# Geographical Placement Resource (GPR)

The Geographical Placement Resource is a visual location resource that assists in finding placements for children in Out of Home care that best meets a child's needs. Disaster Preparedness can also be utilized to locate placements in a disaster zone.

Use **OHC** Placement when you are searching for the best possible placement options for a child. You will have the opportunity to visualize on a map the child's removal home, the child's parent's homes, the child's relatives and sibling's homes, the child's school, and all possible OHC provider locations.

Use **Disaster Preparedness** when a disaster strikes, and you need to quickly locate OHC children and their providers to ensure their safety and to address their urgent needs such as emergency housing and medical needs. You will have the opportunity to visualize on a map the disaster zone and all providers located within the disaster zone.

1. To access GPR, select the Actions menu.
   a. Click Geographical Placement Resource.
   b. Click OHC Placement or Disaster Preparedness to launch GPR.
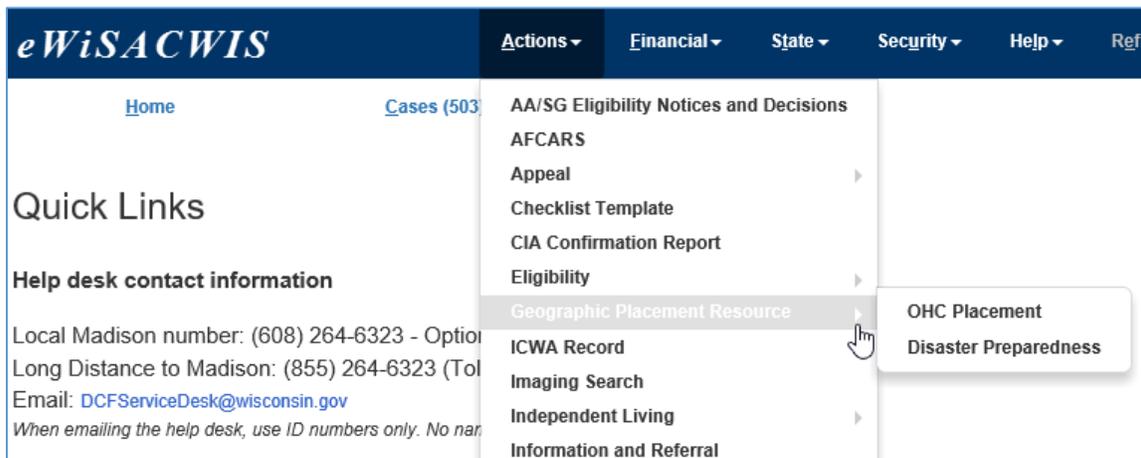
A map defaulted to the State view without any filters will display in the mode selected.

2. The map can be updated to either display layers or to filter the results plotted on the map. There are tools on the map itself to Search, zoom in and out (+/-), reset to North, create a line string radius, create a polygon, or delete those shapes. There is also a map of WI icon which will quickly zoom out to State view. The map can be zoomed out as far as a global view. US Map can be used to view out of state providers if needed.

Note: To quickly zoom in, hold shift+create a square or rectangle to zoom to that location. Zooming in and out can also be done with the scroll wheel on the mouse or by clicking the + or – button on the map.
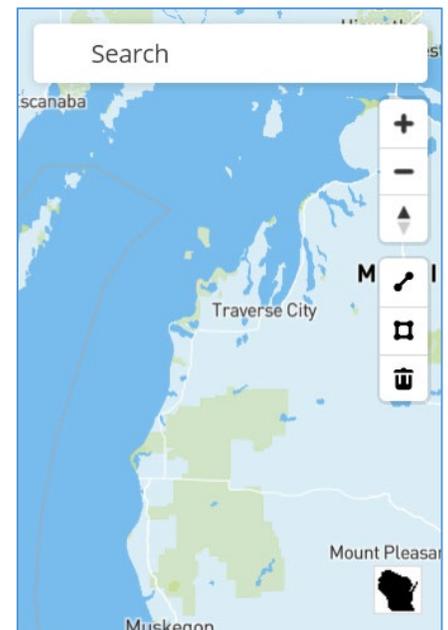
3. To create a line string using the map tool, click the line icon on the map.
    a. Click the desired location on the map.
    b. Review the Radius at the top of the map to choose the desired miles.
    c. Click the map at the desired radius.
        i. To remove the circle created click the trash can icon.
4. To Create a Polygon using the map tool, click the square icon.
    a. Click the desired location on the map.
    b. Click each corner of a shape.
    c. Click the original location to complete the shape.
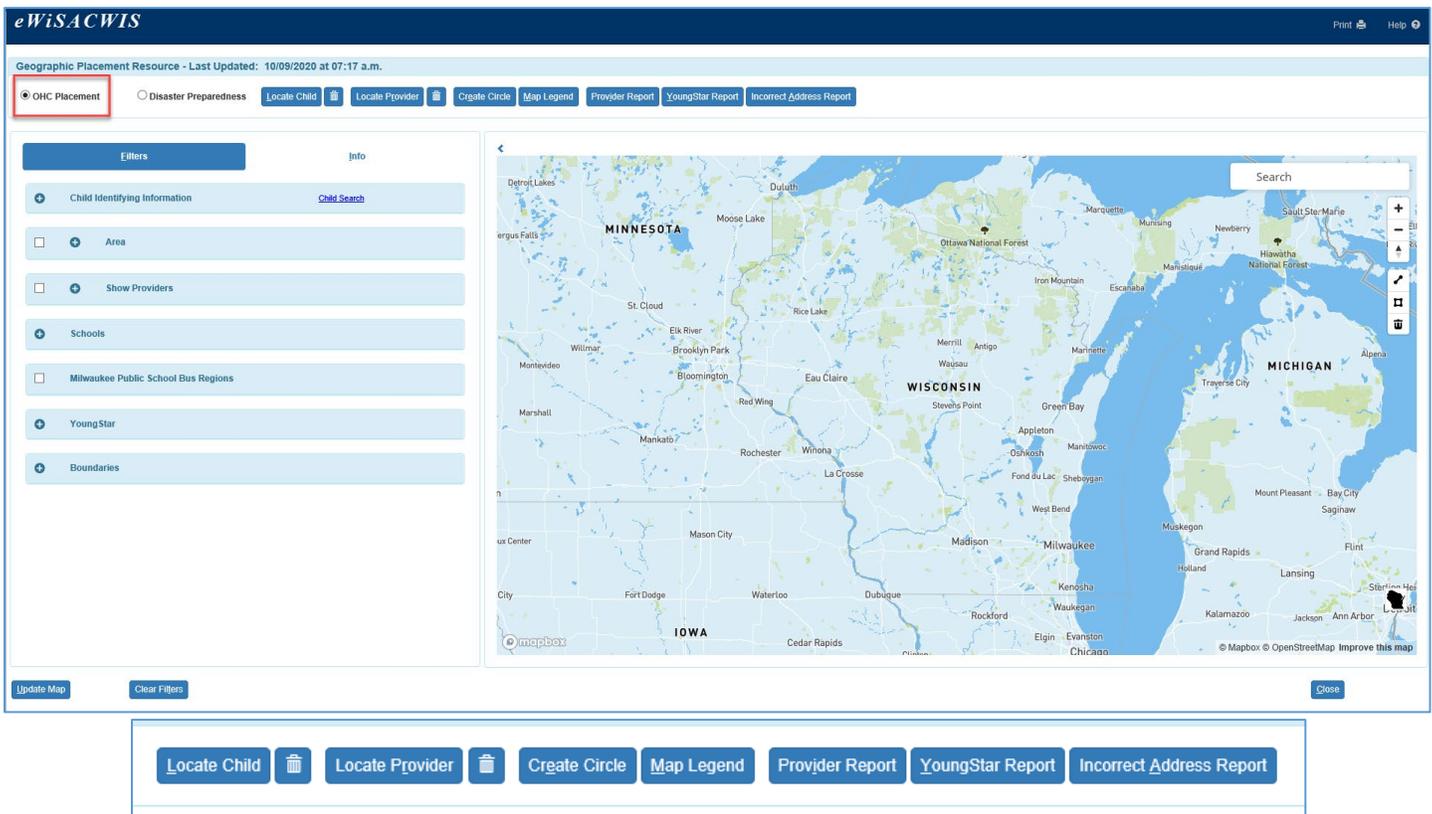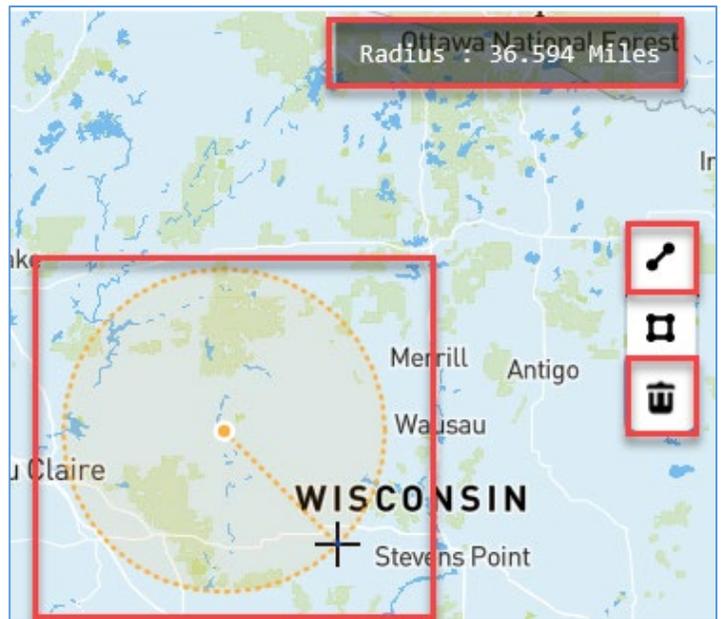
5. OHC mode has buttons on the top to Locate Child, Locate Provider, Create Circle, view Map Legend, create Provider Report, create YoungStar Report, and create Incorrect Address Report.
    c. Locate Child will plot a child selected from the Person Search page.
        i. On the Person Search page enter the required Last Name or Person ID and click Search.
            1. To reduce results, First Name, SSN, DOB, Gender, Street, City, or Zip Code can be entered but are not required.
            2. Select the desired Person Returned by clicking the radio button on the left.
            3. Click Continue to return to GPR.
            4. Click the trash can icon to remove the child from the map.

d. Locate Provider will plot a Provider selected from eWiSACWIS.
   i. On the Provider Search page enter the required Provider Name or Provider ID.
   ii. To reduce results, First Name, Parent Agency ID, Provider Type, Site #, County, or Zip Code can be entered but are not required.
   iii. Select the radio button of the Providers Returned and click Continue to return to GPR.
   iv. Click the trash can icon to remove the Provider from the map.

6. Child Identifying Information (OHC mode only) is used to plot the child and associated addresses for that specified child.
   1. Click the Child Search hyperlink to launch the Person Search page.

7. On the Person Search page enter the required last name or Person ID and click Search.
   a. To reduce results, First Name, SSN, DOB, Gender, Street, City, or Zip Code can be entered but are not required.
      a. Select the Person Returned by clicking the radio button on the left.
      b. Click Continue to return to GPR.
      c. The selected child and their associated information will now display in the Child Identifying Information Section such as Name, Age, Gender, Race, Ethnicity, Grade, and Level of Need.
      d. To clear out child information click the Clear hyperlink.
8. Addresses associated to the child that are entered into eWiSACWIS will display under Addresses.
   a. Child's Removal Address, Current Placement Address, Parent 1, Parent 2, Guardian 1, Guardian 2, Indian Custodian 1, Indian Custodian 2, Legal Custodian 1, Legal Custodian 2, Sibling, Relative, and Current School can be displayed on the map by checking the associated checkbox.

      i.   Click the Select hyperlink next to Sibling to launch Person Search

    ii.   Enter the required last name or Person ID and click Search.

         1.   To reduce results, First Name, SSN, DOB, Gender, Street, City, or Zip Code can be entered but are not required.

   iii.   Click the Select hyperlink next to Relative to launch the Relative/Non-Relative Search Summary.

         1.   Check the box next to any relative to display on the GPR page or click Insert to add an associated relative.

Note: If a relative does not have an address that can be mapped, a pop-up message will display. Click the Remove hyperlink or update the address using the Select hyperlink and selecting Edit next to the row to update on the Relative Non-Relative Search Summary.

Confirmation

One or more Relative has an unknown address and cannot be located on the map.

Close

Relative/Non-Relative Search Summary   Print 🖨   Help ❓

Basic

| Child Name: | Pancake, Blueberry (9229697) | | | | Details |

Relative Search

| Select	Relative/Non-Relative Contact Information	Most Recent Notification Sent	Placement Considered	Description of why placement was not available, appropriate or safe	Wants to be considered as a permanent resource?	
☑	Link, Sausage great maternal aunt		Yes	Close relative	Yes	Edit Delete
☑	Pancake, Banana N. non-relative (connected to child&parent) 3133 Stratton Way Apt. 302 Antigo, WI 54409		No		No	Edit Delete

Insert

Options: [▼] Go

Continue Close

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9.   Other Address can be used to search for any address and assign it a Type.

    a.   Click on the Search bar on the top right of the map.

    b.   Select the address to map.

    c.   Click on the box that is pinpointed on the map to the address selected.

    d.   Type in a Description.

    e.   Click Add.

   f.   To remove the pinpoint, click on the pinpoint and click Remove.

10. Check any applicable Address and Click Update Map to view the locations on the map.
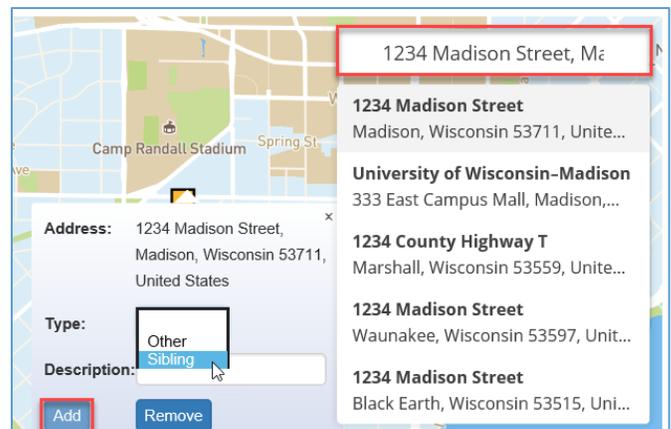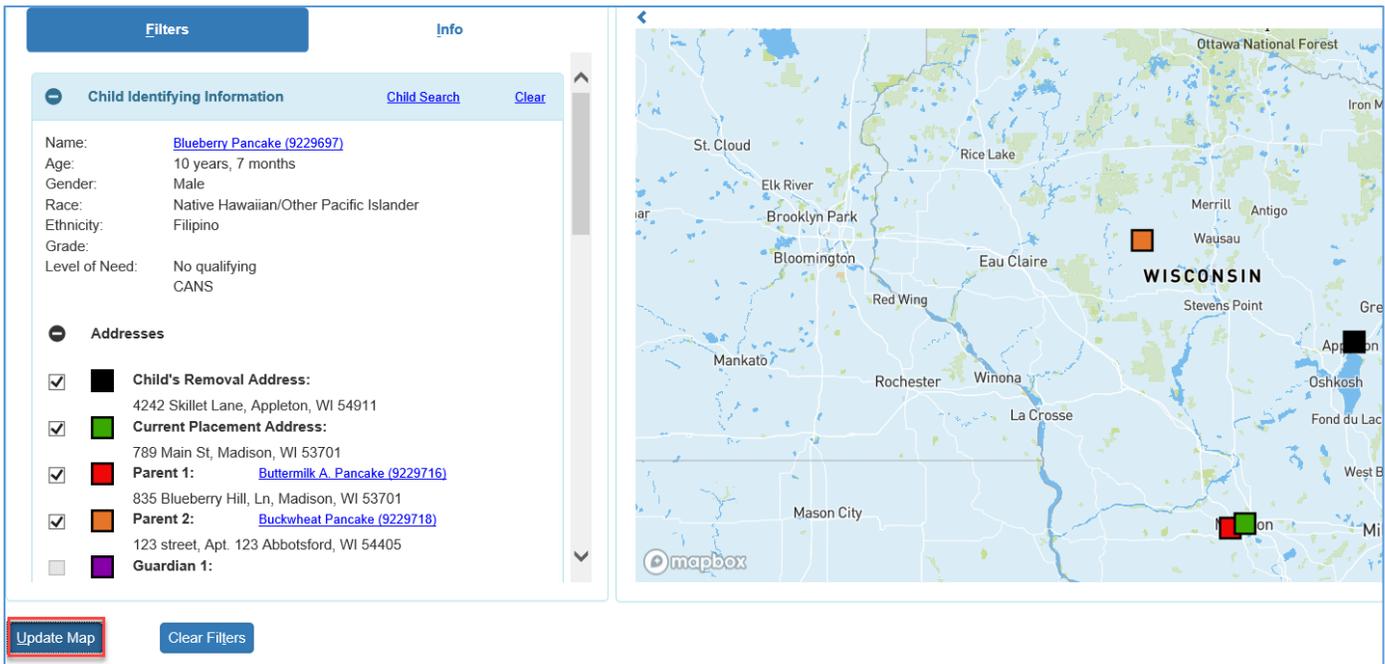
11. Create Circle will allow a filter and visual circle to be mapped for a selected radius of miles. The Removal Address, Parent 1 Address, and Parent 2 Address can be mapped and filtered only when the addresses are available and already updated on the map.
    e. Using the Create Circles radius filter will only plot Schools, Providers, and Child Care Providers within the circles created including the map line tool.
        i. Click the Create Circle button.
        ii. Check the box for the addresses to be mapped.
        iii. Miles will default to 60 but can be modified for any address selected.
        iv. Click Submit to return to GPR and view circles selected.

Note: Line sting can be mapped along with Create Circle, but the Polygon can only map independently.
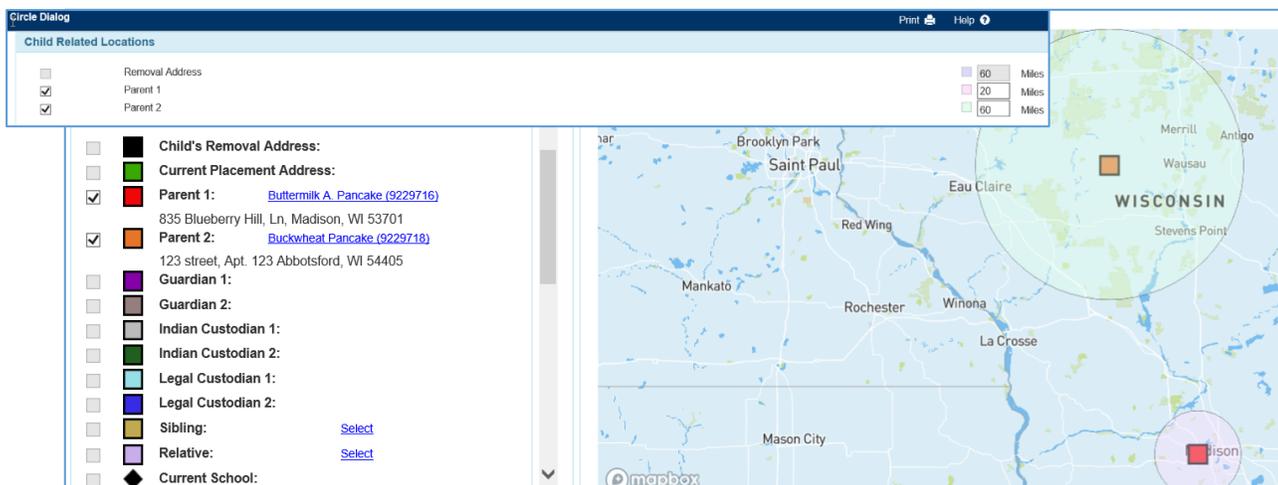
12. The Filters tab also includes Area, Show Providers, Schools, Milwaukee Public Bus Regions, YoungStar (OHC only), and Boundaries.
    a. Area can be used to map and filter plotted Schools, Child Care, and Providers by County, Region, or Municipality.
        i. Check the box to expand the options and include this filter on the map.
        ii. Uncheck the box to remove it from the map.

iii. Clicking ⊖ will collapse the options.
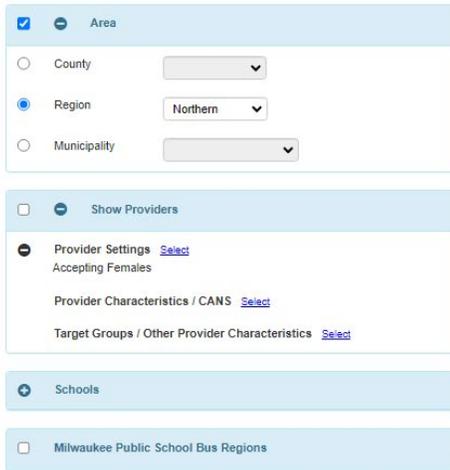
b. Show Providers will allow for filtering by Provider Settings and Provider Characteristics / CANS.   This will assist in providing the best placement options for the child.
   i. Check the box to expand the options and include this filter on the map.
   ii. Uncheck the box to remove it from the map.
   iii. Clicking ⊖ will collapse the options.
13. Provider Settings can be used to filter what type of Providers setting would best match the child's need. The page is pre-filled with any information already identified for the Child.
   a. Click the Select hyperlink to open the Select Provider Settings page.
      i. Current Child Level of Need will display the CANS results if applicable.
      ii. Preferred Age may be pre-filled and can be checked and selected or left blank.
      iii. No Other Persons Receiving Care can be checked or left unchecked. If checked, GPR will map Providers with no active members who have the Receiving Care Yes radio button selected on the Members tab of the Home Provider page.
      iv. Accepting Females or Accepting Males may be pre-filled and can be modified.
      v. Vacancies will default to 0 but can be modified if Provide Type is Foster Home. Otherwise disabled.
   b. The Upcoming Vacancies and Operational Vacancies checkboxes will be disabled unless Provider Type has one or more Group Home, Group Home-QRTP, Residential Care Center, Residential Care Center-QRTP, or Shelter Care Facility checkboxes selected. Then these checkboxes become enabled and selectable.
   c. The page will allow for Provider Type, Foster Home Level of Care, and Foster Home Licensing Agency to be selected to reduce results on the map.
      i. Select All hyperlink will check all option in each section.
      ii. Clear All hyperlink will remove all check marks in each section.
   d. Make the appropriate selections and click Continue to return to GPR.
   e. The selections made will display on the Filters tab under Show Providers with the corresponding icon from the map legend.
      i. To collapse this display, click ⊖ next to Provider Setting.
   f. The Update Map button will display selections made on this page on the GPR map.

14. Provider Characteristics can be used to filter Providers with characteristics that best match the child's needs. This is the information entered in the Provider record in eWiSACWIS.
    a. Click the Select hyperlink to open the Select CANS or Provider Characteristics page.
        i. Use Child's CANS can be selected to have the application pre-fill the CANS information into the page.
            1. Choose ANY or ALL to match up the Provider Characteristics.
                a. ANY will map Providers with any of the Characteristics selected.
                b. ALL will only map Providers with all the Characteristics selected.
            2. Select the Use current Child's CANS hyperlink to pre-fill the characteristics from the child's CANS. If there is not an approved CANS available, a message stating "The child does not have a qualifying approved CANS that is effective within the past year" will display.
                a. Select the Clear all CANS filters to remove all pre-filled and manual selections made.
                b. Level will pre-fill to the appropriate CANS age range if the DOB is available and can be modified.
        ii. Select Use Provider Characteristics to manually select characteristics that best match the child's needs.
            1. Choose ANY or ALL to match up the Provider Characteristics.
                a. ANY will map Providers with any of the Characteristics selected.
                b. ALL will only map Providers with all the characteristics selected.
                    i. Click the Select All hyperlink to check all options in each section.
                    ii. Click the Clear All hyperlink to uncheck all options in each section.
    b. Make the appropriate selections and click Continue to return to GPR.
    c. The selections made will display on the Filters tab under Show Providers with the corresponding icon from the map legend.
        i. To collapse this display, click ⊖ .
    d. The Update Map button will display selections made on this page on the GPR map.
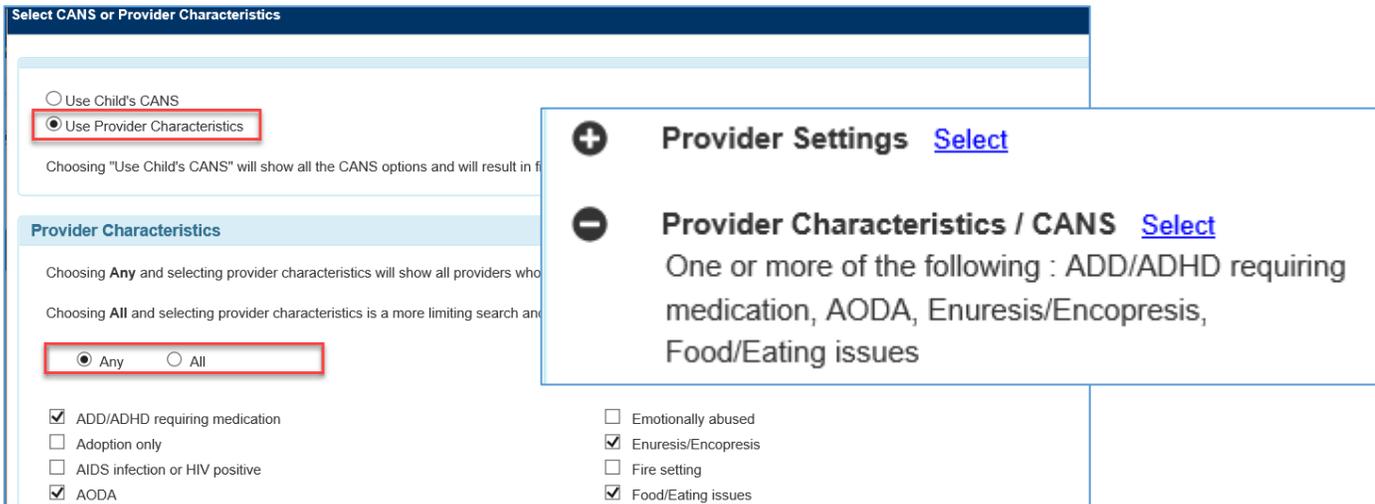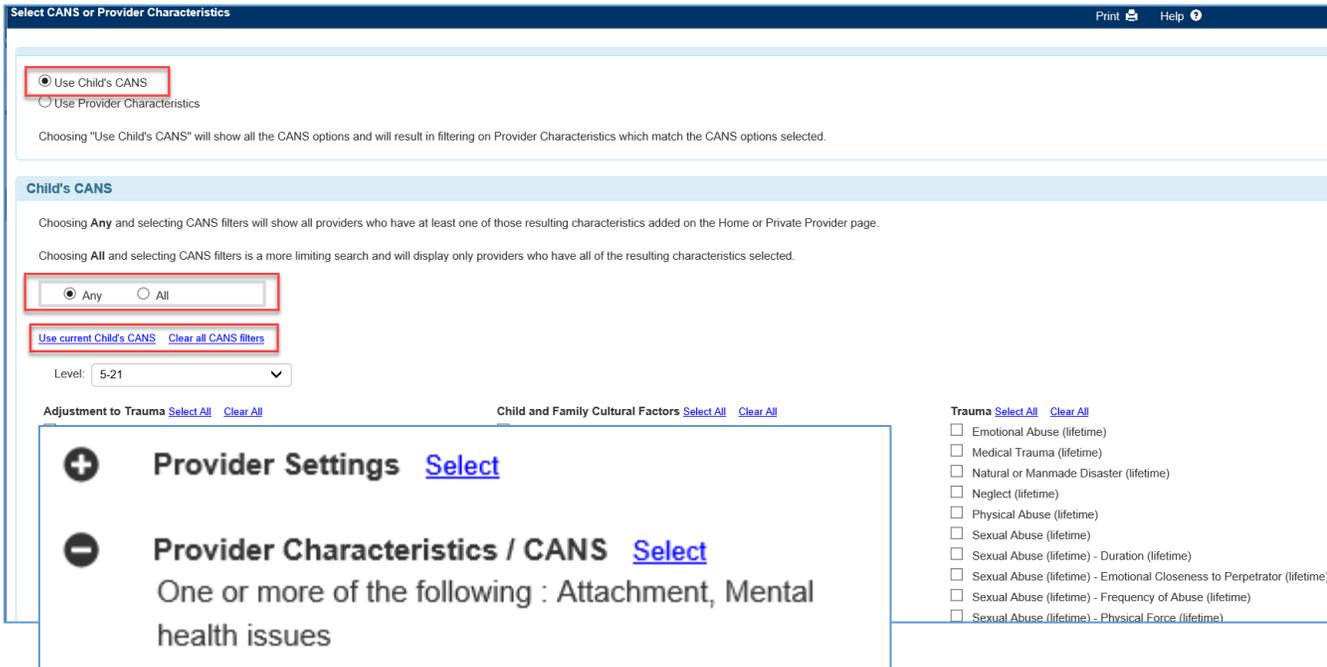
15. Target Groups/Other Provider Characteristics are search criteria that can be used to filter Private Providers (Residential Care Centers, Residential Care Centers - QRTP, Group Homes, Group Homes - QRTP, Shelter Care Facilities only) that best match the child's needs. This is the information entered in the Provider record in eWiSACWIS or entered by a provider in the Provider Portal, Supporting Youth aNd Children (SYNC).

    a. Click the Select hyperlink to open the Target Groups/Other Provider Characteristics page.

        i. Choose ANY or ALL to match up the Target Groups and/or Other Provider Characteristics.

            1. ANY will map Providers with any of the Target Groups or Other Provider Characteristics selected.

            2. ALL will only map Providers with all the Target Groups and Other Provider Characteristics selected.

                a. Click the Select All hyperlink to check all options in each section.

                b. Click the Clear All hyperlink to uncheck all options in each section.

    b. Make the appropriate selections and click Continue to return to GPR.

    c. The selections made will display on the Filters tab under Show Providers with the corresponding icon from the map legend.

i. To collapse this display, click ⊖ .

d. The Update Map button will display selections made on this page on the GPR map.

Target Groups / Other Provider Characteristics

The following Target Groups and Other Provider Characteristics are search criteria for Private Providers (Residential Care Centers, Residential Care Centers - QRTP, Group Homes, Group Homes - QRTP, Shelter Care Facilities).

Choosing **Any** and selecting Target Groups or Other Provider Characteristics will display providers who have at least one of the resulting Target Groups or Other Provider Characteristics selected.
Choosing **All** and selecting Target Groups or Other Provider Characteristics is a more limiting search and will display only providers who have all the Target Groups and Other Provider Characteristics selected.

● Any   ○ All

Target Groups Select All Clear All
- ☑ 18-21 Yr-Olds (no more than 2 residents)
- ☐ Alcohol and Drug Abuse (AODA)
- ☐ Children in Need of Protection (CHIPS)
- ☐ Crisis Stabilization Services
- ☐ Delinquent/Corrections
- ☑ Developmental Disabilities
- ☐ Emotional/Behavioral Disorders
- ☐ Extended Out-of-Home Care to Age 21
- ☐ Juvenile in Need of Protection (JIPS)
- ☐ Lesbian/Gay/Bisexual/Transgender (LGBTQ)
- ☐ Other
- ☐ Pregnant Teens
- ☐ Respite Care
- ☐ Second Chance Home
- ☐ Sex Trafficked
- ☐ Sexual Abuse Treatment
- ☐ Short-Term
- ☐ Teen Mothers with Babies
- ☐ Type 2
- ☐ Voluntary Placements

Other Provider Characteristics Select All Clear All
- ☐ Assessment Services--Nursing
- ☐ Counseling (Family-BA/BS)
- ☑ Counseling (Family-Masters)
- ☐ Counseling (Individual-BA/BS)
- ☐ Counseling (Individual-Masters)
- ☐ Evaluation Services--PhD
- ☑ Evaluation Services--Psychiatrist
- ☐ Group Counseling and Therapy
- ☐ Highly Structured Group Activities
- ☐ Highly Varied Activities-boating, etc.
- ☐ HighlyStructured Self-Contained Ther Env
- ☐ Individual Family Counseling & Therapy
- ☐ Individual Therapy--M.D.
- ☐ Individual Therapy--PhD
- ☐ Instruction: Basic Trade Skills
- ☐ Instruction: Finding/Securing Job
- ☐ Intensive,Structured Vocational Training
- ☐ Medical Care-Routine
- ☐ Medical Coverage-24 Hr. On Call
- ☐ Medical Evaluations
- ☐ Medical/Psych Cover-24 Hr. On Call

☑ ⊖ **Show Providers**

⊖ **Provider Settings** Select
Accepting Females
Type
⬠ Group Home

Provider Characteristics / CANS Select

Target Groups / Other Provider Characteristics Select
One or more of the following : Counseling (Family-Masters), Evaluation
Services--Psychiatrist, 18-21 Yr-Olds (no more than 2 residents),
Developmental Disabilities

16. Schools can be expanded to make relevant selections to be mapped. Checking any of the boxes will map School Buildings, School District Boundaries, or Provider School Districts.

a. The Update Map button will display selections made in this section.

⊕ **Schools**

⊖ **Schools**

⊖ School Buildings
- ☐ ◆ Combined Elementary/Secondary School
- ☐ ◆ Elementary School
- ☐ ◆ High School
- ☐ ◆ Junior High School
- ☑ ◆ Middle School
☑ School Districts Boundaries
☑ Provider School District: Madison Metropolitan ⌄

17. Milwaukee Public School Bus Regions can be mapped by checking the box and clicking Update Map.

18. YoungStar providers can be mapped by expanding YoungStar and selecting the preferred options by checking each relevant checkbox.
    a. Star Level, Child Care Setting, Night Child Care, and Weekend Care can be specified to reduce results.
    b. The Update Map button will display selections made in this section.

19. Boundaries can be displayed on the full Wisconsin map by expanding Boundaries.
    a. Check the appropriate box to map Municipality, County, DCF Regions, or Tribal Lands.
    b. The Update Map button will display selections made in this section.

Note: Update Map can be used at the end of all selections made on the Filters tab or any time the map should be updated with selections. Hover can be used to quickly scan for more information on any icon.

20. The Map Legend button can be used at anytime to display the icons and what is represented on the map.

Geographic Placement Resource Map Legend

Child Information	YoungStar Child Care	Residential Care Center	Circles
■ Child's Removal Address	☆ Meets Health and Safety Standards: Not Yet Rated or 2 Stars	▲ Has Capacity	○ Removal Address
■ Current Placement Address	★ High Quality: 3, 4, or 5 Stars	▲ No Capacity	○ Parent 1 Address
■ Parent 1 Address	**Provider Information**	*Shelter Care Facility*	○ Parent 2 Address
■ Parent 2 Address	*Foster Home*	▼ Has Capacity	○ Any Point
■ Guardian 1 Address	○ Child Placing Agency	▼ No Capacity	**DCF Regions**
■ Guardian 2 Address	○ County	**School Information**	■ Northeastern
■ Indian Custodian 1 Address	○ DMCPS-CSSW	◆ Combined Elementary/ Secondary Schools	■ Northern
■ Indian Custodian 2 Address	○ DMCPS-SaintA	◆ Elementary Schools	■ Southeastern
■ Legal Custodian 1 Address	○ Public Adoptions	◆ High Schools	■ Southern
■ Legal Custodian 2 Address	○ Tribe	◆ Junior High Schools	■ Western
■ Sibling Address	○ Undefined	◆ Middle Schools	■ Milwaukee
■ Relative Address	*Group Home*	■ School Districts	
◆ Current School	⬟ Has Capacity	**Background Information**	
■ Other Address	⬟ No Capacity	■ Tribal Lands	

Close

21. Incorrect Address Report can be used anytime in OHC and Disaster Preparedness modes and there is an address in a county that cannot be mapped. A child does not have to be selected to use this report.
   a. Click Incorrect Address Report button.
   i. Select the county in the Filter by County dropdown.
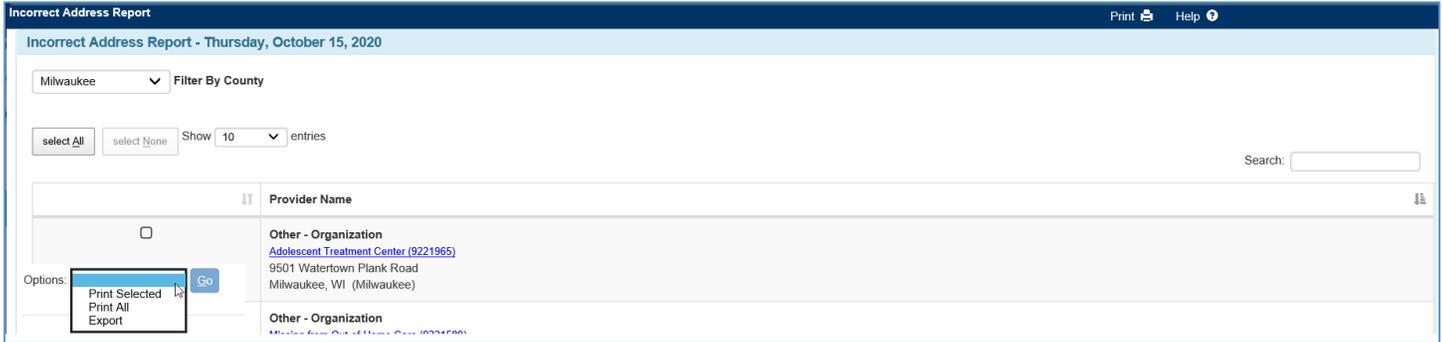
      ii. The select All button will select all addresses, the select None button removes all selections even if made manually.
      iii. Select the number of entries to see at one time. 10, 20, or 30 can be set.
      iv. Search can be used to quickly navigate to any matching Search entry.
      v. Sort can be done by using the sort icons on the report.

   b. Select addresses to print or scroll to the Option dropdown menu.
      i. Select Print Selected, Print All, or Export and click Go.
         1. Print Selected will open a print preview of all the addresses selected.
         2. Print All will open a print preview of all records even if some of them are checked.
         3. Export will create an excel document of all the records that can be sorted and saved.

Note: hover over the page to retrieve the PDF menu. Save, Print, or Zoom +/- can be used.
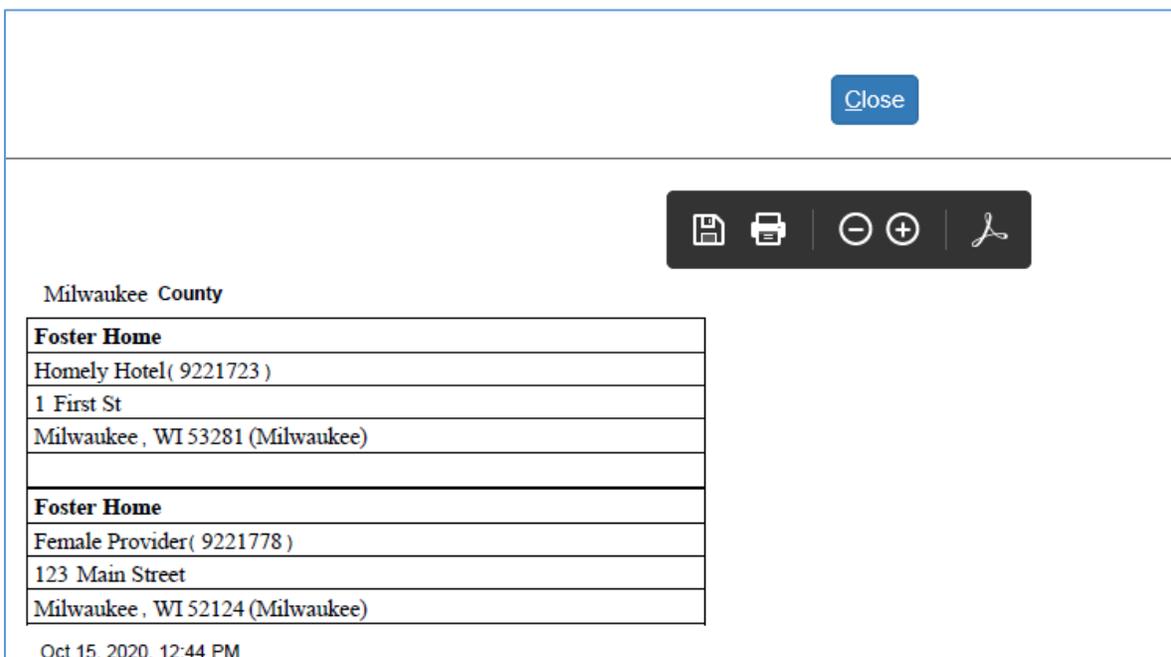
22. After Providers and YoungStar (OHC only) have been mapped, the Provider Report and YoungStar Report can be generated with the results filtered on the map. If there are not any Providers mapped, a message will display stating "You must have at least one Provider setting filter checkbox selected and apply the filters to launch the Provider Detail report". The YoungStar Report button will display a similar message.

   a. Once the map is updated with Providers, Schools, and YoungStar selections the Provider Detail Report and YoungStar Report can be utilized.

   b. Provider Detail Report will display a list of all Providers mapped. Selections mapped can be reduced by using the Filters tab, Create Circle, Area, the Line String tool on the map, or the draw Polygon tool on the map.

Note: Create Circle should be used independently from Area. Using both will remove Providers from the map for both selections.

   i. Click Provider Report.
      1. The report is defaulted to sort descending on matching Provider Characteristics.

Provider Detail Report OHC   Print 🖶   Help ❓

Provider Detail Report OHC - Friday, October 16, 2020 09:03:14 AM

[Expand All] [Collapse All] [select All] [select None] Show [10 ▾] entries   Search: [   ]

		Provider Name		Licensing Info		School District		Preffered Age		Provider Characteristics	Total Vacancy		Agency Contact		County		City	
☐	⊕	Group Home Madison Group Home (9221220) 200 Davison Ave Madison WI 53701 (Clark)		Effective: 06/08/2011 - 08/06/2011 Type: Group Home Restricted Provider: N Status: Active **Primary Contact** Caitlin C. Cake **Director** **Program Director**		Milwaukee Sch Dist - 3619		1 to 18		# matching filter: 0	47		Caitlin C. Cake (10173) (123) 456-7890 WI		Clark		Madison	

   ii. Expand All will display the detail for all Providers on all pages of the report.
      1. Expanding can be done manually on each row by using ⊕.
         a. Preferences/Characteristics and Current Placements will display when expanded.
            i. Licensing Info will display for Foster Care Providers.

Preferences/Characteristics

	Male	Female	Total
Capacity	15	15	15
Placements	1	0	1
Vacancy	14	15	14

Licensee Info

Name	ID	Language	Tribal	Marital Status	Religion	Race	Ethnicity	Hispanic
Fannaa Barbie	9223346					White	Caucasian	N

Current Placements

ID	Age	Gender	Placing Agency	Caseworker	School
9224423	20 Years 4 months	Male	My Daddy	Partnership Supervisor	

   iii. Collapse All will collapse all the Providers detail on all pages of the report.
      1. To collapse a row manually, use ⊖.
   iv. select All will check all records on all pages of the report.
   v. select None will remove all the check marks from all pages of the report.
   vi. Show (drop-down) entries can be modified to display more or less records on a page.
   vii. The Search box can be used to search any text on the report.

        viii. All columns on the page can be sorted by clicking the sort icon.
1. Check or Unchecked.
2. Provider Name.
3. Licensing Info.
4. School District.
5. Preferred Age.
6. Provider Characteristics.
   a. # of matching characteristics selected on the Filters tab.
7. Total Vacancy.
8. Agency Contact.
9. County.
10. City.
        ix. Select Providers to print or scroll to the Option dropdown menu.
        x. Select Print Selected, Print All, or Export and click Go.
1. Print Selected will open a print preview of all the addresses selected.
2. Print All will open a print preview of all records even if some of them are checked.
3. Export will create an excel document of all the records that can be sorted and saved.
        xi. Click Close to exit the report and return to GPR.

c. The YoungStar Report will display all Child Care selections mapped. Selections mapped can be reduced by using the Filters tab, Create Circle, Area, the Line String tool on the map, or the draw Polygon tool on the map.
        i. Click YoungStar Report.
1. The report is defaulted to sort descending by Provider Name.
        ii. Select All will check all records on all pages of the report.
        iii. Deselect will remove all the check marks from all pages of the report.
        iv. Show entries can be modified to display more or less records on a page.
        v. The Search box can be used to search any text on the report.
        vi. All columns on the page can be sorted by clicking the sort icon.
1. Checked or unchecked.
2. Provider Name/Address.
3. Star Rating.
4. Child Care Setting.
5. Regulation/ Type.
6. Nighttime Care.
7. Weekend Care.

Note: Only 140 records can be printed at a time, however if there is a need for all the records to be seen outside of GPR, Export can be used.

	Provider Name/Address	Star Rating	Child Care Setting	Regulation/ Type	Nighttime Care	Weekend Care
☐	A CHILD'S IMAGINATION INC (1000561081) 1368 COLD SPRING RD NEENAH, WI, 54956-1108 (920)729-6153	★★★	Licensed Group Child Care	Licensed Group	No	No

YoungStar Report - Friday, October 16, 2020 09:53:56 AM

Select all | Deselect all | Show 10 entries | Search:

Provider Name/Address	Star Ra...		Regulation/Type	Nighttime care	Weekend Care
A CHILD'S PLACE DAY CARE (8000569528) 2611 11TH ST TWO RIVERS WI 54241-3610 (920)793-8115	★★★	Family Child Care	Licensed Family	No	No
A MOM'S LOVE AND CARE LLC (2000589062) 404 MEADOW LN EAGLE WI 53119-2054 (262)470-3848	★★★★★	Family Child Care	Licensed Family	No	No

      i.   Select Providers to print or scroll to the Option dropdown menu.
     ii.   Select Print Selected, Print All, or Export and click Go.
          8. Print Selected will open a print preview of all the addresses selected.
          9. Print All will open a print preview of all records even if some of them are checked.
         10. Export will create an excel document of all the records that can be sorted and saved.
    vii.   Click Close to return to GPR.
23. The Info tab will display detailed information about Providers, Schools, and YoungStar that are mapped.
    a.   Scroll down to see additional details.
    b.   Click Next to view the next page.
    c.   Click any icon on the map to only see the detail for the selected.
       i.   Hover can be used to quickly scan for more information on any icon.
    d.   To return all results on the Info tab click Update Map.

24. To clear all selections made at any time, click the Clear Filters button. This will clear all Filters and remove the Child selected.

25. Disaster Preparedness mode opens the map Nuclear Power Plants automatically mapped. The Filters and Info tab function the same way as the OHC mode.
    a. Switching modes will clear out any filters selected and mapped.
    b. Disaster Preparedness mode is not associated to a single child.
    c. The YoungStar Report and Create Circle are not available because the map is not child specific.
26. All filters and layers can be selected similarly to OHC. Follow 2-18, 20, 23-25 for filter steps.
27. Flood Zones can be mapped by checkbox and Update Map button.
    a. Resources icon at the top of the page will provide links to additional resources.

Locate Child | 🗑 | Locate Provider | 🗑 | Map Legend | Provider Report | Incorrect Address Report