Help

Case Participants - Parents

Select	Person Name	Relationship	DOB
<input checked="" type="checkbox"/>	Aardvark, Amy B.	Reference Person	10/10/2003
<input type="checkbox"/>	Bluebird, Bennie	Step Child	01/01/2016
<input type="checkbox"/>	Buckeye, The	Aunt	03/04/1961
<input type="checkbox"/>	Jackson, Jack	Biological Child	04/01/2012
<input type="checkbox"/>	Johnson, Baby	Biological Child	01/01/2016
<input type="checkbox"/>	Money, Baby	Adoptive Child	03/04/2017

[Continue](#) [Close](#)

9. The participants are now displayed on the Part. Info tab.

eWiSACWIS Resource Print Help

General

Case Name: [Amy B. Aardvark \(922933\)](#) Worker: Caitlin C. Cake Status: Pending
 Present Danger Assessment Date: 06/07/2022 Approval Date: Protective Plan End Date:

Part. Info Present Danger Threats Protective Plan Details

Child Information

Child Name	DOB
Aardvark, Abigail A., III	11/01/2008
Aardvark, Adam A.	09/09/2010

[Add/Edit](#)

Parent/Caregiver Information

Parent/Caregiver Name	DOB
Aardvark, Amy B.	10/10/2003

[Add/Edit](#)

Options: [Go](#) [Save](#) [Close](#)

PDAAP - Present Danger Threats tab

10. A list of recognized present danger threats will show on the second tab. Select 'yes' or 'no' for each present danger threat. You quickly select no for all threats by clicking on the No Present Danger Threats Identified checkbox right below the tab.

- If at least one present danger threat is marked as 'yes', click on the Protective Plan Details tab to continue.
- If all present danger threats are marked as 'no' skip to step 12.

The screenshot shows the eWiSACWIS interface for a Present Danger Assessment. The top navigation bar includes the eWiSACWIS logo and utility icons for Resource, Print, and Help. The main content area is divided into three tabs: Part Info, Present Danger Threats (which is active), and Protective Plan Details. The Present Danger Threats tab contains a section titled "Present Danger Threats" with a sub-section "Maltreatment". Below this, there are several assessment questions, each with a "Details" link and radio button options for "Yes" or "No". The "Child" section follows, also with assessment questions and radio button options. At the bottom of the form, there is a "Options:" dropdown menu, a "Go" button, and "Save" and "Close" buttons.

Case Name: Amy B. Aardvaik (9222933) Worker: Caitlin C. Cake Status: Pending
Present Danger Assessment Date: 00/00/0000 Approval Date: Protective Plan End Date:

Part Info Present Danger Threats Protective Plan Details

No Present Danger Threats Identified

Present Danger Threats

Maltreatment

The child is currently being maltreated at the time of the report or contact [Details](#) Yes No

Severe to extreme maltreatment of the child is suspected, observed, or confirmed [Details](#) Yes No

The child has multiple or different kinds of injuries [Details](#) Yes No

The child has injuries to the face or head [Details](#) Yes No

The child has unexplained injuries [Details](#) Yes No

The maltreatment demonstrates bizarre cruelty [Details](#) Yes No

The maltreatment of several victims is suspected, observed, or confirmed [Details](#) Yes No

The maltreatment appears premeditated [Details](#) Yes No

Life threatening living arrangements are present [Details](#) Yes No

Child

Parents/Caregiver's viewpoint of child is dangerous for the child [Details](#) Yes No

Child is unsupervised and unable to care for self [Details](#) Yes No

The child's immediate health needs are not being met [Details](#) Yes No

Options:

PDAAP – Protective Plan tab

11. Indicate if a Protective Plan is being implemented to address the identified present danger threats.

- If yes, you will be prompted to attach an image of the completed Protective Plan form. Click on the imaging search hyperlink, select the document from the list of available documents, and then click on continue to return to the PDAAP page. If the document does not already exist, click on create, enter the date of the document, browse your computer for the file, click save, then close. The image will now show in the list of images available to attach to the PDAAP.
- If no, you will be prompted to choose a reason that a Protective Plan is not being implemented. Select the appropriate reason from the drop down list that appears and go to the next step.

The screenshot shows the eWisACWIS interface for a Present Danger Assessment and Action Plan (PDAAP). The 'Protective Plan Details' tab is active. The 'Was a Protective Plan implemented?' field is set to 'Yes' with a radio button. The 'Protective Plan Image' field contains the date '06/07/2022' and a red-bordered 'Image Search' button. Below this, there are sections for 'Was Separation used to control for Present Danger Threats in this Protective Plan?', 'Provide the frequency and duration of the Separation:', 'Were formal providers used in this plan?', and 'Do any children involved in this Protective Plan have or may have American Indian heritage?'.

12. Indicate if separation was used in the Protective Plan and, if so, the frequency that separation is being used. Clicking daily will select all days of the week for you.

eWISACWIS Present Danger Assessment and

General

Case Name: Amy B. Aarbyark (9222933) Worker: Caitlin C. Cake Status: Pending
 Present Danger Assessment Date: 00/00/0000 Approval Date: Protective Plan End Date:

Part Info Present Danger Threats **Protective Plan Details**

Protective Plan Details

Was a Protective Plan implemented? Yes No Protective Plan Image: 98/07/2022 [Image Search](#)

A plan is necessary to maintain the child's safety and mitigate the imminent risk of removal from the home and entry into out of home care.

