Placement Correction History

Note: Placement Correction History (PCH) page is being retired/removed from eWiSACWIS therefore is view only for all workers. Even workers who currently have security to add or edit can only view records.

The Placement Correction functionality is being retired but can still be used to view a child’s placement history information. The Placement Correction functionality was previously used to correct information such as Removal Dates, Removal from Home information, Placement Begin Dates, Placement End Dates, Placement Ending Purpose, Placement End Reasons, Discharge Reasons, and Placement Status. In addition to these items, designated PCH county workers could use the Placement Correction functionality to enter the actual provider name for a placement record that was initially documented with a default/historical provider.

1. To access the Placement Correction History page, select Actions > Placement Correction.
2. On the Placement Correction History page, click the Search hyperlink to open the Person Search page.

3. On the Person Search page, search for the child either by entering the child’s name or the child’s Person ID and click Enter or the Search button. In the Persons Returned group box, click the Person icon 🔄, then click the Cases icon 🔄. Select the radio button next to the case where the Placement Correction approval is linked. Click Continue to return to the Placement Correction History page.
4. Once the Placement Correction History page opens, an audit trail of all correction records created for the participant organized by approval date display in the Placement Correction History group box. If no previous corrections have been created for the child then the group box will be blank. To view the audit history for a previously created correction record, select the View hyperlink next to an approved placement correction row. To view a child’s complete placement history across cases (not including placements with the end reason of made in error), the worker selects the View Current Placements hyperlink.

![Placement Correction History](image)

**Note:** the Create button is always disabled.

5. The Placement History page, launched from the View Current Placements hyperlink, can be used by any worker to view the child’s placement history in eWiSACWIS.
Note: To print the child's placement history, click the Print History button. Any worker can use the Print History button.

6. The audit history of previously created correction records are launched by selecting the View hyperlink in the Placement Correction History group box next to an approved placement correction row.
7. To view the associated Placement Correction Detail page, click the View link in the Placement History group box of the Placement History page.

   **Note:** To print the child’s placement history, click the Print History button. Any worker can use the Print History button.
**Note:** On the Placement Correction Detail page, the Reset and Save buttons are always disabled.

8. The Removal Address and Reasons Correction pop-up page was used to document the reasons surrounding the removal of a child from his/her home. Previously created pages are launched by selecting the Removal Address and Reasons hyperlink on the Placement Correction Detail page.
Select the Close button to return to the Placement Correction Detail page.

**Note:** The Continue button is always disabled.

9. The Approved Placement Corrections page is an audit trail for approved changes to a specific placement record. This page displays information such as who created and approved each record and when the record was approved. The page is accessed from the Actions link next to each corrected Out of Home Placement row. The page contains one group box, the Approved Placement Corrections group box, and displays a list of each approved placement correction detail records created for the specific placement. The Approved Placement Corrections page does not display the correction records that have the status of ‘not approved’.
<table>
<thead>
<tr>
<th>Date</th>
<th>Agency</th>
<th>County</th>
<th>Client</th>
<th>Status</th>
<th>Reason</th>
<th>Date</th>
<th>Agency</th>
<th>County</th>
</tr>
</thead>
<tbody>
<tr>
<td>05/02/2015</td>
<td>Baby</td>
<td>Milwaukee</td>
<td>Baby</td>
<td>Approved</td>
<td></td>
<td>05/02/2015</td>
<td>Baby</td>
<td>Milwaukee</td>
</tr>
<tr>
<td>03/23/2015</td>
<td>Baby</td>
<td>Milwaukee</td>
<td>Baby</td>
<td>Approval</td>
<td></td>
<td>03/23/2015</td>
<td>Baby</td>
<td>Milwaukee</td>
</tr>
<tr>
<td>03/24/2015</td>
<td>Baby</td>
<td>Milwaukee</td>
<td>Baby</td>
<td>Approved</td>
<td></td>
<td>03/24/2015</td>
<td>Baby</td>
<td>Milwaukee</td>
</tr>
<tr>
<td>07/16/2014</td>
<td>Allen</td>
<td>Door</td>
<td>Allen</td>
<td>Approved</td>
<td></td>
<td>07/16/2014</td>
<td>Allen</td>
<td>Door</td>
</tr>
<tr>
<td>10/30/1996</td>
<td>Allen</td>
<td>Milwaukee</td>
<td>Allen</td>
<td>Approved</td>
<td></td>
<td>10/30/1996</td>
<td>Allen</td>
<td>Milwaukee</td>
</tr>
</tbody>
</table>

**Select Action**

- Approved Placement Corrections

Continue Close
Person Merge

The Person Merge page includes an edit to prevent the merge if there is a pending placement correction record for either the removed or retained person ID. Since new Placement Correction records can no longer be created, pending placement correction records to prevent person merge will not exist.