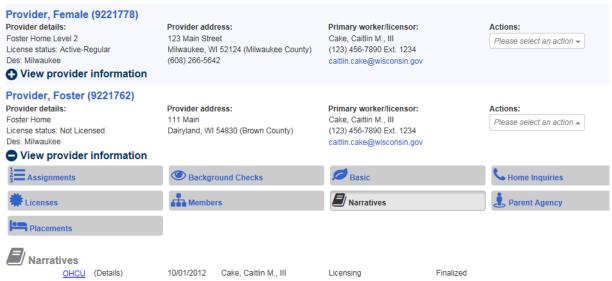
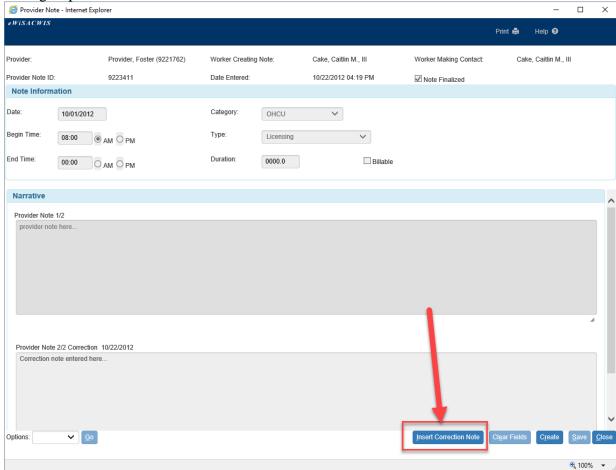
Creating Provider Correction Notes

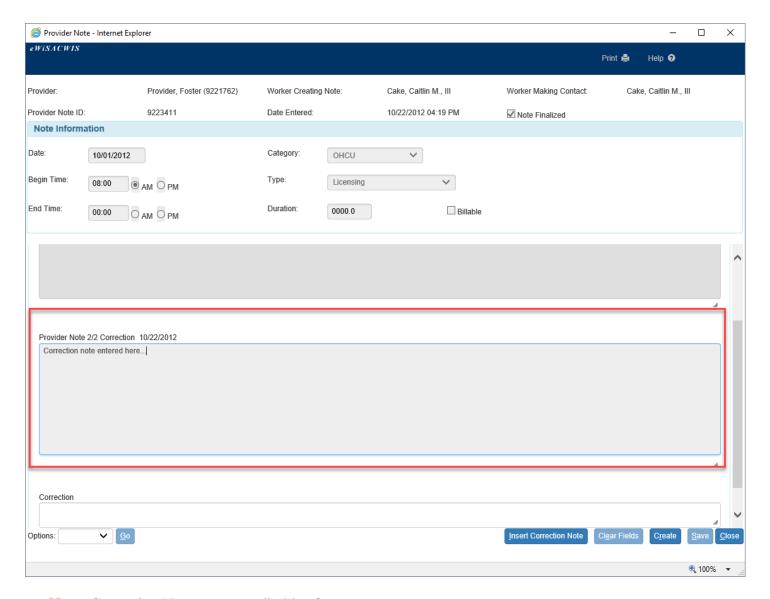
Once a provider note has been finalized, the only way to update information is by adding a correction note.
Correction Notes can only be entered on providers where you are listed as the Worker Creating Note or
Worker Making Contact. To create the correction note, select the provider note that needs a correction from
your desktop or via Search by expanding the provider, expand the Narrative icon, and click the hyperlink to
open the note.



2. Click the 'Insert Correction Note' button and a new Correction narrative box will be editable in the Narrative group box. Enter text in the Correction narrative field and click Save.



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Note: Correction Notes are not editable after save.

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