Was Separation used to control for Present Danger Threats in this Protective Plan? Yes No

Provide the frequency and duration of the Separation:

Frequency: Daily Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Were formal providers (contract service providers, public health, daycare, or other services) used in this plan? Yes No

Date a records history check was completed on all providers used in this plan: 00/00/0000

Describe the reliability and commitment of all the safety providers involved (formal and informal). If the background check (SOB, CPS, CCAD) results in findings, provide justification on why this provider was found to be safe and reliable.

Do any children involved in this Protective Plan have or may have American Indian heritage? Yes No

Options:

13. Indicate if formal providers are used in the plan, the date that a records check was completed on the providers, and complete the narrative box with information about the reliability and commitment of the providers.

eWISACWIS Present Danger Assessment and

General

Case Name: Amy B. Aarbyark (9222933) Worker: Caitlin C. Cake Status: Pending
 Present Danger Assessment Date: 00/00/0000 Approval Date: Protective Plan End Date:

Part Info Present Danger Threats **Protective Plan Details**

Protective Plan Details

Was a Protective Plan implemented? Yes No Protective Plan Image: 98/07/2022 [Image Search](#)

A plan is necessary to maintain the child's safety and mitigate the imminent risk of removal from the home and entry into out of home care.

Was Separation used to control for Present Danger Threats in this Protective Plan? Yes No

Provide the frequency and duration of the Separation:

Frequency: Daily Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Were formal providers (contract service providers, public health, daycare, or other services) used in this plan? Yes No

Date a records history check was completed on all providers used in this plan: 00/00/0000

Describe the reliability and commitment of all the safety providers involved (formal and informal). If the background check (SOB, CPS, CCAD) results in findings, provide justification on why this provider was found to be safe and reliable.

Do any children involved in this Protective Plan have or may have American Indian heritage? Yes No

Options:

14. Indicate if any of the children involved in the plan have American Indian heritage. If yes, you will be asked if you have contact the tribe regarding the plan. If you have not contacted the tribe, you must document the reason the tribe has not been contacted. If you have contacted the tribe, you must document the date you contacted them.

General

Case Name: [Amy B. Aarbyak \(922933\)](#) Worker: Caitlin C. Cake Status: Pending

Present Danger Assessment Date: 00/00/0000 Approval Date: Protective Plan End Date:

Protective Plan Details

Was a Protective Plan implemented? Yes No Protective Plan Image: 05/07/2022 [Image Search](#)

A plan is necessary to maintain the child's safety and mitigate the imminent risk of removal from the home and entry into out of home care.

Was Separation used to control for Present Danger Threats in this Protective Plan? Yes No

Provide the frequency and duration of the Separation:

Frequency: Daily Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Were formal providers (contract service providers, public health, daycare, or other services) used in this plan? Yes No

Date a records history check was completed on all providers used in this plan: 00/00/0000

Describe the reliability and commitment of all the safety providers involved (formal and informal). If the background check (SOB, CPS, CCAID) results in findings, provide justification on why this provider was found to be safe and reliable.

Do any children involved in this Protective Plan have or may have American Indian heritage? Yes No

Was the Tribe contacted in regards to this Protective Plan? Yes No

Date the Tribe was contacted to collaborate on this Protective Plan: 00/00/0000

Options:

15. Select Approval from the options drop down menu at the bottom and click Go.
16. Select the Approve radio button and continue. You will return to the PDAAP page. Click the save button to send the PDAAP to a supervisor for approval.
17. Upon supervisor approval the status of the PDAAP will update to active. If no present danger threats were identified or a Protective Plan was not implemented the status will change to inactive.
18. To terminate the Protective Plan when it is no longer valid:
 - Open the PDAAP from the desktop
 - In the options drop down menu select Terminate and click Go
 - Choose a reason you are terminating the Protective Plan and an end date
 - Select approval from the options drop down, click go, select the approve radio button, click on continue to return to the terminate screen, then click save. The termination will be sent to a supervisor for approval. Once the supervisor approves the PDAAP status will be set to inactive.

eWISACWIS Present Danger Assessment and

eWISACWIS Resource Print Help

General

Case Name: [Amy B. Aardvark \(9222933\)](#) Worker: Caitlin C. Cake Status: Pending

Present Danger Assessment Date: 11/17/2020 Approval Date: Protective Plan End Date:

Part Info Present Danger Threats Protective Plan Details

No Present Danger Threats Identified

Present Danger Threats

Maltreatment

The child is currently being maltreated at the time of the report or contact [Details](#) Yes No

Severe to extreme maltreatment of the child is suspected, observed, or confirmed [Details](#) Yes No

The child has multiple or different kinds of injuries [Details](#) Yes No

The child has injuries to the face or head [Details](#) Yes No

The child has unexplained injuries [Details](#) Yes No

The maltreatment demonstrates bizarre cruelty [Details](#) Yes No

The maltreatment of several victims is suspected, observed, or confirmed [Details](#) Yes No

The maltreatment appears premeditated [Details](#) Yes No

Life threatening living arrangements are present [Details](#) Yes No

Child

Parents/Caregiver's viewpoint of child is dangerous for the child [Details](#) Yes No

Child is unsupervised and unable to care for self [Details](#) Yes No

The child's immediate health needs are not being met [Details](#) Yes No

Options: